



**REGULAR CITY COUNCIL MEETING**

**Thursday, April 9, 2026 at 7:00 PM**

Access meeting materials and information via the Northwood, Ohio Public Portal:  
<https://northwoodoh.portal.civicclerk.com/>

**Members of City Council**

- Council President, Michael Melnyk
- Jim Barton
- Andrew Dickey
- Dean Edwards
- Pat Huntermark
- Terry Kretz
- Patrick McGaharan

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:** *Mayor Schimmel*

**ROLL CALL:**

**APPROVAL OF MINUTES:**

- March 26, 2026 Public Hearing and Regular City Council Meeting Minutes

**PRESENTATION:**

- Arbor Day Proclamation

**PUBLIC COMMENT:**

**COMMUNICATIONS:**

**COUNCIL COMMITTEE REPORTS:**

**Economic Development** ~ *Councilor Barton*

**Finance** ~ *Councilor Dickey - Next Meeting: April 9Th At 6:30PM*

**Recreation Board** ~ *Councilor Barton*

**Safety** ~ *Councilor Kretz*

**Tree Commission** ~ *Council President Melnyk*

**Service** ~ *Councilor Edwards - Next Meeting: April 9Th At 6PM*

**Parks, Rec & NCC** ~ *Councilor Huntermark*

**Committee Of The Whole** ~ *Council President Melnyk*

**MAYOR:** *Mayor Schimmel*

- Mayor's Report

**CITY ADMINISTRATOR:** *Kevin Laughlin*

- City Administrator's Report

**CITY FINANCIAL REPORT(S)**

- MARCH 2026 EXPENDITURES

**LIST OF EXPENDITURES OVER \$10,000**

<b><u>INVOICE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
WOOD COUNTY SHERIFF'S OFFICE	APRIL 2026 MONTHLY DISPATCHING FEE	\$17,370.82

**NEW RESOLUTION:**

**PENDING RESOLUTION:**

**NEW LEGISLATION:**

**PENDING LEGISLATION:**

**ORDINANCE 2026-12** AMENDING NCO CHAPTER 1240.06 TITLED DEFINITIONS; AND DECLARING AN EMERGENCY. *2nd Reading.*

**ORDINANCE 2026-13** AMENDING SECTIONS OF NCO CHAPTER 1274, C COMMERCIAL DISTRICT; AND DECLARING AN EMERGENCY. *2nd Reading.*

**CITY ATTORNEY’S REPORT/DISCUSSION:** *Brian Ballenger*

**CITY ENGINEER’S REPORT/DISCUSSION:** *Josh Auman*

- City Engineer's Report

**NEW BUSINESS:**

**OLD BUSINESS:**

**PERSONS APPEARING BEFORE THE MAYOR AND COUNCIL:**

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

March 26, 2026

**City of Northwood  
PUBLIC HEARING Meeting Minutes**

The City of Northwood will hold a Public Hearing at 7:00 P.M. in the Council Chambers located at 6000 Wales Rd. to discuss ordinances referencing the Zoning amendments below, as recommended by the Northwood Planning Commission.

**PROPOSED ISSUE/ACTION**

The public hearing was called to order by Mayor Schimmel at 7PM in the Council Chambers and live-streaming services for the purpose of reviewing zoning amendments as recommended by the Northwood Planning Commission.

**Amending Chapter 1240.06 (Definitions) – Updating the definition of “Self-Storage Facility”**

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**Amending Chapter 1274 C COMMERCIAL DISTRICT**

**1274.02 (A)(3)(dd) (Principal and Conditional Uses Permitted) – Amending the permitted uses in the C District to change self-storage facilities from a permitted use to a conditional use under Section 1274.02 (B)(9), subject to Chapter 1274.12.**

**1274.12 – Renaming “Outdoor Storage” to “Self-Storage Facilities” and revising the section to establish standards for conditional approval of self-storage facilities in the C District.**

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**CALL FOR COMMENTS Mayor Schimmel**

The floor was opened for public comment.

Comments in Favor: None

Comments in Opposition: None

Multiple opportunities were provided for public input; however, no comments were received. There were no comments from Council.

**ADJOURNMENT**

With no further comments, the public hearing was closed.

**ATTEST:**

\_\_\_\_\_  
*Council Clerk*

**APPROVED:**

\_\_\_\_\_  
*Mayor*

March 26, 2026

## City of Northwood Regular City Council Meeting Minutes

### CALL TO ORDER

The Regular meeting of the Northwood City Council was called to order by Mayor Schimmel at 07:02 PM on March 26, 2026 in the Council Chambers and via Live Stream.

### PLEDGE OF ALLEGIANCE Mayor Schimmel

Pledge of Allegiance was given.

### ROLL CALL

**MOTION:** Councilor Edwards made a motion to **excuse Councilor Barton**; seconded by Council President Melnyk.

**ROLL CALL:** **Yes:** Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None

**RESULT:** *Passed (6-0)*

### APPROVAL OF MINUTES

#### March 12, 2026 Regular Council Meeting Minutes

**MOTION:** Councilor Huntermark made a motion to **Approve**; seconded by Councilor Edwards. **ROLL CALL:** **Yes:** Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None

**RESULT:** *Passed (6-0)*

### PRESENTATION

#### NWWSD

Rex Huffman, General Counsel for the Northwestern Water and Sewer District, addressed Council to propose that the City of Northwood consider applying to become a member community of the District. Mr. Huffman provided an overview of the District, noting:

- The District was established in 1992–1993 and includes municipalities, townships, and counties.
- Membership has expanded to include numerous communities across Wood, Hancock, Sandusky, and Henry Counties.
- Governance consists of a 10-member Board of Trustees appointed by counties, municipalities, and townships.

He explained that while the District already owns and operates water and sewer infrastructure within Northwood, the City is not currently a formal member. As a result:

- Northwood residents are not eligible to serve on the District's Board of Trustees.
- Membership would allow representation and participation in governance.

Mr. Huffman stated the application process is simple and encouraged Council to consider membership to ensure Northwood representation, particularly given the City's significant presence within the District's service area.

Tom Stalter, retiring Chief Engineer for the District, provided an overview of infrastructure and operations within Northwood:

The District currently maintains and operates aging water and sewer systems throughout the City. Approximately \$15 million has been invested in water and sewer improvements within Northwood. The system has adequate water capacity for future development, though wastewater capacity is more limited and requires ongoing management.

Current and future projects include:

- Sewer system upgrades, particularly in older neighborhoods
- Continued maintenance and replacement of aging infrastructure
- Private lateral repair programs with grant assistance
- Potential future sewer expansion in areas currently served by septic systems (pending EPA involvement and funding)

Mr. Stalter emphasized the District's ability to support economic development and long-term infrastructure planning.

Council members asked questions regarding: Historical concerns or opposition to joining the District (none recent), Financial considerations, including project costs and potential impacts on residents' utility rates (no changes anticipated) Discussion also highlighted: the importance of coordination for economic development and infrastructure planning, the benefit of having Northwood representation on the District's Board and positive past collaboration between the City and the District

Bill Hirzel, current Board of Trustees member, spoke in support of membership, noting:

His long-standing advocacy for Northwood within the District, the value of strong regional water and sewer infrastructure and the importance of continued representation for the City. He strongly recommended that Council move forward with joining the District

# March 26, 2026

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## PUBLIC COMMENT

Brandon Elliott, 2652 Stanford Drive, addressed Council regarding upcoming changes tied to Ohio House Bill 96, specifically cyber compliance requirements impacting financial and budgeting processes beginning in July. He explained that the company he works for has developed a compliance dashboard to help municipalities track cybersecurity posture and prepare for audits. He offered informational materials to the Mayor and City Administrator and requested a follow-up meeting to discuss the service.

William Hirzl, 5423 Ayers Road, Walbridge, spoke on several topics. He encouraged the City to engage local businesses in support of upcoming community celebrations, noting his company's willingness to contribute. He also invited City officials to communicate any concerns regarding Hirzel's directly. Additionally, he discussed company growth areas and emphasized increased community involvement from future generations of leadership. Mr. Hirzel further raised concerns about regional water resources, potential drought conditions, and highlighted the importance of Lake Erie as a key asset. He encouraged consideration of water infrastructure and regional collaboration efforts.

## COMMUNICATIONS

### COUNCIL COMMITTEE REPORTS

#### Economic Development Councilor Barton

No Report.

#### Finance Councilor Dickey - Next meeting 4/9/26 @ 6:30PM

No Report.

#### Recreation Board Councilor Barton

No Report.

#### Safety Councilor Kretz

No Report.

#### Tree Commission Council President Melnyk

No Report.

#### Service Councilor Edwards

Meeting on April 9th at 6PM to discuss quotes and purchases.

#### Parks, Rec & NCC Councilor Huntermark - Next meeting 3/26/26 @ 6:45PM

Topics included:

- purchase of bleachers. It was confirmed that the cost will come from the previously budgeted capital line item of \$90,000.

**MOTION:** Councilor Huntermark made a motion to **approve the purchase of bleachers for the NCC from Martin Public Seating for \$44,792.50**; seconded by Councilor McGaharan. **ROLL CALL: Yes:** Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None

**RESULT:** *Passed (6-0)*

- Sunday hours update: Operations will continue through the end of April, with performance monitored based on membership numbers.
- Basketball hoop inspection: A second quote is being obtained for the required inspection due to noise concerns.

#### Committee of the Whole Council President Melnyk

No Report.

#### MAYOR Mayor Schimmel

No Report.

#### CITY ADMINISTRATOR Kevin Laughlin

### CITY FINANCIAL REPORT(S)

**MOTION:** Council President Melnyk made a motion to **acknowledge receipt of the February financial reports**; seconded by Councilor Huntermark. **ROLL CALL: Yes:** Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None

**RESULT:** *Passed (6-0)*

#### February 2026 month end financials

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#### February 2026 bank reconciliation

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# March 26, 2026

## City Administrator's Report

Resolution 2026-03 - This Resolution amends the aggregation service extension period established in Resolution 2026-02, changing the term from June 2026–May 2027 to June 2026–April 2028. Request this Resolution is adopted tonight by emergency.

Request for authorization to sign an MOU with OPBA for the Juneteenth holiday. The city recognized the holiday and it was covered for Administrative staff, however there was no provision with the OPBA contract, so they did not receive it as a holiday. This MOU rectifies this situation.

**MOTION:** Councilor Dickey made a motion to **authorize the City Administrator to sign the OPBA MOU for the Juneteenth holiday**; seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None

**RESULT:** *Passed (6-0)*

## LIST OF EXPENDITURES OVER \$10,000

<u>INVOICE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
THOMAS PORTER ARCHITECTS	PERMIT DRAWINGS FOR FIRE DEPT	\$11,252.10
REINEKE FORD LINCOLN	2026 FORD SUV	\$41,829.00
GEDDIS PAVING & EXCAVATING W. ANDRUS PAVING IMPROVEMENT PROJECT INC		\$273,721.65
DEX IMAGING LLC	SERVER REPLACEMENT PROJECT	\$35,664.00
ANTHEM BLUE CROSS AND BLUE HEALTH & VISION INSURANCE 4/1/26-5/1/26 SHIELD		\$60,693.41
ATLANTIC SOLUTIONS	EMERGENCY TURNOUT GEAR	\$37,305.00
DIRECT FITNESS SOLUTIONS	NCC GYM EQUIPMENT	\$19,997.00

**MOTION:** Councilor Huntermark made a motion to **approve the list of expenditures over \$10,000** ; seconded by Councilor Dickey. **ROLL CALL:** **Yes:** Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None

**RESULT:** *Passed (6-0)*

## NEW RESOLUTION

### PENDING RESOLUTION

**RESOLUTION 2026-03 AMENDING SECTION 1 OF RESOLUTION 2026-02 ACCEPTING THE PROPOSAL OF ARCHER ENERGY, LLC TO EXTEND AN AGREEMENT PROVIDING NATURAL GAS SUPPLIES THROUGH OPT-OUT AGGREGATION TO ELIGIBLE RESIDENTIAL AND SMALL BUSINESSES IN THE CITY OF NORTHWOOD; AND DECLARING AN EMERGENCY.**

**MOTION:** Councilor Edwards made a motion to **Suspend the rules**; seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None

**MOTION:** Councilor Edwards made a motion to **Move on Emergency Clause**; seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None

**MOTION:** Councilor Edwards made a motion to **Move on Final Adoption**; seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None

**RESULT:** *Passed (6-0) effective immediately*

## NEW LEGISLATION

**ORDINANCE 2026-12 AMENDING NCO CHAPTER 1240.06 TITLED DEFINITIONS; AND DECLARING AN EMERGENCY.**

1st Reading - Huntermark

**ORDINANCE 2026-13 AMENDING SECTIONS OF NCO CHAPTER 1274, C COMMERCIAL DISTRICT; AND DECLARING AN EMERGENCY.**

1st Reading - Huntermark

## PENDING LEGISLATION

March 26, 2026

**ORDINANCE 2026-10 ADOPTING THE 2026 COMPREHENSIVE PLAN UPDATE AS RECOMMENDED BY THE NORTHWOOD PLANNING COMMISSION, AND THE COMPREHENSIVE PLAN COMMITTEE; AND DECLARING AN EMERGENCY.**

**MOTION:** Councilor Edwards made a motion to **Move on Final Adoption**; seconded by Council President Melnyk. **ROLL CALL: Yes:** Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None  
**RESULT:** (6-0)

**CITY ATTORNEY’S REPORT/DISCUSSION Brian Ballenger**

No Report.

**CITY ENGINEER’S REPORT/DISCUSSION Josh Auman**

**City Engineer's Report**

**MOTION:** Councilor Huntermark made a motion to **award the Woodville Road Sidewalk project to Perram Electric for \$543,812** ; seconded by Council President Melnyk. **ROLL CALL: Yes:** Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None  
**RESULT:** *Passed (6-0)*

References for Param Electric were checked and found acceptable, with no issues noted. The project is scheduled to begin around June 1, 2026, with substantial completion by December 1, 2026, and final completion by December 15, 2026. Council inquired about the low bid; the concrete work will be subcontracted to Smith Paving, a union contractor with prior experience in the region. Concerns about potential change orders were addressed and deemed unlikely.

**Additional Updates:**

Discussion of other project timelines: Dalling Rd extension - Sherman Excavating, originally scheduled to start in March for a related project, may begin earlier than May 4, 2026. Northwest Water replacement project is planned along Woodville Road; a pre-construction meeting is scheduled for April 16, 2026.

**NEW BUSINESS**

**OLD BUSINESS**

Council President Melnyk withdrew the request for the pedestrian safety beacons at the VFW with the potential to revisit discussion at a later date.  
Discussion on Council retreat time and date. Date of April 25th with a tentative start time of 10AM to 1-2PM

**PERSONS APPEARING BEFORE THE MAYOR AND COUNCIL**

**EXECUTIVE SESSION**

**MOTION:** Councilor Edwards made a motion to **enter into executive session at 7:53PM with Mayor, Council, City Administrator and City Attorney to discuss ongoing litigation**; seconded by Councilor Huntermark. **ROLL CALL: Yes:** Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk; **No:** None; **Abstain:** None  
**RESULT:** *Passed (6-0) 7:53PM*

The meeting was called back to order at 8:02PM and the roll was called by Council Clerk Popovitch and those in attendance were as follows: Mayor Schimmel, Councilor Dickey, Councilor Edwards, Councilor Huntermark, Councilor Kretz, Councilor McGaharan, Council President Melnyk City Administrator Kevin Laughlin, City Attorney Brian Ballenger and City Engineer Josh Auman.

No action taken.

**ADJOURNMENT**

08:02 PM

**ATTEST:**

\_\_\_\_\_

*Council Clerk*

**APPROVED:**

\_\_\_\_\_

*Mayor*



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\*\*\* OFFICIAL PROCLAMATION \*\*\*

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**WHEREAS** in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

**WHEREAS** this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

**WHEREAS** Arbor Day is now observed throughout the nation and the world, *and*

**WHEREAS** trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

**WHEREAS** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

**WHEREAS** trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

**WHEREAS** trees — wherever they are planted — are a source of joy and spiritual renewal.

**NOW, THEREFORE,** I, \_\_\_\_\_, Mayor of the City of \_\_\_\_\_, do hereby proclaim \_\_\_\_\_ as **ARBOR DAY**

In the City of \_\_\_\_\_, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

**FURTHER,** I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

**DATED THIS** \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Mayor \_\_\_\_\_



## MAYOR'S REPORT

REGULAR CITY COUNCIL MEETING ON: APRIL 9, 2026

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### ADMINISTRATION:

#### POLICE:

##### ***New Hire(s) Informational Only***

Robert Duncan, Patrolman - Lateral transfer from the Lucas County Sheriff's Office. Effective April 27, 2026

#### FIRE:

#### RECREATION:

##### ***New Hire(s) Informational Only***

Concession Stand Attendants effective April 20, 2026

Maribella Coatney

Sofya Everhardt

Olivia Haas

Andrew Mendez

James Jaquez

### STREETS/BUILDINGS & GROUNDS:



**CITY ADMINISTRATOR'S REPORT**  
 REGULAR CITY COUNCIL MEETING ON: APRIL 9, 2026

<u>TOPIC/ ITEM</u>	<u>DISCUSSION</u>
WCED Annual Dinner	Thursday April 16th from 6-9PM. Please RSVP to Emily ASAP.
Prism Awards RSVP	We have been asked to submit a guest list of up to eight attendees, along with entrée selections (Chicken Marsala or Braised Short Rib). The event will be held May 7 at 6:00 p.m. at Maumee Bay Lodge & Conference Center. Please provide names and entrée selections by April 17.
Committee of the Whole	Request meeting for April 23rd at 6:30PM to discuss Recreation Board Bylaws and thoughts on joining NWWSD.

**COUNCIL FOLLOW UP (New & Old Business)**

Item	Action Taken	Status: (complete, in progress)

2026-12

**ORDINANCE 2026-12 AMENDING NCO CHAPTER 1240.06 TITLED DEFINITIONS; AND DECLARING AN EMERGENCY.**

**WHEREAS**, The Northwood Planning Commission has recommended amending Chapter 1240.06, Definitions, of the Northwood Codified Ordinances; and

**WHEREAS**, A Public Hearing was held by the Northwood City Council regarding this recommendation on Thursday, March 12, 2026 at 7:00PM in the Council Chambers of the Northwood Municipal Building.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:**

**SECTION 1.** That Chapter 1240.06 of the Northwood Codified Ordinances, titled Definitions, be amended to read as follows:

**1240.06 DEFINITIONS.**

As used in this Zoning Code:

(183) "Self-service storage facility" means any real property that is designated and used for the purpose of renting or leasing individual storage spaces in the facility, whether as rooms, lockers, containers, or other indoor and/or outdoor space, to individuals, businesses, or other entities for the purpose of storing possessions. The term "self-storage facility" shall include mini-storage facilities. a building consisting of individual, small, self-contained units that are leased or owned for the storage of business and household goods or for contractors' supplies.

**SECTION 2.** That all other provisions of Chapter 1240 of the Northwood Codified Ordinance not thereinbefore amended or modified shall remain in full force and effect.

**SECTION 3.** It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

**SECTION 4.** This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules: For: \_\_\_ Against: \_\_\_ Abstain: \_\_\_

Vote on emergency clause: For: \_\_\_ Against: \_\_\_ Abstain: \_\_\_

Vote on final adoption: For: \_\_\_ Against: \_\_\_ Abstain: \_\_\_

**Adopted this** \_\_\_ day of \_\_\_\_\_, 2026. **In Effect:** \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
President of Council

**APPROVED AS TO FORM:**

**APPROVED:**

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

**2026-13**

**ORDINANCE 2026-13 AMENDING SECTIONS OF NCO CHAPTER 1274, C COMMERCIAL DISTRICT; AND DECLARING AN EMERGENCY.**

**WHEREAS**, The Northwood Planning Commission has recommended amending sections of Chapter 1274, C Commercial District, of the Northwood Codified Ordinances; and

**WHEREAS**, A Public Hearing was held by the Northwood City Council regarding these recommendations on Thursday, March 12, 2026 at 7:00PM in the Council Chambers of the Northwood Municipal Building.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:**

**SECTION 1.** That Chapter 1274.02, of the Northwood Codified Ordinances, titled Principal and Conditional Uses Permitted, be amended to read as follows:

**1274.02 PRINCIPAL AND CONDITIONAL USES PERMITTED.**

- (a) Principally permitted uses in this District shall be as follows:
- (1) All uses principally or conditionally permitted in the NCO District; and
  - (2) The following retail establishments, provided that all products manufactured on the premises are sold on the premises directly to the consumer:
    - A. Bakeries;
    - B. Pharmacies;
    - C. Hardware stores;
    - D. Hotels;
    - E. Lunchrooms;
    - F. Restaurants, including drive-in and fast-food;
    - G. Retail and mercantile establishments; and
    - H. Trailer sales lots and used car lots;
  - (3) The following service establishments which provide services directly to the consumer:
    - A. Animal grooming facilities;
    - B. Adult day care center
    - C. Banks;
    - D. Barber shops;
    - E. Beauty parlors;
    - F. Caterers;
    - G. Child-care facilities;
    - H. Churches;
    - I. Clinics;
    - J. Commercial parking garages;
    - K. Commercial parking lots;
    - L. Commercial schools, such as dancing, business, trade or vocational schools;
    - M. Dry cleaning and clothes pressing, provided that such establishments do not service other retail outlets;
    - N. Frozen food lockers;
    - O. Gasoline filling stations;
    - P. Greenhouses;
    - Q. Hospitals;
    - R. Household appliances, service and repair;
    - S. Interior decorators;
    - T. Jewelry, clock and watch repair;
    - U. Lending libraries;
    - V. Light automotive service and repair, such as alternator, carburetor, radiator and transmission work, but not including major overhauls;
    - W. Locksmiths;
    - X. New and used car sales;
    - Y. Offices, including professional, business and philanthropic offices;
    - Z. Photographic studios;
    - AA. Portable equipment, service and repair;
    - BB. Schools;
    - CC. Self-service laundries;
    - ~~DD. Self-service storage facilities, as regulated in Section 1274.12;~~

## 2026-13

- EE. Shoe and hat repair shops;
- FF. Tailors and furriers;
- GG. Travel bureaus; and
- HH. Veterinary clinics.

(4) Signs, as permitted and regulated in Section 1282.03;

(5) The retail sale of merchandise, services, parking areas, office buildings, hotels/motels and similar facilities ordinarily accepted as commercial uses and which can reasonably be expected to function in a compatible manner with the other permitted uses and the area, provided that no building shall be designed, constructed, structurally altered or used for dwelling purposes, except for hotels or motels and except to provide, within the buildings allowed, facilities for a custodian caretaker or watchman employed on the premises; and

(6) Accessory uses.

A. Canopies. Height shall not exceed structure attached to. In cases of freestanding canopies, district setbacks shall apply and height shall not exceed 35 feet.

(b) Conditionally permitted uses must be approved by the Planning Commission according to Sections 1244.06 and 1244.07. Conditional uses in this District shall be as follows:

(1) Clubs and meeting halls;

(2) Motels;

(3) Car washes and/or gasoline filling stations or combinations thereof, where pump islands would be within fifty feet from the boundary of a zoning district that allows dwellings;

(4) Bars, cocktail lounges or taverns; and

(5) Nursing or convalescent or assisted living center.

(6) Multifamily residential that is adjacent to an existing residential district. Such conditional use shall be in accordance with the City's "Comprehensive Master Plan" and "Future Land Use" Map. Density standards shall be consistent with Section 1268.04 and floor area shall not be less than 900 square feet.

(7) On-premises electronic message centers, according to Section 1282.03(j)(12).

(8) Marijuana facility-dispensary, subject to standards in Section 1282.12.

(9) Self-service storage facilities, as regulated in Section 1274.12;

(c) Adult entertainment facilities, as defined, shall be permitted as long as the following conditions are met:

(1) No adult entertainment facility shall be established within 750 feet of any area or zoning district used for any residential purpose or use.

(2) No adult entertainment facility shall be established within a radius of 1,500 feet of any school, library or teaching facility, whether public or private, attended by persons under eighteen years of age.

(3) No adult entertainment facility shall be established within a radius of 1,500 feet of any other adult entertainment facility or within a 1,000-foot radius of any two of the following establishments:

A. Cabarets, clubs or other establishments which feature topless or bottomless dancers, go-go dancers, exotic dancers, strippers, male or female impersonators or similar entertainers;

B. Establishments for the sale of beer or intoxicating liquor for consumption on the premises;

C. Pawn shops;

D. Pool or billiard halls;

E. Pinball palaces, halls or video arcades; or

F. Dance halls or discotheques.

(4) No adult entertainment facility shall be established within a radius of 1,500 feet of any church, synagogue or permanently established place of religious services which is attended by persons under eighteen years of age.

(5) No advertisements, displays or other promotional materials shall be shown or exhibited so as to be visible to the public from pedestrian sidewalks or walkways, or from other exterior areas, any of which are either public or semipublic.

(6) All building openings, entries, windows, etc., for these facilities or uses shall be located, covered or serviced in such a manner as to prevent a view into the interior from any public or semipublic area, sidewalk or street. For new construction, the building shall be oriented so as to minimize any possibility of viewing the interior from public or semipublic areas.

(7) No screens, loudspeakers or sound equipment shall be used for any adult motion picture theaters (enclosed or drive-in) that can be seen or discerned by the public from public or semipublic areas.

(8) Hours of operation shall not start before 9:00 a.m. nor end after 12:00 midnight.

(9) No viewing booths shall have doors.

**SECTION 2.** That Chapter 1274.12, of the Northwood Codified Ordinances, titled Outdoor Storage, be amended to read as follows:

1274.12 ~~OUTDOOR SELF STORAGE FACILITIES.~~

~~Outdoor Self storage facilities shall may be controlled by the following regulations conditionally permitted in the C District when in compliance with the following standards:~~

~~(a) Outdoor storage shall not interfere with parking or the safe and unobstructed use of vehicular or pedestrian access ways or walkways. The minimum area of a zoning lot shall be three (3) acres, and the ground building coverage shall not exceed fifty percent (50%) of the gross land area of the parcel proposed for development. In no event shall the site plan reflect a second story or higher level that is larger than the ground floor footprint.~~

~~(b) Outdoor storage shall not be located in any required setback on the property. The minimum building and parking setback shall be fifty feet from any street right-of-way line, residential district or off-site residential use, and not be permitted on corner lots.~~

~~(c) Outdoor storage area shall be fully screened with an opaque fence or wall not to exceed the fence height regulations as set forth in Section 1250.06 and shall be kept in an organized and orderly manner, with no growing or noxious weeds permitted. The maximum size of individual storage compartments shall be 600 square feet.~~

~~(d) No outdoor washing of any kind shall be permitted, with the exception of washing the parking lot, the structure and the windows on the structure, and landscaping.~~

~~(e) Exterior walls of the ends of all storage units shall be of masonry or face-brick construction as approved by the Planning Commission and landscaping pertaining to screening and buffering shall comply with Section 1274.14.~~

~~(f) Fences and walls including entry gates shall be constructed of high-quality materials and shall be compatible with the design and materials of the building(s) and site, as approved by the Planning Commission. Decorative metal or wrought iron fences are preferred. Chain-link (or similar) fences, barbed or razor wire fences, and walls made of precast concrete blocks are prohibited.~~

~~(g) If the facility abuts residentially zoned property, the facility loading bays, docks or doors shall not be visible from the residential property.~~

~~(h) All storage units must be accessible by paved circular drives clearly marked to distinguish traffic flow. A minimum of twenty-four-foot drives shall be provided between buildings. Site circulation shall be designed to accommodate fire trucks, as well as trucks that will customarily access the site.~~

~~(i) All self-storage facilities must have security installed. Examples include but are not limited to property fencing, lighting, motion sensors, keypads and access control hardware, security cameras, video monitors, gate and digital gate operator, unit alarms and electronic doors.~~

~~(j) The only activities permitted in individual storage units shall be the rental of the unit and the pickup and deposit of goods and/or property in dead storage. Storage units shall not be used for activities such as: Residences, offices, workshops, studios, hobby, rehearsal areas, garage or estate sales or auctions.~~

~~(k) Electrical service provided to storage units shall be limited exclusively to lighting and climate control purposes. No electrical outlets are permitted inside individual storage units. Lighting fixtures and switches shall be of a secure design that will not allow tapping the fixtures for other purposes.~~

~~(l) No manufacturing, fabrication, or processing of goods, service, or repair of any type of vehicles, boats or boat trailers, engines, appliances or other electrical equipment, or any other industrial activity shall be permitted.~~

~~(m) The storage of any toxic, explosive, corrosive, flammable or hazardous materials or keeping of animals is prohibited. Fuel tanks on any motor vehicle, boat, lawn mower or similar property will be drained or removed prior to storage. All goods and property stored in a self-storage facility shall be stored in an enclosed building. No outdoor storage of boats, RVs, vehicles, etc., or storage in outdoor storage pods or shipping containers is permitted.~~

~~(n) Self-storage facilities shall not operate or allow tenant access between the hours of 10:00 p.m. and 7:00 a.m.~~

~~(o) Names of owners and/or operators responsible for 24hr watch of the self-storage facility shall provide current contact information with the Zoning Administrator.~~

~~(p) The Fire Department shall be provided with 24-hour access to the grounds. A lockbox shall be provided for its use.~~

**SECTION 3.** That all other provisions of Chapter 1274 of the Northwood Codified Ordinance not thereinbefore amended or modified shall remain in full force and effect.

**SECTION 4.** It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations

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of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

**SECTION 5.** This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules: For: \_\_\_ Against: \_\_\_ Abstain: \_\_\_

Vote on emergency clause: For: \_\_\_ Against: \_\_\_ Abstain: \_\_\_

Vote on final adoption: For: \_\_\_ Against: \_\_\_ Abstain: \_\_\_

**Adopted this** \_\_\_ **day of** \_\_\_\_\_, **2026.** **In Effect:** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
President of Council

**APPROVED AS TO FORM:**

**APPROVED:**

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor



## CITY ENGINEER'S REPORT

REGULAR CITY COUNCIL MEETING ON: APRIL 9, 2026

### PROJECT UPDATES

Project Name	Project Budget	Current Status	Key Changes Since Last Meeting
Curtice Rd. Resurfacing & Curbs over I-280	\$195,600.00	Design	Plans have been submitted to ODOT for review and approval. Bid out after ODOT approval.
Dry Creek Aquatic and Riparian Restoration Project	\$500,000.00	Construction	Planting to be tentatively completed early April.
Dalling Drive Extension Improvements	\$713,562.02	Construction	Contracts have been signed and distributed. Contractor to start tentatively May 4. Construction to run until July 31.
West Andrus Road Pavement Improvements	\$405,060.12	Construction	Construction is complete. Working out invoices with contractor. Calculating sidewalk assessments
Northwood 2025 Pavement Resurfacing Improvements	\$721,775.00	Construction	Construction is complete except for seeding along Oregon Rd. Calculating sidewalk assessments
Northwood 2026 Pavement Resurfacing Improvements (Richmand and Dilrose Dr.)	\$411,500.00	Design	Survey complete, under design
Northwood 2026 Pavement Resurfacing Improvements (Dalling Dr. to Dead End)	\$265,300.00	Design	Survey Crew will perform topographic survey as weather permits.
NCC Parking Lot - Phase 2	\$324,400.00	Design	Design

### ISSUES REQUIRING COUNCIL ATTENTION

#### Motion to advertise for Bids

Project Name	Bid Opening Date
10E10824 - Northwood 2026 Pavement Resurfacing Improvements (Richmand and Dilrose Dr.)	TBD

#### Motion to Award Contract

Project Name	Contractor	Bid Amount
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