



SERVICE COMMITTEE MEETING

Thursday, November 6, 2025 at 6:00 PM

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<https://northwoodoh.portal.civicclerk.com/>

Members of Service Committee

Dean Edwards, Chair

Jim Barton

Louis Fahrbach

Tom Huntermark, Public Service Director

Kevin Laughlin, City Administrator

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES:

- June 12, 2025 Meeting Minutes

TOPICS/ISSUES:

- 1) 2026 STREET DEPARTMENT BUDGET REVIEW

NEW BUSINESS:

OLD BUSINESS:

ADJOURNMENT:

June 12, 2025

City of Northwood Service Committee Meeting Minutes

CALL TO ORDER

The meeting of the Northwood Service Committee was called to order by Chairman Edwards at 06:45 PM on June 12, 2025 in the Council Chambers and via Live Stream.

ROLL CALL

The roll was called by Chairman Edwards and those in attendance were as follows: Dean Edwards, Jim Barton, City Administrator Kevin Laughlin and City Engineer Dave Kuhn.

APPROVAL OF MINUTES

May 8, 2025 Meeting Minutes.

MOTION: Councilor Barton made a motion to **Approve**; seconded by Councilor Edwards. **ROLL CALL:** **Yes:** None; **No:** None; **Abstain:** None

Result: Passed

TOPICS/ISSUES

Oregon Rd. Sidewalk Estimates

City Engineer Dave Kuhn provided an update on the Oregon Road sidewalk cost estimates. The original estimate for the east side, which includes multiple curb ramps due to numerous side streets, totaled \$134,550. At Council's request, a west side estimate was also prepared. This side does not require curb ramps and covers a slightly shorter distance, resulting in a lower estimate of \$106,800. One noted concern is at the south end of the west side where the sidewalk would need to connect to the motel's existing sidewalk, which appears to be outside the public right-of-way and would require access through private property. The Engineer recommended bidding both options as alternates to allow the city to compare prices and decide at a later time. The committee agreed, and a recommendation was made to proceed with bidding both the east and west side sidewalks as alternates.

MOTION: Councilor Barton made a motion to **bid both the east and west side sidewalks as alternates**; seconded by Councilor Edwards. **ROLL CALL:** **Yes:** Councilor Edwards, Councilor Barton; **No:** None; **Abstain:** None

RESULT: 2-0 Passed

NEW BUSINESS

none

OLD BUSINESS

none

ADJOURNMENT

06:49 PM

ATTEST:

Council Clerk

APPROVED:

Mayor

2026 CAPITAL REPLACEMENTS

Public Service

Plow Truck	Chassis	\$	123,034.00
Kubota mower - replace 2021		\$	29,363.00
Right of way mower - replace 2018		\$	67,695.00
Tiger Flail Mower - replace 2018		\$	56,815.00
Paint Sprayer - replace 2008			11,000.00
		\$	287,907.00

Buildings & Grounds

Re-stone Nature Trails		\$	18,590.00
Re-stone Stoner Pond			12,130.00
NatureStone floor in DPS office			5,186.00
Replace doors (5)			18,676.00
		\$	54,582.00

City of Northwood Operating Departmental Budget Submission for FY2026

7425 Right of Way Mowing

Account	Description	2025 Budget	8/31 YTD Exp	2026 Requested	Explanation Details
110.7425.50212	LABORERS WAGES - RIGHT OF WAY & CITY MOWING	25,000.00	12,628.34	20,000	
110.7425.50511	P.E.R.S.	3,500.00	1,669.03	2,800	
110.7425.50550	MEDICARE	365.00	179.15	390	
110.7425.50560	F.I.C.A. TAXES	0.00	(8.00)	-	
110.7425.51262	MAINTENANCE CONTRACTS - RIGHT OF WAY & CITY MOWING	0.00	0.00	-	
110.7425.51682	EQUIPMENT REPAIRS/MAINTENANCE	5,000.00	1,420.72	3,000	
110.7425.52268	OTHER SUPPLIES & MATERIALS	500.00	757.67	750	
110.7425.53501	LANDSCAPING	0.00	980.00	-	
Total				26,940	

7427 Nuisance Property Maintenance

Account	Description	2025 Budget	8/31 YTD Exp	2026 Requested	Explanation Details
110.7427.50212	LABORERS WAGES - NUISANCE PROPERTY MAINTENANCE	1,500.00	1,607.44	2,000	Mowing of vacant properties
110.7427.50511	P.E.R.S. - NUISANCE PROPERTY MAINTENANCE	200.00	183.78	280	
110.7427.50550	MEDICARE - NUISANCE PROPERTY MAINTENANCE	20.00	22.82	30	
110.7427.50560	F.I.C.A. TAXES - NUISANCE PROPERTY MAINTENANCE	0.00	(0.68)	-	
110.7427.51262	MAINTENANCE CONTRACTS - NUISANCE PROPERTY MAINTENANCE	10,000.00	0.00	-	No anticipated demolition
Total				2,310	

7430 Tree Commission

Account	Description	2025 Budget	8/31 YTD Exp	2026 Requested	Explanation Details
110.7430.50212	LABORERS WAGES - TREE COMMISSION	10,000.00	10,962.46	11,000	Tree maintenance
110.7430.50511	P.E.R.S. - TREE COMMISSION	1,400.00	1,245.94	1,540	
110.7430.50550	MEDICARE - TREE COMMISSION	150.00	156.91	160	
110.7430.50560	F.I.C.A. TAXES - TREE COMMISSION	50.00	(3.72)	-	
110.7430.51262	MAINTENANCE CONTRACTS - TREE COMMISSION	5,500.00	725.00	4,500	Right of way tree removal, stump grinding
110.7430.52268	OTHER SUPPLIES & MATERIALS - TREE COMMISSION	900.00	204.63	900	Chain saws, chains/blades, oil
110.7430.53501	LANDSCAPING - TREE COMMISSION	6,000.00	0.00	6,000	New tree plantings
Total				24,100	

City of Northwood Operating Departmental Budget Submission for FY2026

Street Department Operations

Account	Description	2025 Budget	8/31 YTD Exp	2026 Requested	Explanation Details
222.7610.50201	DEPT HEAD SALARY - SERVICE DIRECTOR 80%	72,500.00	51,795.08	78,050	
222.7610.50212	LABORERS WAGES	221,000.00	160,503.59	185,000	less one Laborer position (retirement)
222.7610.50234	LABORERS OVERTIME	3,000.00	1,202.09	3,000	
222.7610.50237	VEHICLE MAINTENANCE WAGES	65,625.00	44,147.39	66,600	
222.7610.50501	WORKERS COMPENSATION	6,335.00	(104.50)	5,925	
222.7610.50511	P.E.R.S. - S.C.M.R.	50,700.00	38,120.77	46,575	
222.7610.50521	HOSPITALIZATION - S.C.M.R.	125,950.00	64,730.00	95,216	
222.7610.50531	LIFE INSURANCE - S.C.M.R.	600.00	364.00	600	
222.7610.50541	SELF INSURED DENTAL	5,000.00	6,042.10	6,000	
222.7610.50550	MEDICARE	5,200.00	3,821.41	4,825	
222.7610.50571	CLOTHING ALLOWANCE	4,000.00	2,156.52	4,000	
222.7610.50581	MEAL ALLOWANCES	100.00	80.00	100	
222.7610.51209	SUBCONTRACTORS - STREET CONST, MAINT. & REPAIRS	4,500.00	7,852.97	5,000	IWORQ work order program
222.7610.51814	TELEPHONES	750.00	435.03	750	
222.7610.51821	COMMUN EQUIPMT PAGERS	0.00	0.00	-	
222.7610.52243	CRACK FILLER CITY STREETS	0.00	0.00	-	
222.7610.52266	TRAINING/EXAMINATIONS/TESTING	5,200.00	508.00	750	Mosquito spray licenses
222.7610.52268	OTHER SUPPLIES & MATERIALS	9,800.00	12,323.85	10,000	includes mosq spray \$7,500
222.7610.52310	FUELS, OILS & FLUIDS	20,000.00	16,396.05	20,000	
222.7610.52320	VEHICLE MAINTENANCE	7,000.00	901.89	5,000	
222.7630.50212	LABORERS WAGES - SNOW REMOVAL	12,000.00	8,905.14	8,500	
222.7630.50234	LABORERS OVERTIME	8,000.00	1,916.51	4,000	
222.7630.51682	EQUIPMENT REPAIRS/MAINT. - SNOW & ICE	15,000.00	2,669.50	10,000	
222.7630.52263	SNOW REMOVAL MATERIALS	49,000.00	17,660.20	49,000	Salt & Brine contracts
222.7630.52268	OTHER SUPPLIES & MATERIALS	3,000.00	336.01	3,000	
222.7630.52310	FUELS OILS & FLUIDS - SNOW	4,000.00	62.48	3,000	
222.7635.50212	LABORERS WAGES - TRAFFIC SIGNALS	10,000.00	4,704.05	9,000	
222.7635.50511	P.E.R.S.	0.00	0.00	-	
222.7635.50550	MEDICARE	100.00	66.87	100	
222.7635.51641	TRAFFIC SIGNAL REPAIRS/MAINTENANCE	20,000.00	4,507.45	15,000	
222.7635.51711	ELECTRICITY TRAFFIC SIGNALS	200.00	74.20	200	
222.7635.52258	TRAFFIC SIGNS & POSTS	3,500.00	2,334.01	3,500	
Fund: 222	S.C.M.R. FUND	732,060.00	454,512.66	642,691	

City of Northwood Operating Departmental Budget Submission for FY2026

701 Storm Water Maintenance

Account	Description	2025 Budget	8/31 YTD Exp	2026 Requested	Explanation Details
701.7510.50212	LABORERS WAGES - STORM SEWERS & DRAINAGE	22,000.00	10,575.71	15,000	
701.7510.50234	LABORERS OVERTIME - STORM SEWERS & DRAINAGE	750.00	0.00	500	
701.7510.50501	WORKERS COMPENSATION	400.00	167.73	275	
701.7510.50511	P.E.R.S.	3,185.00	1,375.95	2,170	
701.7510.50550	MEDICARE	300.00	149.83	225	
701.7510.51180	STORM WATER BILLING	10,000.00	9,895.38	12,500	Great Lakes Billing
701.7510.53201	GENERAL IMPROVEMENTS - STORM SEWERS & DRAINAGE	378,950.00	23,136.89	-	
701.7510.53520	SEWER CONSTRUCTION-STORM	500,000.00	3,873.02	574,000	Curtice Road ditch enclosure, Phase I
701.7510.53588	ENGINEERING-STORM SEWERS	15,000.00	26,325.27	58,000	
701.7831.50212	LABORERS WAGES - GREENWAY	250.00	0.00	250	
701.7831.50550	MEDICARE - GREENWAY	10.00	0.00	10	
701.7831.51711	ELECTRICITY - GREENWAY	2,000.00	1,036.02	2,000	
701.7850.50212	LABORERS WAGES - SPEC ASSMT PUMP-PARCDUL	200.00	0.00	200	
701.7850.50511	P.E.R.S. - SPEC ASSMT PUMP-PARCDULANGLAD	20.00	0.00	20	
701.7850.50550	MEDICARE - SPEC ASSMT PUMP-PARCDULANGLADE	10.00	0.00	10	
701.7850.51292	COUNTY AUDITOR DEDUCTIONS	0.00	0.00	-	
701.7850.51638	PUMP REPAIRS/MAINTENANCE	1,000.00	1,000.00	1,000	
701.7850.51711	ELECTRICITY PARCDULANG	2,500.00	1,896.44	2,500	
701.7850.53301	NEW EQUIPMENT - SPEC ASSMT PUMP-PARCDUL	0.00	0.00	-	
701.7851.50212	LABORERS WAGES - SPEC ASSMT PUMP-NORTHCR	250.00	0.00	250	
701.7851.50550	MEDICARE - SPEC ASSMT PUMP-NORTHCREST II	10.00	0.00	10	
701.7851.51292	COUNTY AUDITOR DEDUCTIONS	0.00	0.00	-	
701.7851.51711	ELECTRICITY - SPEC ASSMT PUMP-NORTHCREST	750.00	564.77	800	
701.7851.53301	NEW EQUIPMENT - SPEC ASSMT PUMP-NORTHCR	700.00	0.00	700	
Fund: 701	STORM WATER MANAGEMENT FUND	938,285.00	79,997.01	670,420	