



REGULAR CITY COUNCIL MEETING

Thursday, September 11, 2025 at 7:00 PM

Access meeting materials and information via the Northwood, Ohio Public Portal:
<https://northwoodoh.portal.civicclerk.com/>

Members of City Council

Randy Kozina, Council President
Dean Edwards
Jim Barton
Louis Fahrbach
Pat Huntermark
Mark Stoner
Michael Melnyk

CALL TO ORDER:

PLEDGE OF ALLEGIANCE: *Mayor Schimmel*

ROLL CALL:

APPROVAL OF MINUTES:

- August 21, 2025 Regular Council Meeting Minutes.

PRESENTATION:

- Proclamation Recognizing Eagle Scout Ann Mannon
- Proclamation Celebrating the 50-Year Reunion of the Northwood High School Class of 1975

PUBLIC COMMENT:

COMMUNICATIONS:

COUNCIL COMMITTEE REPORTS:

Economic Development ~ *Councilor Jim Barton*

Finance ~ *Councilor Louis Fahrbach*

Recreation Board ~ *Councilor Jim Barton*

Safety ~ *Councilor Mark Stoner - Meeting On 9/11 @ 6:30Pm*

Tree Commission ~ *Councilor Michael Melnyk*

Service ~ *Councilor Dean Edwards*

Parks, Rec & NCC ~ *Councilor Pat Huntermark*

Committee Of The Whole ~ *Council President Kozina*

CEREMONIAL ITEMS:

NEW RESOLUTION:

RESOLUTION 2025-09 A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION FOR THE LOCAL PARKS GRANT PROGRAM THROUGH THE WOOD COUNTY PARK DISTRICT AND ACCEPT THE GRANT PROCEEDS IF AWARDED; AND DECLARING AN EMERGENCY. *1st Reading.*

RESOLUTION 2025-10 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. *1st Reading.*

PENDING RESOLUTION:

NEW LEGISLATION:

ORDINANCE 2025-34 AN ORDINANCE AMENDING SECTION 618.16 OF THE NORTHWOOD CODIFIED ORDINANCES

(NCO) TITLED PROXIMITY OF ANIMALS TO RESIDENCES. AND DECLARING AN EMERGENCY. *1st Reading.*

ORDINANCE 2025-35 AN ORDINANCE EXTENDING A MORATORIUM FOR A PERIOD OF 365 DAYS ON THE REVIEW AND ISSUANCE OF ANY ZONING PERMITS, CERTIFICATES OF OCCUPANCY, OR OTHER LICENSES OR PERMITS FOR STORAGE UNITS, STORAGE FACILITIES, STORAGE PODS AND SELF STORAGE ESTABLISHMENTS WITHIN THE CITY OF NORTHWOOD, OHIO; AND DECLARING AN EMERGENCY. *1st Reading.*

ORDINANCE 2025-36 AN ORDINANCE APPROVING THE TERMS OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF NORTHWOOD, OHIO AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION DISPATCHER UNIT (UNION) ; AND DECLARING AN EMERGENCY. *1st Reading.*

ORDINANCE 2025-37 AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS OF THE CITY OF NORTHWOOD; AND DECLARING AN EMERGENCY. *1st Reading.*

PENDING LEGISLATON:

ORDINANCE 2025-27 AN ORDINANCE CONCURRING WITH THE NORTHWOOD PLANNING COMMISSIONS RECOMMENDATION TO REZONE 0 WILLISTON ROAD (M50-812-350000031000) FROM R-4, MULTI-FAMILY TO R, SUBURBAN RESIDENTIAL; AND DECLARING AN EMERGENCY. *2nd Reading.*

ORDINANCE 2025-28 AN ORDINANCE ADOPTING THE NORTHWOOD PLANNING COMMISSION’S RECOMMENDATION TO AMEND CHAPTER 1244.06 OF THE NORTHWOOD CODIFIED ORDINANCES (NCO) TITLED CONDITIONAL USES; AND DECLARING AN EMERGENCY. *2nd Reading.*

ORDINANCE 2025-29 AN ORDINANCE ADOPTING THE NORTHWOOD PLANNING COMMISSION’S RECOMMENDATION TO AMEND CHAPTER 1250.12 OF THE NORTHWOOD CODIFIED ORDINANCES (NCO) TITLED SITE PLAN REVIEW REQUIREMENTS; AND DECLARING AN EMERGENCY. *2nd Reading.*

ORDINANCE 2025-33 AN ORDINANCE ESTABLISHING A BUDGET LINE ITEM TO ALLOCATE SAVINGS FROM THE WOOD COUNTY SHERIFF DISPATCH CONTRACT TO FUND THREE FULL-TIME FIREFIGHTER POSITIONS UPON EXPIRATION OF THE SAFER GRANT, AND DECLARING AN EMERGENCY. *2nd Reading.*

MAYOR: *Mayor Schimmel*

- Mayor's Report

CITY ADMINISTRATOR: *Kevin Laughlin*

- City Administrator's Report

CITY FINANCIAL REPORT(S)

- AUGUST EXPENDITURES
- AUGUST BANK RECONCILIATION
- AUGUST MONTH END FINANCIALS

LIST OF EXPENDITURES OVER \$10,000

<u>INVOICE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AETNA	EMPLOYEE HEALTHCARE PREMIUM SEPT. 2025	\$74,954.78
BOWERS ASPHALT AND PAVING INC	BRENTWOOD PARK BASKETBALL COURT ASPHALT	\$19,600.00

CITY ATTORNEY’S REPORT/DISCUSSION: *Brian Ballenger*

CITY ENGINEER’S REPORT/DISCUSSION: *Dave Kuhn*

- City Engineer's Report

NEW BUSINESS:

OLD BUSINESS:

PERSONS APPEARING BEFORE THE MAYOR AND COUNCIL:

EXECUTIVE SESSION:

ADJOURNMENT:

August 21, 2025

City of Northwood
Regular City Council Meeting Minutes

CALL TO ORDER

The Regular meeting of the Northwood City Council was called to order by Mayor Schimmel at 07:07 PM on August 21, 2025 in the Council Chambers and via Live Stream.

PLEDGE OF ALLEGIANCE Mayor Schimmel

Pledge of Allegiance was given.

ROLL CALL

The roll was called by Clerk of Council Popovitch and those in attendance were as follows: Mayor Schimmel, Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner City Administrator Kevin Laughlin and City Engineer Dave Kuhn.

APPROVAL OF MINUTES

July 2, 2025 Regular City Council Meeting Minutes.

MOTION: Councilor Stoner made a motion to **Approve**; seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0)*

PRESENTATION

Proclamation Recognizing Eagle Scout Ann Mannon

Ann was unable to attend this meeting due to a conflict. Proclamation will be presented at the September 11th Council meeting.

PUBLIC COMMENT

COMMUNICATIONS

COUNCIL COMMITTEE REPORTS

Economic Development Councilor Jim Barton

No Report. Request to schedule a meeting in September to discuss Progress Report. Meeting date will be shared once confirmed.

Finance Councilor Louis Fahrbach - Next Meeting: August 21 at 6:30PM

The committee discussed long-term financial projections for the remainder of this year and into next year, including possible allocation models (such as a80-20 or 70-20-10 split). Further discussion will take place during the October budgeting process. Glenn provided an update on the incorporation of the city’s master plan, outlining future infrastructure investments and project priorities. He also reported on several developments, including the new welcome sign for Wallick, progress at the Enclave, the TMACOG TAP application, and participation in the Better Buildings program for the roof. Finally, the committee discussed the Dalling Road extension project, which is anticipated to go out to bid pending council approval.

Recreation Board Councilor Jim Barton

- The basketball court has been completed at Brentwood Park.
- We turned the old basketball court into a pickleball court at Brentwood Park.
- Central Park now has two pickleball courts.
- New benches with grant money were installed at the pickleball courts and basketball court at Brentwood.
- The Beats and Eats event at the NCC went well.
- Fall Soccer season starts next week.
- Working on scheduling a Rec Board meeting next week.

Safety Councilor Mark Stoner

No Report

Tree Commission Councilor Michael Melnyk

The committee met in July, with the primary topic being the Memorial Tree Program. Since that meeting, members have been gathering additional information on how to structure the program. An update and potential recommendation for Council approval is expected following the September committee meeting.

Service Councilor Dean Edwards

No Report

August 21, 2025

Parks, Rec & NCC Councilor Pat Huntermark

Adjustments were made to the timing on some of the spray zones on the splash pad back in May. This was done in effort to save some money on the water bill.

	2024	2025
June	\$627.28	\$512.57
July	\$7,763.10	\$7,253.95
August	\$9,352.18	\$7,829.49
Total Savings to date \$2,145.55. The Splash pad will be, closing on Sept 2nd for the year.		

Committee of the Whole Council President Kozina

No Report

CEREMONIAL ITEMS

NEW RESOLUTION

RESOLUTION 2025-08 A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED; AND DECLARING AN EMERGENCY.

MOTION: Councilor Stoner made a motion to **Suspend the rules**; seconded by Councilor Edwards. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None

MOTION: Councilor Stoner made a motion to **Move on Emergency Clause**; seconded by Councilor Edwards.**ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None

MOTION: Councilor Stoner made a motion to **Move on Final Adoption**; seconded by Councilor Edwards. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0) Effective Immediately*

PENDING RESOLUTION

RESOLUTION 2025-06 A RESOLUTION OPPOSING HOUSE BILL 335 AND URGING THE OHIO GENERAL ASSEMBLY TO REJECT LEGISLATION THAT ELIMINATES INSIDE MILLAGE AND TRANSFERS LOCAL BUDGETARY AUTHORITY TO COUNTY BUDGET COMMISSIONS; AND DECLARING AN EMERGENCY.

MOTION: Councilor Stoner made a motion to **Move on Emergency Clause**; seconded by Councilor Melnyk. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None

MOTION: Councilor Stoner made a motion to **Move on Final Adoption**; seconded by Councilor Melnyk.**ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0) Effective Immediately*

TABLED LEGISLATION

ORDINANCE 2025-18 AN ORDINANCE AMENDING SECTION 618.16 OF THE NORTHWOOD CODIFIED ORDINANCES (NCO) TITLED PROXIMITY OF ANIMALS TO RESIDENCES.*TABLED on 6/26/25 for 90 Days*

Council discussed the status of the proposed chicken ordinance, noting it had been tabled since the June 25th meeting. Concerns with the previous draft centered on setbacks, distances, and enforcement responsibilities, particularly whether police officers should be tasked with measurements. City Administrator Laughlin recommended a simplified approach modeled after Sylvania’s ordinance, focusing on clear and enforceable standards: a limit of six hens per residential property, prohibition of roosters, hens required to remain in secure coops/runs in the rear yard, no free-ranging, restrictions on noise/disturbance, and no visible slaughtering. The goal is to allow current chicken owners to continue while keeping regulations straightforward and not overly burdensome to enforce. Council discussed whether to amend the current ordinance or vote it down and reintroduce a simplified version at a future meeting. Consensus was that voting down the current draft and introducing a new one would be more efficient.

MOTION: Councilor Edwards made a motion to **utable** ; seconded by Council President Kozina. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None

MOTION: Councilor Edwards made a motion to **Move on Final Adoption**; seconded by Councilor Stoner.**ROLL CALL:** **Yes:** None; **No:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **Abstain:** None
RESULT: *Failed (0-7)*

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NEW LEGISLATION

ORDINANCE 2025-27 AN ORDINANCE CONCURRING WITH THE NORTHWOOD PLANNING COMMISSIONS RECOMMENDATION TO REZONE 0 WILLISTON ROAD (M50-812-350000031000) FROM R-4, MULTI-FAMILY TO R, SUBURBAN RESIDENTIAL; AND DECLARING AN EMERGENCY.

1st Reading - Edwards

ORDINANCE 2025-28 AN ORDINANCE ADOPTING THE NORTHWOOD PLANNING COMMISSION’S RECOMMENDATION TO AMEND CHAPTER 1244.06 OF THE NORTHWOOD CODIFIED ORDINANCES (NCO) TITLED CONDITIONAL USES; AND DECLARING AN EMERGENCY.

1st Reading - Edwards

ORDINANCE 2025-29 AN ORDINANCE ADOPTING THE NORTHWOOD PLANNING COMMISSION’S RECOMMENDATION TO AMEND CHAPTER 1250.12 OF THE NORTHWOOD CODIFIED ORDINANCES (NCO) TITLED SITE PLAN REVIEW REQUIREMENTS; AND DECLARING AN EMERGENCY.

1st Reading - Edwards

ORDINANCE 2025-30 AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO TRANSFER 7.94 ACRES OF CITY-OWNED PROPERTY IN THE ENCLAVE SUBDIVISION (M50-812-340406006000),TO THE NORTHWOOD COMMUNITY IMPROVEMENT CORPORATION(CIC); AND DECLARING AN EMERGENCY.

MOTION: Councilor Huntermark made a motion to **Suspend the rules**; seconded by Councilor Edwards. **ROLL CALL: Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: (7-0)

MOTION: Councilor Huntermark made a motion to **Move on Emergency Clause**; seconded by Councilor Edwards.**ROLL CALL: Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: (7-0)

MOTION: Councilor Huntermark made a motion to **Move on Final Adoption**; seconded by Councilor Edwards. **ROLL CALL: Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0) Effective Immediately*

ORDINANCE 2025-31 AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ADOPT A TRANSITIONAL WORK POLICY FOR THE CITY OF NORTHWOOD; AND DECLARING AN EMERGENCY.

MOTION: Councilor Edwards made a motion to **Suspend the rules**; seconded by Councilor Stoner. **ROLL CALL: Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: (7-0)

MOTION: Councilor Edwards made a motion to **Move on Emergency Clause**; seconded by Councilor Stoner.**ROLL CALL: Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: (7-0)

MOTION: Councilor Edwards made a motion to **Move on Final Adoption**; seconded by Councilor Stoner. **ROLL CALL: Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0) Effective Immediately*

ORDINANCE 2025-32 AN ORDINANCE APPROVING SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2025; AND DECLARING AN EMERGENCY.

MOTION: Councilor Edwards made a motion to **Suspend the rules**; seconded by Councilor Melnyk. **ROLL CALL: Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: (7-0)

MOTION: Councilor Edwards made a motion to **Move on Emergency Clause**; seconded by Councilor Melnyk.**ROLL CALL: Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: (7-0)

MOTION: Councilor Edwards made a motion to **Move on Final Adoption**; seconded by Councilor Melnyk. **ROLL CALL: Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton,

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Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0) Effective Immediately*

ORDINANCE 2025-33 AN ORDINANCE ESTABLISHING A BUDGET LINE ITEM TO ALLOCATE SAVINGS FROM THE WOOD COUNTY SHERIFF DISPATCH CONTRACT TO FUND THREE FULL-TIME FIREFIGHTER POSITIONS UPON EXPIRATION OF THE SAFER GRANT, AND DECLARING AN EMERGENCY.
1sr Reading - Edwards

PENDING LEGISLATON

ORDINANCE 2025-22 AN ORDINANCE AMENDING THE SPECIAL ASSESSMENT DISTRICT #31-967 FOR GREENWAY ESTATES; AND DECLARING AN EMERGENCY.
MOTION: Councilor Huntermark made a motion to **Suspend the rules**; seconded by Councilor Stoner. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: (7-0)

MOTION: Councilor Huntermark made a motion to **Move on Emergency Clause**; seconded by Councilor Stoner.**ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: (7-0)

MOTION: Councilor Huntermark made a motion to **Move on Final Adoption**; seconded by Councilor Stoner. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0) Effective Immediately*

ORDINANCE 2025-23 AN ORDINANCE ESTABLISHING THE SPECIAL ASSESSMENT STREET LIGHTING DISTRICT #31-956 FOR THE JOHN KURFESS ADDITION; AND DECLARING AN EMERGENCY.
MOTION: Councilor Stoner made a motion to **Suspend the rules**; seconded by Councilor Melnyk. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: (7-0)

MOTION: Councilor Stoner made a motion to **Move on Emergency Clause**; seconded by Councilor Melnyk.**ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0)*

MOTION: Councilor Stoner made a motion to **Move on Final Adoption**; seconded by Councilor Melnyk. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0) Effective Immediately*

ORDINANCE 2025-24 AN ORDINANCE ESTABLISHING THE SPECIAL ASSESSMENT STREET LIGHTING DISTRICT #31-955 FOR THE WOLF CREEK ADDITION; AND DECLARING AN EMERGENCY.
MOTION: Councilor Edwards made a motion to **Suspend the rules**; seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: (7-0)

MOTION: Councilor Edwards made a motion to **Move on Emergency Clause**; seconded by Councilor Huntermark.**ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: 7-0)

MOTION: Councilor Edwards made a motion to **Move on Final Adoption**; seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0) Effective Immediately*

ORDINANCE 2025-25 AN ORDINANCE PROVIDING FOR ASSESSMENTS FOR STREET LIGHTING PURPOSES UPON LOTS AND LANDS IN THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO, FOR THE 2025 TAX YEAR, AND DECLARING AN EMERGENCY.
MOTION: Councilor Stoner made a motion to **Suspend the rules**; seconded by Councilor Edwards. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None

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RESULT: (7-0)

MOTION: Councilor Stoner made a motion to **Move on Emergency Clause**; seconded by Councilor Edwards.ROLL CALL: **Yes**: Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No**: None; **Abstain**: None
RESULT: (7-0)

MOTION: Councilor Stoner made a motion to **Move on Final Adoption**; seconded by Councilor Edwards. ROLL CALL: **Yes**: Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No**: None; **Abstain**: None
RESULT: Passed (7-0) Effective Immediately

ORDINANCE 2025-26 AN ORDINANCE CERTIFYING COLLECTION OF ASSESSMENTS TO THE WOOD COUNTY AUDITOR FOR THE CUTTING OF WEEDS AND PLACING THOSE ON THE TAX DUPLICATE UNDER PROVISIONS IN OHIO REVISED CODE 731.54, AND DECLARING AN EMERGENCY.

MOTION: Councilor Edwards made a motion to **Suspend the rules**; seconded by Councilor Huntermark. ROLL CALL: **Yes**: Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No**: None; **Abstain**: None
RESULT: (7-0)

MOTION: Councilor Edwards made a motion to **Move on Emergency Clause**; seconded by Councilor Huntermark.ROLL CALL: **Yes**: Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No**: None; **Abstain**: None
RESULT: (7-0)

MOTION: Councilor Edwards made a motion to **Move on Final Adoption**; seconded by Councilor Huntermark. ROLL CALL: **Yes**: Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No**: None; **Abstain**: None
RESULT: Passed (7-0)Effective Immediately

MAYOR Mayor Schimmel

Mayor's Report

RECREATION:

Tiffani Gill-Carew, Assistant Recreation Director, submitted her letter of resignation on July 28, 2025. Her day with the city will be on August 8, 2025.

CITY ADMINISTRATOR Kevin Laughlin

City Administrator's Report

TOPIC/ ITEM	DISCUSSION
Wallick Project at the Enclave	Final Architectural Review Committee (ARC) approval was granted August 4, 2025. - Wallick plans to close on the property by September 16, 2025 and typically begin mobilization 1-2 weeks from closing. - This moves up the need for an appropriation for Dalling Drive. - Groundbreaking anticipated around September 16th, with mobilization within 1–2 weeks thereafter. A groundbreaking ceremony will be scheduled, and Council will be informed.
Police Secretary Position	Administration and Chief Zahradnik have reviewed the existing description, and it meets the needs of the department. If Council is supportive of the addition, Administration recommends and will move forward quickly to fill the position. Council expressed no objections.
Ordinance 2024-33 - Self Storage Moratorium	Ordinance 2024-33 was adopted September 12, 2024. 365 Day moratorium on storage establishments. - Administration recommends extending the moratoriums Council indicated support for renewal. Administration will prepare a new ordinance.
Dispatch Consolidation Social Media	Ongoing coordination with Wood County Sheriff. Tentative changeover date is October 1, 2025. Three of the City's dispatchers applied for positions with the Sheriff's Office. Administration recommends that no posts will be tailored to any specific person. City will continue to apprise followers of events and activities. Individuals are welcome to share posts through their specific accounts.
Recreational Marijuana Moratorium	Current moratorium set to lapse December 1, 2025. Council was advised to keep this timeline in mind for future discussion.

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Tabled Ordinance Legislation to be revised and brought back to Council on September 11th.
2025-18 (Chickens)

CITY FINANCIAL REPORT(S)

MOTION: Councilor Huntermark made a motion to **acknowledge receipt of the June and July City Financial Reports**; seconded by Councilor Barton. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0)*

JULY 2025 EXPENDITURES

JUNE BANK RECONCILIATION

JULY BANK RECONCILIATION

JUNE MONTH END FINANCIAL REPORTS

JULY MONTH END FINANCIAL REPORTS

LIST OF EXPENDITURES OVER \$10,000

INVOICE	DESCRIPTION	AMOUNT
VC3	JULY 2025 MONTHLY BILLING	\$11,543.99
THE SHELLY COMPANY	ARBOR DRIVE IMPROVEMENTS CONTRACTOR PAYMENT	\$39,679.18
FELLER FINCH	2025 PAVEMENT RESURFACING IMPROVEMENTS	\$11,796.75
AETNA	EMPLOYEE HEALTH INSURANCE 8/1/25-8/31/25	\$70,999.20
INTOXIMETERS INC	NEW INTOX DMT BREATHALYZER	\$13,621.50
BOWERS ASPHALT & PAVING INC	FARNSTEAD DRIVE PAYMENT 2	\$15,884.46
VC3	AUGUST 2025 MONTHLY BILLING	\$11,551.14
VERNON NAGEL INC	THE ENCLAVE CONTRACT A	\$330,074.45 \$228,166.05

MOTION: Councilor Melnyk made a motion to **Approve the list of expenditures over \$10,000** ; seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0)*

CITY ATTORNEY’S REPORT/DISCUSSION Brian Ballenger

CITY ENGINEER’S REPORT/DISCUSSION Dave Kuhn

City Engineer's Report			
Project Name	Project Budget	Current Status	Key Changes Since Last Meeting
The Enclave	N/A	Construction	Contract A - Reported that the final paym negotiations with the community center contrac have been ongoing since the beginning of the yea single change order is being requested, primarily du material delays, EPA-required winter straw cover and other adjustments related to the project. W there were several deducts throughout the process, contractor is seeking \$101,908.40 in this change or which would bring the total project cost \$4,033,419.68, up from the original contract amoun \$3,931,511.28. Council questioned whether it was appropriate to se at the full requested amount given ongoing conce with the quality of some work. Members no dissatisfaction with certain aspects of the proj including sprinkler system issues, though ot problems such as the pond leaks and pumping syst have been corrected. There was discussion ab whether to pursue further negotiation, with so

August 21, 2025

			members suggesting the request be reduced by 10% before agreeing to payment.
			The Engineer emphasized that the settlement would close out the project and remove it from the City books, but the City Administrator agreed to con- sult with the Law Director regarding the City's opti- mal settlement before moving forward.
Curtice Rd. Resurfacing & Curbs over I-280	\$195,600.00	Design	Finalizing plans & submit to ODOT for approval the first week in September. Bid after approval.
Dry Creek Aquatic and Riparian Restoration Project	\$500,000.00	In Design	Waiting for 100% design plans from DRG to review. Construction to be later in fall of 2025.
NNC	N/A	Warranty Work	We contacted contractor about replacing the 100' sidewalk sections and will be in on September 2nd to inspect the sidewalks. Council expressed skepticism over start date. The Engineer, Rec Director and Director of Public Service have consistently been in contact with the contractor to complete the repairs.
ODOT	N/A	Misc. Item	ODOT is working on traffic sequencing traffic signals at Woodville Rd. and Curtice Rd.
ODOT	N/A	Misc. Item	ODOT performed a traffic safety study at Fostoria and Williston Rd. (SR 579) and recommended a roundabout to be 100% funded by ODOT and grant. ODOT performed a traffic safety study at Bradner and Williston Rd. (SR 579) and made several recommendations, including making the intersection a 4-way stop and eliminating the left-turn lane.
Wolf Creek Court Drainage Improvements	\$261,775.00	Construction	Contractor indicated that work will begin the week of Sept. 1, 2025. Letters have been sent out for sidewalk assessments.
West Andrus Road Pavement Improvements	\$405,060.12	Construction	Contractor indicated that work will begin the week of Sept. 15, 2025. Letters have been sent out for sidewalk assessments.
Northwood 2025 Pavement Resurfacing Improvements	\$611,975.25	Construction	Council needs to award the contract and decide whether to include sidewalk alternate along Oregon Rd. they want to perform. Recommend awarding the contract to Gerkin Paving. The base bid for pavement work totaled \$611,975.25. Adding Alternate 1, covering sidewalks on the east (subdivision) side, brought the cost to \$721,775. Alternate 2, which would cover the west side, totaled \$706,282.75. Including sidewalks on both sides would cost \$816,082.50.
			Council discussed the options and agreed that Alternate 1 should be included with the base bid, noting that the \$15,000 difference made it the more practical choice.

MOTION: Council President Kozina made a motion to **award the 2025 Pavement and Resurfacing project with Alternate 1 to Gerkin Paving - \$721,775;** seconded by Councilor Melnyk. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0)*

NEW BUSINESS

OLD BUSINESS

Councilor Edwards asked for an update on the Great Eastern property, noting that it remains in poor condition and “in shambles.” Concerns were raised about safety issues, including lack of water and gas service in several units, nonfunctioning fire suppression systems, and lights that were reportedly installed last year but are not working. He also commented on the deteriorated parking lot and the proximity of a rehabilitation facility to a childcare center on the site. Administration reported that a court date has been set for April 2026. Upon the city attorney’s return, the city will consider filing a supplemental motion for summary judgment. Staff emphasized that summary judgment is the only legal option to potentially expedite the process. It was confirmed that the State Fire Marshal has already been involved in reviewing conditions at the property.

Councilor Stoner clarified that during the prior discussion on the dispatch ordinance and funding for full-time firefighters, he had spoken with Mike Melnyk beforehand and wanted to ensure he received credit for his input.

PERSONS APPEARING BEFORE THE MAYOR AND COUNCIL

August 21, 2025

Audrey Caligiuri - 423 Ravenwood: Audrey addressed council regarding the timing of the traffic lights on Woodville Road. With school back in session, concerns have circulated on Facebook criticizing the city for not correcting the issue. The resident clarified that the timing of the lights is ODOT’s responsibility, not the city’s, and stressed the importance of making this clear to the public. It was noted that the city has been working with ODOT and contractors to address the matter, which has been an ongoing problem since last year.

Finance Director Ken Yant asked council for clarification regarding payment on Contract A, noting that the list of bills included \$330,000 to Vernon Nagel INC, which encompassed a \$101,000 change order. He asked whether council wanted to authorize the full payment that included the change order. Administration explained that the change order could not be paid until formally approved by council. Without that approval, only the original contract amount could be paid. Council discussed the matter and agreed that payment should be limited to the original contract amount, excluding the \$101,000 change order.

MOTION: Councilor Huntermark made a motion to **Amend the list of expenditures to pay the original contract amount to Vernon Nagel** ; seconded by Councilor Stoner.**ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0)*

EXECUTIVE SESSION

MOTION: Council President Kozina made a motion to **enter into Executive session at 7:54 with Council, Mayor and City Administrator to discuss hiring and firing of public employees, collective bargaining and compensation;** seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0)*

The meeting was called back to order at 8:05 and the roll was called by Council Clerk Popovitch. Those in attendance were as follows: Mayor Schimmel, Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner City Administrator Kevin Laughlin and City Attorney Dave Kuhn.
No action taken.

ADJOURNMENT

08:05 PM

ATTEST: _____
Council Clerk

APPROVED: _____
Mayor

PROCLAMATION

OFFICE OF THE MAYOR

WHEREAS, Ann Mannon, a dedicated member of Scouts BSA Troop 9370 and a student at Northwood Local Schools, has achieved the prestigious rank of Eagle Scout, the highest honor in Scouting, through exceptional leadership, service, and commitment; and

WHEREAS, Since joining Scouts BSA on August 1, 2021, Ann has demonstrated outstanding dedication by earning 33 merit badges, completing extensive service and outdoor activities, and serving in key leadership roles including Quartermaster, Assistant Senior Patrol Leader, and now Senior Patrol Leader of Troop 9370. She is also a member of the Order of the Arrow, having achieved Brotherhood rank in March 2025; and

WHEREAS, Ann has broken barriers as the first girl in her troop to complete the one-mile swim and has earned special recognitions including Scuba BSA, Snorkeling BSA, Whitewater Rafting, and the Historic Trails Award; and

WHEREAS, Beyond Scouting, Ann is a well-rounded student who maintains a 3.8 GPA, competes in volleyball, basketball, and track & field, and excels musically as third chair clarinet in the high school band;

WHEREAS, The honor of Eagle Scout will follow Ann throughout her life, serving as a permanent reminder of her hard work, perseverance, and leadership, and as an inspiring example to others of the values and dedication required to achieve such a distinction;

NOW, THEREFORE, I, Edward Schimmel, Mayor of the City of Northwood, along with the Northwood City Council, hereby recognize and congratulate Eagle Scout Ann Mannon for her remarkable accomplishments and outstanding service to the community.

IN THE WITNESS WHEREOF, I here-unto set my hand, and caused the Great Seal of the City of Northwood to be affixed this 21st day of August 2025.

Edward Schimmel, Mayor City of Northwood, Ohio

PROCLAMATION

OFFICE OF THE MAYOR

- WHEREAS,** on June 6, 1975, Northwood High School proudly graduated the largest class in the school's history up to that date; and
- WHEREAS,** the members of the Class of 1975 have since gone on to make their homes across ten states of the Union; and
- WHEREAS,** fifty-one percent of the graduates of the Class of 1975 continue to reside within a twenty-mile radius of the City of Northwood; and
- WHEREAS,** the reunion committee has successfully located and invited sixty-nine members of the Class of 1975 to join in the celebration; and
- WHEREAS,** on September 13, 2025, the Class of 1975 will gather to celebrate their fifty-year class reunion, honoring the friendships, accomplishments, and enduring spirit of their class;
- NOW, THEREFORE** I, Edward Schimmel, Mayor of the City of Northwood, and the Northwood City Council, do hereby congratulate the Northwood High School Graduating Class of 1975 as they celebrate their 50th class reunion.

IN THE WITNESS WHEREOF, I here-unto set my hand, and caused the Great Seal of the City of Northwood to be affixed this 11th day of September 2025.

Edward Schimmel, Mayor City of Northwood, Ohio

2025-9

RESOLUTION 2025-09 A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION FOR THE LOCAL PARKS GRANT PROGRAM THROUGH THE WOOD COUNTY PARK DISTRICT AND ACCEPT THE GRANT PROCEEDS IF AWARDED; AND DECLARING AN EMERGENCY.

WHEREAS, The Wood County Park District has certain grant funds which may be available to the City of Northwood, Ohio, pursuant to an application process; and,

WHEREAS, The City of Northwood believes that the application for the grants would assist the City to improve and expand recreational offerings by defraying the cost to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1.That the City Administrator is hereby authorized and directed to execute and file an application for the Local Parks Grant Program through the Wood County Park District and to provide all information and documentation required for the application.

SECTION 2. That the City authorizes the acceptance of the grant funds if awarded.

SECTION 3. It is found and determined that all formal actions of council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 4. This Resolution is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Resolution shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules: For:___ Against:___ Abstain:___
Vote on emergency clause: For:___ Against:___ Abstain:___
Vote on final adoption: For:___ Against:___ Abstain:___

Adopted this ____ **day of** _____, **2025.** **In Effect:** _____

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor

2025-10

RESOLUTION 2025-10 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

WHEREAS, This Council in accordance with the provisions of the law has previously adopted a Revenue Estimate for the next succeeding fiscal year commencing January 1st, 2025.

WHEREAS, The Budget Commission of Wood County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within, the ten mill tax limitation;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

- SECTION 1. By the Council of the City of Northwood, Wood County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.
- SECTION 2. That there be and is hereby levied on the tax duplicate of said Cillage.City the rate of each tax necessary to be levied within and without the ten mill limitations as attached hereto Exhibit A.

SECTION 3. It is found and determined that all formal actions of council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 4. This Resolution is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Resolution shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules: For:___ Against:___ Abstain:___
Vote on emergency clause: For:___ Against:___ Abstain:___
Vote on final adoption: For:___ Against:___ Abstain:___
Adopted this ___ day of _____, 2025. In Effect: _____

ATTEST:

Clerk of Council President of Council

APPROVED AS TO FORM: APPROVED:

City Attorney Mayor

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(Village or City Council)
Revised Code, Secs. 5705.34, .35

The Council of the Village/City of Northwood Wood County, Ohio, met in (regular or special) session on the 25 day of September, 2025 at the office of Northwood Council Chambers with the following members present:

_____Randy Kozina, Council President____

_____James Barton, Councilman_____

_____Dean Edwards, Councilman_____

_____Louis Fahrbach, Councilman_____

_____Patrick Huntermark, Councilman____

_____Michael Mylnek, Councilman_____

_____Mark Stoner, Councilman_____

_____moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously adopted a Revenue Estimate for the next succeeding fiscal year commencing **January 1st, 2026** and

WHEREAS, The Budget Commission of Wood County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Council of the Village/City of Northwood, Wood County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Village/City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

NORTHWOOD CITY	AMOUNT APPROVED BY BUDGET COMM. INSIDE 10 MILL LIMITATION	AMT TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL LIMITATION	COUNTY AUDITOR EST. OF TAX RATE LEVIED	
			INSIDE 10 MILL LIMIT	OUTSIDE 10 MILL LIMIT
	Column 2	Column 3		
SINKING FUND				
GENERAL FUND	308,907.98		1.60	
BOND RETIREMENT				
LIBRARY FUND				
PERMANENT IMPR. STATE				
TOTAL	308,907.98	-	1.60	-

SCHEDULE B

Levies outside 10 mill limitation, Exclusive of Debt Levies

GENERAL FUND	MAXIMUM RATE AUTHORIZED TO BE LEVIED	AUDITOR'S ESTIMATE OF YIELD OF LEVY
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		

and be it further

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

_____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

_____, _____

_____, _____

_____, _____

Adopted the _____ day of _____, 20____.

_____ Clerk, City of _____
Wood County, Ohio

2025-34

ORDINANCE 2025-34 AN ORDINANCE AMENDING SECTION 618.16 OF THE NORTHWOOD CODIFIED ORDINANCES (NCO) TITLED PROXIMITY OF ANIMALS TO RESIDENCES. AND DECLARING AN EMERGENCY.

WHEREAS, The Northwood City Council desires to amend Section 618.16 of the Northwood Codified Ordinance (NCO) titled Proximity of Animals to Residences.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. That Northwood Codified Ordinance Section 618.16 shall be amended as follows provided hereinafter in Exhibit A attached.

SECTION 2. All other sections of Chapter 618 of the Northwood Codified Ordinances not thereinbefore amended or modified shall remain in full force and effect.

SECTION 3. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 4. This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules:	For:___ Against:___ Abstain:___
Vote on emergency clause:	For:___ Against:___ Abstain:___
Vote on final adoption:	For:___ Against:___ Abstain:___
Vote to amend:	For:___ Against:___ Abstain:___
Vote to adopt as amended:	For:___ Against:___ Abstain:___

Adopted this ____ day of _____, 2025. In Effect: _____
ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor

EXHIBIT A

618.16 PROXIMITY OF ANIMALS TO RESIDENCES.

(a) No person shall raise, keep or harbor any horse, cow, sheep, goats, swine, chickens, geese, ducks or any other fowl or animal or any number hereof within 200 feet of a residence property line.

(1) Notwithstanding subsection (a), the keeping of chickens (hereinafter “hens”) may be permitted within 200 feet of a residence property line only under the following conditions:

- A. No more than six (6) hens shall be kept on a residential property; roosters are prohibited.
- B. Hens must be confined in a secure, well-ventilated coop and fenced run at all times. Free-range hens shall not be permitted within the City of Northwood.
- C. Coops and runs must be located in the rear yard.
- D. No person shall keep or harbor any animal or fowl that howls, barks, or makes other loud or frequent noises that are unreasonable or disturbing, and that disrupt the peace and quiet of a reasonable person.
- E. No slaughtering of chickens shall occur in the line of vision of any neighboring properties.

(b) As used in this section, the term horse includes pony, donkey and all other equine animals as set forth in Ohio R.C. 959.16.

(c) The provisions of this section shall not apply to domesticated dogs and cats which are not permitted to run at large, nor shall such provisions be applicable to mercantile establishments engaged in the sale of fowl, cattle, sheep or swine for human consumption.

(d) No person being the owner or having charge of any horse, while riding or leading such horse along the streets of the City shall allow the same to go upon any of the sidewalks or in any way to impede the free use of the sidewalks within the City.

(Ord. 69-23. Passed 9-18-69.)

(e) Whoever violates any of the provisions of this section is guilty of a minor misdemeanor and shall be subject to the penalty provided in Section 698.02.

ORDINANCE 2025-35 AN ORDINANCE EXTENDING A MORATOR

ORDINANCE 2025-35 AN ORDINANCE EXTENDING A MORATORIUM FOR A PERIOD OF 365 DAYS ON THE REVIEW AND ISSUANCE OF ANY ZONING PERMITS, CERTIFICATES OF OCCUPANCY, OR OTHER LICENSES OR PERMITS FOR STORAGE UNITS, STORAGE FACILITIES, STORAGE PODS AND SELF STORAGE ESTABLISHMENTS WITHIN THE CITY OF NORTHWOOD, OHIO; AND DECLARING AN EMERGENCY.

WHEREAS, In accordance with the Constitution of the State of Ohio and the pertinent provisions of the Ohio Revised Code, the City of Northwood has the power to enact planning and zoning laws that are intended to protect the health, welfare and safety of the citizens of the City; and,

WHEREAS, The City is authorized by Article 18, Section 3 of the Ohio Constitution to regulate land use in furtherance of the public health, safety, and welfare, including by establishing policies that control certain land uses in furtherance of sound urban development strategies; and,

WHEREAS, The City of Northwood has enacted such a Comprehensive Master Plan;

WHEREAS, The Council wishes to reevaluate the current Comprehensive Master Plan in relation to the economic impact and saturation point of storage units, storage facilities, storage pods and self-storage establishments to protect the health, safety, welfare peace and comfort for the citizens of the City of Northwood if a moratorium is in place.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. As of the effective date of the ordinance, no building permits, site plan approvals, conditional use permits, zoning certificates, variances or other land use regulatory approvals shall be granted or issued for any storage units, storage facilities, storage pods and self-storage establishments. This moratorium shall be in effect from the effective date of this ordinance for a period of 365 days, to allow the City to assess its policies and options and implement zoning changes as they relate to the existing Comprehensive Master Plan. This moratorium may be extended at the discretion of this Council.

SECTION 2. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 3. This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules:	For:___ Against:___ Abstain:___
Vote on emergency clause:	For:___ Against:___ Abstain:___
Vote on final adoption:	For:___ Against:___ Abstain:___

Adopted this ____ **day of** _____, **2025.** **In Effect:** _____
ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor

ORDINANCE 2025-36 AN ORDINANCE APPROVING THE TERMS OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF NORTHWOOD, OHIO AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION DISPATCHER UNIT (UNION) ; AND DECLARING AN EMERGENCY.

WHEREAS, The City of Northwood and the Ohio Patrolmen's Benevolent Association (OPBA) Dispatcher's Unit have negotiated and agreed upon the terms of a Memorandum of Understanding to address certain terms and

WHEREAS, the City of Northwood is transitioning dispatch services to the Wood County Public Safety Answering Point (PSAP), which is anticipated to result in cost savings to the City; and

WHEREAS, as a result of this transition, dispatchers currently employed by the City will face layoff or employment termination; and

WHEREAS, the City and the OPBA Dispatchers Unit have negotiated and reached agreement on the terms of a Memorandum of Understanding (MOU) that provides for transition payments to members of the bargaining unit who remain employed until laid off or terminated due to the transition; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. That the City Administrator of the City of Northwood is hereby authorized to enter into an agreement between the City of Northwood, Ohio and the Ohio Patrolmen's Benevolent Association Dispatcher's Unit as more fully described in **Exhibit A attached hereto**.

SECTION 2. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 3. This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules: For: ____ Against: ____ Abstain: ____

Vote on emergency clause: For: ____ Against: ____ Abstain: ____

Vote on final adoption: For: ____ Against: ____ Abstain: ____

Adopted this ____ day of _____, 2025. In Effect: _____

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor

MEMORANDUM OF UNDERSTANDING

The parties to this Memorandum of Understanding are the City of Northwood, Wood County, Ohio (City), and the Ohio Patrolmen's Benevolent Association Dispatcher Unit (Union).

Whereas, the City has determined to utilize the Wood County Sheriff's Office Communications Division Public Safety Answering Point (PSAP) which provides dispatch services for multiple law enforcement and fire/EMS agencies throughout Wood County; and

Whereas, this change is anticipated to result in cost savings to the City, but as the transition to the Wood County PSAP proceeds will result in the layoff or employment termination of dispatchers currently employed by the City.

Now, therefore, the City and Union have agreed as follows:

1. Members of the Dispatcher collective bargaining unit who choose to remain employed by the City until they are laid off or terminated as a result of the transition to the Wood County PSAP will receive one of the following transition payments:
 - a. Each Dispatcher who has been employed by the City for five (5) consecutive years or less shall be entitled to a transition payment of Two Thousand Five Hundred Dollars (\$2,500.00); or
 - b. Each Dispatcher who has been employed by the City for more than five (5) consecutive years shall be entitled to a transition payment of Two Thousand Five Hundred Dollars (\$2,500.00) plus One Hundred Fifty Dollars (\$150.00) for each full year of consecutive service immediately succeeding their initial five (5) years.
2. The transition payments provided for pursuant to this Memorandum of Understanding shall not apply to any member of the Dispatcher collective bargaining unit who transfers or is reassigned to employment in a different position of employment with the City.
3. Longevity payments which members of the Dispatcher collective bargaining unit would be due to receive in December 2025 under the terms of their collective bargaining agreement will be paid to those individuals at the time of their layoff or employment termination.
4. The terms and conditions of this Memorandum of Understanding are reached without precedent or prejudice to either of the undersigned parties.

For Ohio Patrolmen's Benevolent Association

For City of Northwood

By: _____
Yvonne Trevino, OPBA Attorney

By: _____
Kevin Laughlin, City Administrator

Date signed: _____

Date signed: _____

2025-37

ORDINANCE 2025-37 AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS OF THE CITY OF NORTHWOOD; AND DECLARING AN EMERGENCY.

WHEREAS, the 2025 Budget included transfers from the General Fund to the Streets Fund and the Northwood Waste Fund; and

WHEREAS, it is necessary to transfer funds in order to cover those costs;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. That the Finance Director is hereby authorized and directed to make the following transfer of funds:

FROM: 110-7610-57015	TO: 222-1400-41404	Street Fund	\$ 225,000
110-7610-57016	230-1400-41404	NW Waste	15,000

SECTION 2. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 3. This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules:	For:___ Against:___ Abstain:___
Vote on emergency clause:	For:___ Against:___ Abstain:___
Vote on final adoption:	For:___ Against:___ Abstain:___

Adopted this ____ day of _____, 2025. In Effect: _____

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor

ORDINANCE 2025-27 AN ORDINANCE CONCURRING WITH THE NORTHWOOD PLANNING COMMISSIONS RECOMMENDATION TO REZONE 0 WILLISTON ROAD (M50-812-350000031000) FROM R-4, MULTI-FAMILY TO R, SUBURBAN RESIDENTIAL; AND DECLARING AN EMERGENCY.

WHEREAS, The Northwood Planning Commission has recommended approval of the zoning amendment application of Parcel M50-812-350000031000 located at 0 Williston Road, Northwood, Ohio as submitted by Parcel Owner, Steven Kapp from R-4 (Multi Family) to R (Suburban Residential). The reason for the rezoning request is for resale and financing purposes.

WHEREAS, The Northwood Planning Commission, upon review of the application with the City Engineer and Zoning Inspector, has determined the zoning classification R (Suburban Residential) conforms to the intent of the City of Northwood’s Comprehensive Master Plan regarding future land use.

WHEREAS, the City of Northwood held a public hearing on Thursday, August 21, 2025, as advertised and in accordance with the Northwood Codified Ordinance 1242.07 for purposes of receiving public comment and reviewing the zoning amendment application.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. That the Council of the City of Northwood hereby concurs with the recommendation of the Northwood Planning Commission and approves the zoning amendment application as submitted by Steven Kapp, owner of parcel M50-812-350000031000 located at 0 Williston Road, Northwood, Ohio from R-4 (Multi Family) to R (Suburban Residential). The reason for the rezoning request is for resale and financing purposes.

SECTION 2. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 3. This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules:	For:____ Against:____ Abstain:____
Vote on emergency clause:	For:____ Against:____ Abstain:____
Vote on final adoption:	For:____ Against:____ Abstain:____

Adopted this ____ **day of** _____, **2025.** **In Effect:** _____

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor

ORDINANCE 2025-28 AN ORDINANCE ADOPTING THE NORTHWOOD PLANNING COMMISSION'S RECOMMENDATION TO AMEND CHAPTER 1244.06 OF THE NORTHWOOD CODIFIED ORDINANCES (NCO) TITLED CONDITIONAL USES; AND DECLARING AN EMERGENCY.

WHEREAS, The Northwood Planning Commission has recommended amending Chapter 1244.06, Conditional Uses, of the Northwood Codified Ordinances; and

WHEREAS, A Public Hearing was held by the Northwood City Council regarding this recommendation on Thursday, August 21, 2025 at 7:00PM in the Council Chambers of the Northwood Municipal Building.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. That Chapter 1244.06 of the Northwood Codified Ordinance, titled Conditional Uses, be amended to read as follows:

1244.06 CONDITIONAL USES.

(a) Within each zoning district, uses may be listed which are conditional. Conditional uses are uses that may be acceptable and in keeping with the purpose and intent of this Zoning Code in a given zoning district under certain circumstances. To provide for this, a conditional use may be allowed in a zoning district with prior approval from the Planning Commission. The Planning Commission may include special conditions and requirements as described in Section 1244.07 as a condition of approval.

(b) To approve a conditional use, the Planning Commission must find that:

(1) The proposed use is in fact listed as a conditional use in the district in which the property in question is located.

(2) Any lights from parking areas, signs or other sources will not affect neighboring property.

(3) The proposed conditional use will not generate noise to a level that would be objectionable to surrounding neighbors.

(4) Screening and plantings will be provided as deemed necessary to screen the view from adjacent residential property.

(5) The proposed conditional use will be adequately served by essential and required public facilities.

(6) The proposed conditional use will not involve uses, activities, processes, materials, equipment or conditions of operation that will be detrimental to any adjoining property.

(7) The proposed conditional use will have vehicular approaches to the property that shall be so designed as not to create traffic flow problems.

(8) Any building involved with the conditional use will be designed to conform with the architectural character of the neighborhood.

(9) The proposed conditional use will be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the surrounding neighborhood.

(10) Approval of the conditional use will be in accordance with the purpose and intent of this Zoning Code.

(11) The proposed conditional use will not be hazardous or disturbing to any existing or future neighborhood uses.

(c) In cases where conditional use approval is required, along with approval of a site plan pursuant to Section 1250.12, the Planning Commission shall review both matters concurrently.

(d) **Permit Application Deadline** All necessary permits shall be applied for and received within one (1) year of the approval of the Conditional Use Approval.

(e) **Project Completion Deadline** The project shall be completed within two (2) years of Final Site Plan Approval. The applicant may apply to the Planning Commission for an extension prior to the expiration of the one (1) year permit period or the two (2) year construction period.

(f) **Approval Void If Responsibilities Not Met.** If the above responsibilities are not met, the Conditional Use Approval will be null and void. The property owner may seek re-approval of the site plan through the Planning Commission or ARC provided all costs and inspections have been made in full.

SECTION 2. That all other provisions of Chapter 1274 of the Northwood Codified Ordinance not hereinbefore amended or modified shall remain in full force and effect.

SECTION 3. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations

2025-28

of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 4. This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules:

For:____ Against:____ Abstain:____

Vote on emergency clause:

For:____ Against:____ Abstain:____

Vote on final adoption:

For:____ Against:____ Abstain:____

Adopted this ____ day of _____, 2025.

In Effect: _____

ATTEST:

Clerk of Council
APPROVED AS TO FORM:

City Attorney

President of Council
APPROVED:

Mayor

ORDINANCE 2025-29 AN ORDINANCE ADOPTING THE NORTHWOOD PLANNING COMMISSION’S RECOMMENDATION TO AMEND CHAPTER 1250.12 OF THE NORTHWOOD CODIFIED ORDINANCES (NCO) TITLED SITE PLAN REVIEW REQUIREMENTS; AND DECLARING AN EMERGENCY.

WHEREAS, The Northwood Planning Commission has recommended amending Chapter 1250.12, Site Plan Review Requirements, of the Northwood Codified Ordinances; and

WHEREAS, A Public Hearing was held by the Northwood City Council regarding this recommendation on Thursday, August 21, 2025 at 7:00PM in the Council Chambers of the Northwood Municipal Building.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. That Chapter 1250.12, of the Northwood Codified Ordinances, titled Site Plan Review Requirements, be amended to read as follows:

1250.12 SITE PLAN REVIEW REQUIREMENTS.

(e) Permit Application Deadline. All necessary permits shall be applied for and received within one (1) year of the approval of the Final Site Plan Approval.~~Approval Void If Responsibilities Not Met. If the above responsibilities are not met, the site plan approval will be null and void. The property owner may seek re-approval of the site plan through the Planning Commission or ARC provided all costs and inspections have been made in full.~~

(f) Project Completion Deadline. The project shall be completed within two (2) years of Final Site Plan Approval. The applicant may apply to the Planning Commission for an extension prior to the expiration of the one (1) year permit period or the two (2) year construction period.

(g) Approval Void If Responsibilities Not Met. If the above responsibilities are not met, the site plan approval will be null and void. The property owner may seek re-approval of the site plan through the Planning Commission or ARC provided all costs and inspections have been made in full.

(h) Operating and Locating Permit. All new businesses locating within the city must obtain an operating and locating permit from the Planning, Zoning, and Economic Development Coordinator, as listed in Section 1244.02 (a)(1). An operating and locating permit must be obtained before the opening of the business or a penalty shall apply as listed in Section 1244.99 . An application therefor shall be made to the Planning, Zoning, and Economic Development Coordinator accompanied by the appropriate fee as listed in the General Fee Schedule, Chapter 208 .

SECTION 2. That all other provisions of Chapter 1244 of the Northwood Codified Ordinance not hereinbefore amended or modified shall remain in full force and effect.

SECTION 3. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 4. This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules: For:___ Against:___ Abstain:___

Vote on emergency clause: For:___ Against:___ Abstain:___

Vote on final adoption: For:___ Against:___ Abstain:___

Adopted this ___ day of _____, **2025.** **In Effect:** _____

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor

ORDINANCE 2025-33 AN ORDINANCE ESTABLISHING A BUDGET LINE ITEM TO ALLOCATE SAVINGS FROM THE WOOD COUNTY SHERIFF DISPATCH CONTRACT TO FUND THREE FULL-TIME FIREFIGHTER POSITIONS UPON EXPIRATION OF THE SAFER GRANT, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Northwood has entered into a contract with the Wood County Sheriff’s Office for dispatch services, resulting in projected cost savings to the City; and

WHEREAS, the City of Northwood Fire Department currently staffs three (3) full-time firefighter positions that are being funded through the federal SAFER (Staffing for Adequate Fire and Emergency Response) Grant; and

WHEREAS, the SAFER Grant funding is temporary and will expire upon completion of the grant term; and

WHEREAS, the City Council finds it necessary to establish a dedicated budget line item to ensure that the savings realized from the dispatch services contract are reserved and allocated for the purpose of sustaining the three (3) full-time firefighter positions beyond the expiration of the SAFER Grant.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. There is hereby established a budget line item within the City’s General Fund, to be designated as “Firefighter Staffing Sustainability Fund.”

SECTION 2. The Finance Director is directed to allocate annually to said line item an amount equal to the savings realized from the Wood County Sheriff dispatch services contract, as determined by the difference between the prior cost of dispatch services and the current contracted amount.

SECTION 3. Funds allocated to the Firefighter Staffing Sustainability Fund shall be restricted for the purpose of funding the three (3) full-time firefighter positions currently supported by the SAFER Grant, beginning in the fiscal year following the expiration of the grant.

SECTION 4. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 5. This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules:	For:___ Against:___ Abstain:___
Vote on emergency clause:	For:___ Against:___ Abstain:___
Vote on final adoption:	For:___ Against:___ Abstain:___

Adopted this ____ **day of** _____, **2025.** **In Effect:** _____

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor



MAYOR'S REPORT

REGULAR CITY COUNCIL MEETING ON: SEPTEMBER 11, 2025

ADMINISTRATION:

Recommendation to reappoint Brian Ballenger as the City Attorney.

POLICE:

Chief Zahradnik presented the resignation of Detective Sergeant Tina Barrett, effective September 19, 2025, as she has accepted a captain's position with another police department southwest of Columbus. Tina began her service with the City of Northwood in 1995 as a part-time dispatcher, transitioned to a part-time police officer in 1998, and became a full-time officer in 1999. She has dedicated 26 years of full-time service to our community, most recently serving as Detective Sergeant since 2015.

On behalf of the City, we sincerely thank Tina for her many years of dedicated service and contributions to the Northwood Police Department and the residents of our community, and we wish her the very best as she begins this next chapter in her career.

Chief Zahradnik presented the recommendation to appoint Dawn Brien as the Police Secretary with a wage of \$27.56.

FIRE:

Chief Whitmore presented the resignation of full-time firefighter/EMT Jose Pagan. Jose accepted another position with an agency closer to his home. His last day was July 29, 2025. This is one of our SAFER grant hires. We are in the process of interviewing candidates from the current Civil Service list for his replacement.

Chief Whitmore presented the recommendation to hire McKenzie Roe as a part-time firefighter.

RECREATION:

Recreation Director McGaharan presented the recommendation to hire Anthony Harmon as the Assistant Recreation Director with a salary of \$52,000.



CITY ADMINISTRATOR'S REPORT

REGULAR CITY COUNCIL MEETING ON: SEPTEMBER 11, 2025

TOPIC/ ITEM

Zoning Updates

DISCUSSION

2725 Tracy Road has been sold to a Pharmaceutical Company. They are working on permits, which will not require Planning Commission review. No exterior modifications are planned. Business Registration is pending, which will provide details on jobs and additional information.

Other inquiries with no applications submitted at this time:

- Miller Diversified is inquiring about a Zoning Amendment for parcel M50-300-240004005000 on Lauren Lane. They may request to change this parcel to M-2 zoning, as it is zoned across Lauren Lane for a Light Industrial Manufacturing facility. awaiting formal application.
- 3401 Woodville Road (Woodway Plaza), Jo Jo's Pizza is rumored to be taking over the former dry cleaner location.
- We had an inquiry for 3310 Woodville Suite C (the Subway Plaza) for a Papa John's Pizza.



CITY ENGINEER'S REPORT

REGULAR CITY COUNCIL MEETING ON: SEPTEMBER 11, 2025

Project Name	Project Budget	Current Status	Key Changes Since Last Meeting
The Enclave	N/A	Construction	Reviewing final payment estimate and negotiating final cost.
Curtice Rd. Resurfacing & Curbs over I-280	\$195,600.00	Design	Finalizing plans & submit to ODOT for approval in September. Bid after approval.
Dry Creek Aquatic and Riparian Restoration Project	\$500,000.00	In Design	Waiting for 100% design plans from DRG to review. Construction to be later in fall of 2025.
NNC	N/A	Warranty Work	Contractor is in the process of replacing bad concrete on the sidewalks.
ODOT	N/A	Misc. Item	ODOT changed the traffic signals timing on Woodville Rd. and is working on the timing for Curtice Rd.
ODOT	N/A	Misc. Item	ODOT performed a traffic safety study at Fostoria Rd. and Williston Rd. (SR 579) and recommended a roundabout to be 100% funded by ODOT and grants. ODOT performed a traffic safety study at Bradner Rd. and Williston Rd. (SR 579) and made several recommendations, including making the intersection a 4-way stop and eliminating the left-turn lane.
Wolf Creek Court Drainage Improvements	\$261,775.00	Construction	Contractor indicated that work will begin the week of Sept. 10, 2025. Letters have been sent out for sidewalk assessments.
West Andrus Road Pavement Improvements	\$405,060.12	Construction	Contractor indicated that work will begin the week of Sept. 15, 2025. Letters have been sent out for sidewalk assessments.
Dalling Drive Extension	\$457,300.00	Design Construction Est.	In the process of designing the improvements. Bid project the first week of Oct. 2025
Northwood 2025 Pavement Resurfacing Improvements	\$ 721,775.00	Construction	We are in the process of organizing a preconstruction meeting the week of Sept. 15. Contractor signing contracts.

ISSUES REQUIRING COUNCIL ATTENTION

Motion to advertise for Bids

Motion to Award Contract

Project Name	Contractor	Bid Amount
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