



**PARKS, REC & NCC MEETING**

**Thursday, August 28, 2025 at 4:15 PM**

Access meeting materials and information via the Northwood, Ohio Public Portal:  
<https://northwoodoh.portal.civicclerk.com/>

**Members of Parks, Rec & NCC**

Pat Huntermark, Chair  
Michael Melnyk  
Jim Barton  
Pat McGaharan  
Kevin Laughlin, City Administrator

**CALL TO ORDER:**

**ROLL CALL:**

**APPROVAL OF MINUTES:**

- April 15, 2025 Meeting Minutes

**TOPICS/ISSUES:**

- 1) RESUMING SUNDAY HOURS AT THE NCC
- 2) UNATTAINABLE BUDGET ITEMS
- 3) 2026 RATE INCREASES

**NEW BUSINESS:**

**OLD BUSINESS:**

**ADJOURNMENT:**

April 15, 2025

**City of Northwood  
Parks, Rec & NCC Meeting Minutes**

**CALL TO ORDER**

The meeting of the Northwood Parks, Rec & NCC was called to order by Pat Huntermark at 04:33 PM on April 15, 2025 at the Northwood Community Center.

**ROLL CALL**

The roll was called by and those in attendance were as follows: Pat Huntermark, Michael Melnyk, Jim Barton, Pat McGarahan and Tiffanie Gill-Carew.

**APPROVAL OF MINUTES**

**February 13, 2025 meeting minutes**

**MOTION:** Councilor Barton made a motion to **Approve**; seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Councilor Huntermark, Councilor Melnyk, Councilor Barton; **No:** None; **Abstain:** None  
**Result: Passed**

**TOPICS/ISSUES**

**Extending NCC Sunday hours through the remainder of 2025**

Average around 70 check-ins on Sundays over the last month and a half: includes fitness area, pickleball, open gym for families and youth. The original plan was to stay open on Sundays through April; There has been approval to stay open on Sundays now through May. Pat McGarahan brought up Sunday hours not being factored into the budget and recommended bringing it to full council for a vote. Suggestion to advertise to the community, and if our numbers stay around the same, the NCC will stay open. Labor hours: 11.5, with two staff members at approximately \$20/hour. Pat Huntermark recommended bringing it to a vote with the council for the year and allowing the director to make the call to close Sundays if numbers start to decline. All in favor: Melnyk, Barton, Huntermark

**NEW BUSINESS**

**OLD BUSINESS**

**ADJOURNMENT**

04:46 PM

**ATTEST:**

\_\_\_\_\_

*Council Clerk*

**APPROVED:**

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*Mayor*