

April 9, 2026

## City of Northwood Regular City Council Meeting Minutes

### CALL TO ORDER

The Regular meeting of the Northwood City Council was called to order by Mayor Schimmel at 07:12 PM on April 9, 2026 in the Council Chambers and via Live Stream.

### PLEDGE OF ALLEGIANCE Mayor Schimmel

Pledge of Allegiance was given.

### ROLL CALL

The roll was called by Clerk of Council Popovitch and those in attendance were as follows: Mayor Schimmel, Councilor Barton, Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk City Administrator Kevin Laughlin, City Attorney Brian Ballenger and City Engineer Josh Auman.

### APPROVAL OF MINUTES

#### March 26, 2026 Public Hearing and Regular City Council Meeting Minutes

**MOTION:** Councilor Huntermark made a motion to **Approve**; seconded by Councilor Edwards. **ROLL CALL: Yes:** Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** Councilor Jim Barton  
**RESULT:** *Passed (6-0)*

### PRESENTATION

#### Arbor Day Proclamation

Mayor Schimmel proclaimed April 24, 2026 as Arbor Day; Arbor Day Tree Planting Ceremony will be on April 24th at the old Lark School Site with a rain date one week later.

### PUBLIC COMMENT

### COMMUNICATIONS

### COUNCIL COMMITTEE REPORTS

#### Economic Development Councilor Barton

No Report

#### Finance Councilor Dickey - Next Meeting: April 9th at 6:30PM

Fire Chief presented information on requested apparatus purchase.  
Matter to be discussed further at the April 23 Committee of the Whole meeting along with revenue.

#### Recreation Board Councilor Barton

Northwood Community Center averaging 154 daily check-ins (186 Mon–Thurs); 662 active members.  
New fitness equipment installed.  
Program updates: youth activities, volleyball league completed, pickleball and soccer underway.  
Upcoming events: Trout Release this Friday and Fishing event on Saturday morning at 9:30am, Back the Badge event (May 8), Movie Nights (beginning May 29).  
Seeking nominations for Community Service Award.

#### Safety Councilor Kretz

No Report.

#### Tree Commission Council President Melnyk

Arbor Day Celebration April 24th at 11AM at the old Lark School. Rain date one week later.

#### Service Councilor Edwards - Next Meeting: April 9th at 6PM

**MOTION:** Councilor Edwards made a motion to **approve the purchase of a freight liner truck for \$113,332**; seconded by Councilor Barton. **ROLL CALL: Yes:** Councilor Barton, Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None  
**RESULT:** *Passed (7-0)*

This does not include the box. That will be an additional purchase estimated around \$120,000.

**MOTION:** Councilor Edwards made a motion to **approve the purchase of kubota mower for \$19,203.37**; seconded by Councilor Barton. **ROLL CALL: Yes:** Councilor Barton, Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None  
**RESULT:** *Passed (7-0)*

**MOTION:** Councilor Edwards made a motion to **approve the quote from D&D Paving to re-stone Nature Trails for \$18,590**; seconded by Councilor McGaharan. **ROLL CALL: Yes:** Councilor Barton, Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None;

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**Abstain:** None  
**RESULT:** *Passed (7-0)*

**MOTION:** Councilor Edwards made a motion to **approve the quote from D&D Paving to re-stone Stoner Pond for \$12,130**; seconded by Councilor McGaharan. **ROLL CALL:** **Yes:** Councilor Barton, Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None  
**RESULT:** *Passed (7-0)*

**MOTION:** Councilor Edwards made a motion to **approve the purchase of 700 tons of salt**; seconded by Councilor Barton. **ROLL CALL:** **Yes:** Councilor Barton, Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None  
**RESULT:** *Passed (7-0)*

**MOTION:** Councilor Edwards made a motion to **approve the quote from White Hat for the Municipal Building Roof Replacement for \$75,930**; seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Councilor Barton, Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None  
**RESULT:** *Passed (7-0)*

Old Business discussed during the meeting:  
- TrainFo: waiting on an update  
- Road condition on East Plaza

## **Parks, Rec & NCC Councilor Huntermark**

No Report.

## **Committee of the Whole Council President Melnyk**

Next Meeting scheduled for April 23rd at 6PM to discuss: Park and Recreation Board Bylaws, Joining NWWSD, Fire Department apparatus purchase & associated funding.

## **MAYOR Mayor Schimmel**

### **Mayor's Report**

#### ***New Hire(s) Informational Only***

- Robert Duncan, Patrolman - Lateral transfer from the Lucas County Sheriff's Office. Effective April 27, 2026
- Concession Stand Attendants effective April 20, 2026
  - Maribella Coatney
  - Sofya Everhardt
  - Olivia Haas
  - Andrew Mendez
  - James Jaquez

## **CITY ADMINISTRATOR Kevin Laughlin**

### **City Administrator's Report**

Announced upcoming events:  
Wood County Economic Development Annual Dinner scheduled for March 16 (6:00–9:00 PM) at Hilton Garden Inn at Love's Commons. RSVPs required.  
Prism Awards scheduled for May 7 at Maumee Bay Lodge and Conference Center. Council members asked to submit up to 8 attendees and entrée selections by April 17.  
Notified Council of upcoming MS4 audit by Ohio EPA on April 15–16 related to the Plaza Drive project, focusing on construction and post-construction requirements.  
Provided update on Recreation Board bylaws:  
Current bylaws (dated 2008) are outdated.  
Proposal under consideration to combine the Recreation Board with the Parks, Recreation, and NCC Committee. Proposed structure would include 6 members: 3 council members, 2 current or at-large members, and the Recreation Director.  
Matter to be discussed further at a future Committee of the Whole meeting.

Mayor Schimmel clarified that new hires (patrol officer and concession staff) do not require Council approval as they are not department head positions.

## **CITY FINANCIAL REPORT(S)**

### **MARCH 2026 EXPENDITURES**

**MOTION:** Council President Melnyk made a motion to **acknowledge receipt of the March financial reports**; seconded by Councilor Dickey. **ROLL CALL:** **Yes:** Councilor Barton, Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None  
**RESULT:** *Passed (7-0)*

# April 9, 2026

## LIST OF EXPENDITURES OVER \$10,000

<u>INVOICE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
WOOD COUNTY OFFICE D.R. EBEL	SHERIFF'S APRIL 2026 MONTHLY DISPATCHING FEE  POLICE VEHICLE EQUIPMENT	\$17,370.82  \$15,706.21

**MOTION:** Councilor Edwards made a motion to **Approve the list of expenditures over \$10,000**; seconded by Council President Melnyk. **ROLL CALL: Yes:** Councilor Barton, Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None  
**RESULT: Passed (7-0)**

## NEW RESOLUTION

## PENDING RESOLUTION

## NEW LEGISLATION

## PENDING LEGISLATION

**ORDINANCE 2026-12 AMENDING NCO CHAPTER 1240.06 TITLED DEFINITIONS; AND DECLARING AN EMERGENCY.**  
2nd Reading - Edwards

**ORDINANCE 2026-13 AMENDING SECTIONS OF NCO CHAPTER 1274, C COMMERCIAL DISTRICT; AND DECLARING AN EMERGENCY.**  
2nd Reading - Edwards

## CITY ATTORNEY'S REPORT/DISCUSSION Brian Ballenger

No Report.

## CITY ENGINEER'S REPORT/DISCUSSION Josh Auman

### City Engineer's Report

No update on Curtis Road project; awaiting response from ODOT.  
Dry Creek restoration project planting scheduled for the following week.  
Dalling Drive project expected to begin in early May (no early start).  
No updates on West Andrus or 2025 resurfacing program.  
2026 resurfacing (Richmond & Dilrose):  
Survey completed; design underway.  
Additional updates:

Topographic work ongoing for Dilling Drive and NCC parking lot.

**MOTION:** Councilor Dickey made a motion to **advertise for bids for the 2026 pavement and resurfacing improvement project (Richmond & Dilrose)**; seconded by Councilor Edwards. **ROLL CALL: Yes:** Councilor Barton, Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None

**RESULT: Passed (7-0)**

**MOTION:** Council President Melnyk made a motion to **advertise for bids for phase 2 parking at the NCC**; seconded by Councilor Barton. **ROLL CALL: Yes:** Councilor Barton, Councilor Dickey, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** Councilor Edwards; **Abstain:** None

**RESULT: Passed (6-1)**

## NEW BUSINESS

Announcement of community park cleanup: Scheduled for Sunday from 1:00–3:00 PM. Organized by Northwood City School student groups (Student Council, Key Club, Spanish Club, Junior High Student Council).

Discussion regarding potential membership in Northwest Water district: No action taken; to be discussed further at Committee of the Whole.

Initial discussion regarding planning for the upcoming U.S. 250th anniversary: Ideas included incorporating celebration into existing events (e.g., Palooza in the Park).

Reminder was issued regarding the upcoming ethics filing deadline; members are encouraged to submit on time to avoid penalties.

## OLD BUSINESS

## PERSONS APPEARING BEFORE THE MAYOR AND COUNCIL

## EXECUTIVE SESSION

**April 9, 2026**

**ADJOURNMENT**

07:42 PM

**ATTEST:**

\_\_\_\_\_  
*Council Clerk*

**APPROVED:**

\_\_\_\_\_  
*Mayor*