



REGULAR CITY COUNCIL MEETING

Wednesday, July 2, 2025 at 7:00 PM

Access meeting materials and information via the Northwood, Ohio Public Portal:
<https://northwoodoh.portal.civicclerk.com/>

Members of City Council

Randy Kozina, Council President
Dean Edwards
Jim Barton
Louis Fahrbach
Pat Huntermark
Mark Stoner
Michael Melnyk

CALL TO ORDER:

PLEDGE OF ALLEGIANCE: *Mayor Schimmel*

ROLL CALL:

APPROVAL OF MINUTES:

- June 26, 2025 Regular Council Meeting Minutes.

PRESENTATION:

PUBLIC COMMENT:

COMMUNICATIONS:

COUNCIL COMMITTEE REPORTS:

Economic Development ~ *Councilor Jim Barton*

Finance ~ *Councilor Louis Fahrbach*

Recreation Board ~ *Councilor Jim Barton*

Safety ~ *Councilor Mark Stoner*

Tree Commission ~ *Councilor Michael Melnyk*

Service ~ *Councilor Dean Edwards*

Parks, Rec & NCC ~ *Councilor Pat Huntermark*

Committee Of The Whole ~ *Council President Kozina - Meeting On 7/2 @ 6PM*

CEREMONIAL ITEMS:

NEW RESOLUTION:

PENDING RESOLUTION:

RESOLUTION 2025-06 A RESOLUTION OPPOSING HOUSE BILL 335 AND URGING THE OHIO GENERAL ASSEMBLY TO REJECT LEGISLATION THAT ELIMINATES INSIDE MILLAGE AND TRANSFERS LOCAL BUDGETARY AUTHORITY TO COUNTY BUDGET COMMISSIONS; AND DECLARING AN EMERGENCY. *2nd Reading.*

RESOLUTION 2025-07 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO FILE AN APPLICATION(S) WITH THE TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS (TMACOG) RELATIVE TO A TRANSPORTATION ALTERNATIVES PROGRAM (TAP) AND/OR CARBON REDUCTION PROGRAM (CRP) GRANT; COMMITMENT OF FUNDS; AND TO DECLARE AN EMERGENCY. *2nd Reading.*

RESOLUTION 2025-05 A RESOLUTION DIRECTING THE NORTHWOOD PLANNING COMMISSION TO REVIEW AND MAKE A RECOMMENDATION TO AMEND PART TWELVE (12) OF THE PLANNING AND ZONING CODE, OF THE NORTHWOOD CODIFIED ORDINANCES (NCO), AND DECLARING AN EMERGENCY. *3rd Reading.*

TABLED LEGISLATION:

ORDINANCE 2025-18 AN ORDINANCE AMENDING SECTION 618.16 OF THE NORTHWOOD CODIFIED ORDINANCES (NCO) TITLED PROXIMITY OF ANIMALS TO RESIDENCES. *Tabled.*

NEW LEGISLATION:

- ORDINANCE 2025-22** AN ORDINANCE AMENDING THE SPECIAL ASSESSMENT DISTRICT #31-967 FOR GREENWAY ESTATES; AND DECLARING AN EMERGENCY. *1st Reading.*
- ORDINANCE 2025-23** AN ORDINANCE ESTABLISHING THE SPECIAL ASSESSMENT STREET LIGHTING DISTRICT #31-____ FOR THE JOHN KURFESS ADDITION; AND DECLARING AN EMERGENCY. *1st Reading.*
- ORDINANCE 2025-24** AN ORDINANCE ESTABLISHING THE SPECIAL ASSESSMENT STREET LIGHTING DISTRICT #31-____ FOR THE WOLF CREEK ADDITION; AND DECLARING AN EMERGENCY. *1st Reading.*
- ORDINANCE 2025-25** AN ORDINANCE PROVIDING FOR ASSESSMENTS FOR STREET LIGHTING PURPOSES UPON LOTS AND LANDS IN THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO, FOR THE 2025 TAX YEAR, AND DECLARING AN EMERGENCY. *1st Reading.*
- ORDINANCE 2025-26** AN ORDINANCE CERTIFYING COLLECTION OF ASSESSMENTS TO THE WOOD COUNTY AUDITOR FOR THE CUTTING OF WEEDS AND PLACING THOSE ON THE TAX DUPLICATE UNDER PROVISIONS IN OHIO REVISED CODE 731.54, AND DECLARING AN EMERGENCY. *1st Reading.*

PENDING LEGISLATON:

- ORDINANCE 2025-20** AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO TRANSFER CITY OWNED PROPERTY IN THE BILTMORE GARDEN SUBDIVISION KNOWN AS LOTS 374, 375, 376 AND 377,TO THE NORTHWOOD COMMUNITY IMPROVEMENT CORPORATION(CIC); AND DECLARING AN EMERGENCY. *3rd Reading.*
- ORDINANCE 2025-21** AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH THE WOOD COUNTY SHERIFF'S OFFICE TO PROVIDE POLICE, FIRE AND EMERGENCY DISPATCHING SERVICES FOR THE CITY OF NORTHWOOD; AND DECLARING AN EMERGENCY. *3rd Reading.*

MAYOR: *Mayor Schimmel*

CITY ADMINISTRATOR: *Kevin Laughlin*

- City Administrator's Report

CITY FINANCIAL REPORT(S)

- JUNE 2025 EXPENDITURES

LIST OF EXPENDITURES OVER \$10,000

<u>INVOICE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
STRYKER SALES CORPORATION	ANNUAL SERVICE AGREEMENT FOR COTS, LOAD SYSTEMS, & STAIR CHAIRS	\$11,026.26

CITY ATTORNEY’S REPORT/DISCUSSION: *Brian Ballenger*

CITY ENGINEER’S REPORT/DISCUSSION: *Dave Kuhn*

NEW BUSINESS:

OLD BUSINESS:

PERSONS APPEARING BEFORE THE MAYOR AND COUNCIL:

EXECUTIVE SESSION:

ADJOURNMENT:

June 26, 2025

City of Northwood
Regular City Council Meeting Minutes

CALL TO ORDER

The Regular meeting of the Northwood City Council was called to order by Mayor Schimmel at 07:00 PM on June 26, 2025 in the Council Chambers and via Live Stream.

PLEDGE OF ALLEGIANCE Mayor Schimmel

Pledge of Allegiance was given.

ROLL CALL

The roll was called by Clerk of Council Popovitch and those in attendance were as follows: Mayor Schimmel, Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner City Administrator Kevin Laughlin, and City Attorney Brian Ballenger.

APPROVAL OF MINUTES

June 12, 2025 regular Council meeting minutes.

MOTION: Councilor Stoner made a motion to **Approve**; seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** Councilor Louis Fahrbach
RESULT: *Passed (6-0)*

PRESENTATION

PUBLIC COMMENT

1. Chris Hilding 7336 Wales Road - Stated he is a dispatcher with 23 years of experience and has been a city employee since the start of the pandemic. He emphasized the value of local dispatch, both in terms of public safety and community trust and highlighted the public support for the service when previous discussions about outsourcing occurred. He asked what tangible benefits the city would receive from outsourcing and expressed concern that the city had not conducted updated feasibility studies or research before bringing the proposal forward again, now as an emergency ordinance, just seven months after the issue was previously dropped. Chris questioned the claimed cost savings, noting that the city’s current dispatch budget is \$529,000, with \$405,000 of that for salaries. While the Wood County Sheriff’s Office has now quoted \$204,000 annually, Chris noted that the police department would still need to retain 2 records clerks and would require the same equipment minus the 9-1-1 line, meaning true savings may be overstated.
Call volume data was presented:
Wood County handled 141,881 calls for service in 2024 for all of their agencies. Rossford PD (an agency dispatched by WC) performed 8,379 calls for service, yet now pays \$200,000 annually. in comparison, Northwood PD handled 19,357 calls in 2024, with the potential to increase as development continues. Chris raised the question of how Northwood would be charged roughly the same amount as Rossford for services, yet has double their call volume. This raised concerns that Northwood’s costs could rise significantly in the future without a contractual cap. He warned that losing local dispatch would result in the loss of institutional knowledge, reduce responsiveness, and make reversing the decision expensive and difficult.
Chris challenged claims made at previous meetings and in distributed materials, particularly the assertion that 90% of calls are already dispatched by Wood County, stating his research showed that 20,945 calls came through on the Northwood Police Departments Non-emergency line and 1,500 on the 9-1-1 line, meaning about 7% came through county 911. The claim that Northwood would be required to provide Emergency Medical Dispatch (EMD) was also disputed; as Chris stated he found no legislative requirement for Northwood to do so. Chris argued the city is financially capable of maintaining dispatch, citing publicly available data showing the city took in over \$8 million in revenue last year—\$1 million more than the previous year. He urged Council to ensure full transparency and factual accuracy, and to avoid decisions based on misinformation or pressure, stating that citizens deserve all the facts before such a significant decision is made.
2. Cody Dunbar 175 W. Andrus - Spoke in support of the proposed amendment to the criminal ordinance related to keeping chickens within the city. He asked council to give it a chance emphasizing that keeping chickens would still be subject to regulation if issues arose. He noted that opposition voiced at a previous meeting appeared to come from residents in HOA communities, which have restrictions that would override city ordinances, meaning passage would not impact those areas. He stated he has heard minimal negative feedback overall and pointed out that some residents may already be keeping chickens quietly, without complaints or enforcement action. Cody recommended that if problems develop, the city could revisit the issue or implement enforcement measures later, but asked that the ordinance be allowed to move forward for now. Lastly, he acknowledged this was the third reading of the ordinance and expressed appreciation for Council's consideration, stating that even if a fourth or fifth reading were needed, they were thankful for the time being taken to address it.
3. Ron Albright 2510 Revilla - Spoke in opposition of the chicken ordinance stating he does not believe chickens are appropriate for the city and questioned the level of public support for the ordinance. He asked Council if any members had been approached by residents—aside from the previous speaker—requesting to keep chickens, and expressed doubt that widespread interest exists. He warned that allowing chickens could set a precedent, potentially leading to requests for other animals, such as goats, asking rhetorically, “Where is it going to stop?” Mr. Albright emphasized that with a city of roughly 5,000 residents, more people should be speaking up either in

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favor or against before Council acts. He concluded that if only one or very few individuals are pushing for the change, it may not be appropriate for Council to move forward with the ordinance.

4. Lariss Lovett 2139 Maryland Pl. - Stated she agreed with Cody Dunbar regarding keeping of chickens.

5. Carol Albright 2510 Revilla - Mrs. Alright speaker acknowledged a previous dispatcher's remarks had already summed up many of her concerns. She questioned the timing of the July 2nd Council meeting, suggesting it was intentionally moved up to coincide with the Sheriff's availability and to align with Summer break adjustments made at the May 8th meeting. She found it suspicious that this year's break starts earlier than last year's, and only after that meeting was the Sheriff's availability cited. The City Administrator stated that the meeting with the Sherriff was set a day or two before it was announced because that is what his availability allowed. She challenged the financial data presented in a flyer handed out at the last Council meeting, specifically a claim that the city would lose \$206,816 from the Local Government Fund and clarified this loss occurs over multiple years, not in a single year as implied in the flyer. She also questioned why Northwood would be paying more than Rossford for the same dispatch service, noting Rossford brings in \$13 million annually, compared to Northwood's \$8 million, and has larger call generators like Amazon and Meijer. Regarding EMD (Emergency Medical Dispatch) requirements, she corrected the city's claim that such requirements would be coming "in the next few years." stating that EMD training has been mandated in Ohio since 2016, with further requirements established in 2019 for 911 call centers. She referenced Ohio Administrative Code 5507-1-09 and stressed that Northwood is not a primary PSAP, meaning it does not require EMD certification. She concluded by urging Council to be honest and transparent, especially when distributing information to the public and to members who will be voting on critical issues like this ordinance.

COMMUNICATIONS

COUNCIL COMMITTEE REPORTS

Economic Development Councilor Jim Barton - Next Meeting: 6/26/25 @ 6:45pm

Discussed Ordinance 2025-20; Transfer of lots 374,375,376 and 377 (former Clark Station) to the Northwood CIC and repurposing the property into a paved food truck lot. The ordinance is on the agenda and the Committee made the recommendation to move forward with the ordinance. Additionally, the City Administrator gave an update on projects going on in the city. The next meeting will be as needed.

Finance Councilor Louis Fahrbach

No Report.

Recreation Board Councilor Jim Barton

No Report.

Safety Councilor Mark Stoner

No Report.

Tree Commission Councilor Michael Melnyk

No Report.

Service Councilor Dean Edwards

No Report.

Parks, Rec & NCC Councilor Pat Huntermark

Baskebtall courts have been installed at Brentwood and just waiting on the lines to be painted.

Committee of the Whole Council President Kozina

No Report.

CEREMONIAL ITEMS

NEW RESOLUTION

RESOLUTION 2025-06 A RESOLUTION OPPOSING HOUSE BILL 335 AND URGING THE OHIO GENERAL ASSEMBLY TO REJECT LEGISLATION THAT ELIMINATES INSIDE MILLAGE AND TRANSFERS LOCAL BUDGETARY AUTHORITY TO COUNTY BUDGET COMMISSIONS; AND DECLARING AN EMERGENCY.

1st Reading - Kozina

RESOLUTION 2025-07 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO FILE AN APPLICATION(S) WITH THE TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS (TMACOG) RELATIVE TO A TRANSPORTATION ALTERNATIVES PROGRAM (TAP) AND/OR CARBON REDUCTION PROGRAM (CRP) GRANT; COMMITMENT OF FUNDS; AND TO DECLARE AN EMERGENCY.

1st Reading - Kozina

PENDING RESOLUTION

RESOLUTION 2025-05 A RESOLUTION DIRECTING THE NORTHWOOD PLANNING COMMISSION TO REVIEW AND MAKE A RECOMMENDATION TO AMEND PART TWELVE (12) OF THE PLANNING AND ZONING CODE, OF THE NORTHWOOD CODIFIED ORDINANCES (NCO), AND DECLARING AN EMERGNECY.

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2nd Reading - Huntermark

NEW LEGISLATION

PENDING LEGISLATON

ORDINANCE 2025-20 AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO TRANSFER CITY OWNED PROPERTY IN THE BILTMORE GARDEN SUBDIVISION KNOWN AS LOTS 374, 375, 376 AND 377,TO THE NORTHWOOD COMMUNITY IMPROVEMENT CORPORATION(CIC); AND DECLARING AN EMERGENCY.

2nd Reading - Melnyk

ORDINANCE 2025-21 AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH THE WOOD COUNTY SHERIFF'S OFFICE TO PROVIDE POLICE, FIRE AND EMERGENCY DISPATCHING SERVICES FOR THE CITY OF NORTHWOOD; AND DECLARING AN EMERGENCY.

2nd Reading - Kozina

ORDINANCE 2025-18 AN ORDINANCE AMENDING SECTION 618.16 OF THE NORTHWOOD CODIFIED ORDINANCES (NCO) TITLED PROXIMITY OF ANIMALS TO RESIDENCES.

Councilor Melnyk expressed concerns about the enforceability of the proposed ordinance amendments, despite acknowledging that the language was well written. Specifically, he raised the issue of practical enforcement, noting that they did not want police officers to be burdened with measuring exact distances (e.g., ensuring something is 8 feet from a property line).Councilor Fahrbach asked for clarification on the 90-day timeframe, to which Councilor Melnyk responded that it would give adequate time to work through possible solutions and potentially revise the language to ensure it is enforceable.

MOTION: Councilor Melnyk made a motion to table Ordinance 2025-18 for 90 days ; seconded by Councilor Stoner. ROLL CALL: Yes: Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; No: None; Abstain: None

RESULT: Passed (7-0) Ordinance 2025-20 Tabled for 90 Days.

ORDINANCE 2025-19 AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO RENEW A CONTRACT WITH THE NORTHWOOD LOCAL SCHOOL DISTRICT TO PROVIDE THE DISTRICT WITH A “SCHOOL RESOURCE OFFICER (SRO)” PROGRAM FOR THE 2025-2026 SCHOOL YEAR;AND DECLARING AN EMERGENCY.

MOTION: Councilor Edwards made a motion to Move on Final Adoption; seconded by Councilor Melnyk. ROLL CALL: Yes: Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; No: None; Abstain: None

RESULT: Passed (7-0)

MAYOR Mayor Schimmel

Mayor's Report

FIRE:

Chief Whitmore presented the recommendation to hire Zachary Moore as a part-time firefighter-paramec

MOTION: Councilor Stoner made a motion to hire Zachary Moore as a part-time firefighter-paramedi seconded by Councilor Huntermark. ROLL CALL: Yes: Councilor Fahrbach, Councilor Edwards, Counc Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Counc Stoner; No: None; Abstain: None

RESULT: Passed (7-0)

Chief Whitmore presented the recommendation to hire Myles Rodriguez as a part-time firefighter-paramec

MOTION: Councilor Melnyk made a motion to hire Myles Rodriguez as a part-time firefighter-parame seconded by Councilor Huntermark.ROLL CALL: Yes: Councilor Fahrbach, Councilor Edwards, Counc Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; No: No Abstain: None

RESULT: Passed (7-0)

Chief Whitmore recognized Firefighter-Paramedic Todd Metcalf for his dedicated service. Todd recently reti from the Northwood Fire Department after more than 29 years of service to the community. Ma commended his service and noted that a retirement event may be planned at the fire department.and invi Todd to attend a Council meeting for recognition if he chose to do so.

CITY ADMINISTRATOR Kevin Laughlin

City Administrator's Report

TOPIC/ ITEM	DISCUSSION
Resolution 2025-05	Resolution 2025-05, which refers proposed zoning text and map amendments to the Planning Commission, is currently scheduled for a second reading on the upcoming agenda. In order for the matter to be

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considered by the Planning Commission at their July 14th meeting, the resolution will need to be adopted as an emergency at the next council meeting.

The Planning Commission meeting has already been advertised to meet public notice requirements. Should the Commission issue a recommendation at that meeting, a public hearing must be held within 40 days in accordance with the deadlines set by the NCO.

To accommodate this timeline, we recommend scheduling a Special Council meeting for the required Public Hearing on or before August 21st or rescheduling the August 28th Regular Council meeting to August 21st and having both the Public Hearing and Regular Council meeting on that day.

MOTION: Councilor Stoner made a motion to **move the August 28th meeting to August 21st** ; seconded by Councilor Edwards. **ROLL CALL: Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0)*

A question was asked about the former BP station and removal of branding. Administrator Laughlin stated the property owner was required to remove the branding by BP Corporate as the location was in violation of a previous franchise agreement. A proposal for redevelopment was previously brought before the Planning Commission earlier this year, but it now appears that those plans are unlikely to move forward. The city contacted BUSTR (Bureau of Underground Storage Tank Regulations), the state agency overseeing underground fuel tanks. BUSTR issued a notice of violation in May, and as of earlier this week, the owner has met all the requirements of that notice. There is currently no known leakage, and the site remains under monitoring. The owner has six months to complete an inspection to determine whether the tanks are cleared or returned to use. If the owner fails to comply within that timeframe, BUSTR may require removal of the tanks.

CITY FINANCIAL REPORT(S)

LIST OF EXPENDITURES OVER \$10,000

INVOICE	DESCRIPTION	AMOUNT
AETNA	EMPLOYEE HEALTH INSURANCE 7/1/25-7/31/25	\$74,689.40
PUBLIC ENTITIES POOL	LIABILITY INSURANCE 7/9/25-7/9/26	\$71,020.00
FELLER FINCH	JUNE INVOICE FOR 2025 PAVEMENT RESURFACING IMPROVEMENTS	\$12, 534.00
VC3	JUNE MONTHLY BILLING	\$11, 725.07
MOTION: Councilor Stoner made a motion to Approve ; seconded by Councilor Barton. ROLL CALL: Yes: Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; No: None; Abstain: None RESULT: <i>Passed (7-0)</i>		

CITY ATTORNEY’S REPORT/DISCUSSION Brian Ballenger

No Report.

CITY ENGINEER’S REPORT/DISCUSSION Dave Kuhn

City Engineer’s Report
City Administrator Laughlin gave the City Engineer’s Report/Project Update
The Enclave: Waiting for sensor to be installed on irrigation system
Wolf Creek Court Drainage Improvements and West Andrus Road Pavement Improvements: Contractors indicated that work will begin no later than Sept. 1, 2025.
Northwood 2025 Pavement Resurfacing Improvements: Includes Chantilly Rue, Anderson and 2 alternate bids for ORegon Rd. sidewalks and Mary Ave. Plan to start to advertise on July 2 and open bids on July 16. Request for motion to advertise for bids.
MOTION: Councilor Huntermark made a motion to **advertise for bids for the Northwood 2025 pavement resurfacing improvements**; seconded by Council President Kozina. **ROLL CALL: Yes:** Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner; **No:** None; **Abstain:** None
RESULT: *Passed (7-0)*

June 26, 2025

NEW BUSINESS

NA

OLD BUSINESS

NA

PERSONS APPEARING BEFORE THE MAYOR AND COUNCIL

1. Carol Alright 2510 Revilla - Stated this is her final comment on the streetlight matter, as she had received a follow-up call from Finance Director Ken. Ken informed her that he is actively working with the Wood County Auditor's Office to resolve the issue where Dalling Drive is split between Greenway and Turnberry subdivisions. The goal is to reassign residents in Turnberry to be charged under Greenway for streetlight assessments. Ken has also been in contact with Toledo Edison and is now working with a representative on correctly billing for streetlights, including new lights on East Plaza near the new homes. Streetlights in Cedar Creek. Mrs. Albright commended Ken for his communication and efforts, stating, "Good job, Ken."
2. Shannon MacDonald 5951 Corduroy - Shannon addressed Council to express concerns about how the potential outsourcing of dispatch services is being handled in relation to city staff. She voiced strong support for Northwood's dispatchers and stated that the process has lacked transparency. She criticized Council for making decisions that impact employees' jobs without directly informing those affected and emphasized that dispatchers should not have to learn about the status of their employment through City Council meetings. Instead, she stated that Council should have coordinated with the Police Chief to hold a meeting with dispatch staff to discuss the matter openly. Mrs. MacDonald concluded by expressing disappointment in the approach taken, calling it "crappy" and unfair to employees whose jobs and livelihoods are on the line.

EXECUTIVE SESSION

Councilor Stoner made a motion to go into Executive Session at 7:31pm with Mayor, Council, City Attorney and City Administrator to discuss collective bargaining and land acquisition; seconded by Councilor Huntermark.
ROLL CALL: Yes: Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner. No: None. Abstain:None
MOTION: Passed

The meeting was called back to order at 7:51pm and the roll was called by Council Clerk Popovitch. Those in attendance were as follows: Mayor Schimmel, Councilor Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Council President Kozina, Councilor Stoner City Administrator Kevin Laughlin, and City Attorney Brian Ballenger.
No action taken.

ADJOURNMENT

07:51 PM

ATTEST: _____
Council Clerk

APPROVED: _____
Mayor

2025-6

RESOLUTION 2025-06 A RESOLUTION OPPOSING HOUSE BILL 335 AND URGING THE OHIO GENERAL ASSEMBLY TO REJECT LEGISLATION THAT ELIMINATES INSIDE MILLAGE AND TRANSFERS LOCAL BUDGETARY AUTHORITY TO COUNTY BUDGET COMMISSIONS; AND DECLARING AN EMERGENCY.

WHEREAS, House Bill 335 (HB 335), introduced in the Ohio House of Representatives as the “Property Tax Relief Now Act,” proposes sweeping changes to the property tax system in Ohio, including the elimination of unvoted inside millage for counties, municipalities, and school districts beginning in tax year 2025; and

WHEREAS, inside millage is a long-standing and vital source of revenue that supports the provision of essential local services such as police and fire protection, mandatory contributions to the Ohio Police & Fire Pension Fund, infrastructure maintenance, and parks and recreation without the need for voter approval; and

WHEREAS, HB 335 would centralize fiscal oversight by granting county budget commissions new authority to limit local property tax rates, review and revise municipal budgets, and reduce levies based on their determination of carryover balances—despite these commissions being largely unknown to the public and unelected by the residents they would impact; and

WHEREAS, the provisions of HB 335 would undermine the principle of local control by allowing a county-level body to override the budgetary decisions of locally elected officials and reduce revenues approved by voters or budgeted based on local priorities; and

WHEREAS, this legislation would create fiscal uncertainty for cities and villages across Ohio, many of which have responsibly managed their finances and rely on inside millage to fund operations without asking voters for additional taxes; and

WHEREAS, HB 335 imposes these changes without providing revenue replace by the state for municipalities, potentially threatening the delivery of basic public services and shifting the burden to income or sales taxes; and

WHEREAS, the City of Northwood supports meaningful, collaborative property tax reform, but believes HB 335’s approach is unbalanced and detrimental to the financial health and self-determination of Ohio’s local governments;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. The City Council hereby expresses its strong opposition to House Bill 335 and urges the Ohio General Assembly to reject this legislation in its current form.

SECTION 2. The City Council specifically opposes provisions in HB 335 that:

- (a) Eliminate municipalities’ authority to levy inside millage; and
- (b) Transfer budgetary authority from locally elected officials to unelected county budget commissions.

SECTION 3. The Clerk of Council is hereby directed to forward a certified copy of this resolution to members of the Ohio General Assembly representing the City of Northwood, Ohio Governor Mike DeWine, and local media outlets.

SECTION 4. It is found and determined that all formal actions of council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

2025-6

SECTION 5. This Resolution is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Resolution shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules: For: ____ Against: ____ Abstain: ____

Vote on emergency clause: For: ____ Against: ____ Abstain: ____

Vote on final adoption: For: ____ Against: ____ Abstain: ____

Adopted this ____ day of _____, 2025. In Effect: _____

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor

RESOLUTION 2025-07 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO FILE AN APPLICATION(S) WITH THE TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS (TMACOG) RELATIVE TO A TRANSPORTATION ALTERNATIVES PROGRAM (TAP) AND/OR CARBON REDUCTION PROGRAM (CRP) GRANT; COMMITMENT OF FUNDS; AND TO DECLARE AN EMERGENCY.

WHEREAS, the U.S. Department of Transportation through ODOT and the Toledo Metropolitan Area Council of Governments (TMACOG) has committed resources to assist Ohio communities regarding pedestrian connectivity, congestion mitigation and air quality concerns along its roadways; and,

WHEREAS, the City of Northwood has developed a pedestrian connectivity plan with the city of Oregon to promote local and regional pedestrian connectivity, as well as to reduce congestion and improve safety; and,

WHEREAS, the City of Northwood would like to implement portions of the pedestrian connectivity plan through the development of new connectivity elements that align with said Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. The Municipal Administrator is hereby authorized and instructed to file a grant application(s) for funding with TMACOG for the Transportation Alternatives Program and/or Carbon Reduction Program for an authorized commitment of an estimated \$_____ towards the project and to execute all documents pertaining to the acceptance thereof.

SECTION 2. It is found and determined that all formal actions of council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 3. This Resolution is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Resolution shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules: For:___ Against:___ Abstain:___
Vote on emergency clause: For:___ Against:___ Abstain:___
Vote on final adoption: For:___ Against:___ Abstain:___

Adopted this ____ day of _____, 2025. In Effect: _____
ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor



ITEM REPORT/DISCUSSION

REGULAR CITY COUNCIL MEETING ON: JULY 2, 2025

RESOLUTION 2025-07 A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO FILE AN APPLICATION(S) WITH THE TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS (TMACOG) RELATIVE TO A TRANSPORTATION ALTERNATIVES PROGRAM (TAP) AND/OR CARBON REDUCTION PROGRAM (CRP) GRANT; COMMITMENT OF FUNDS; AND TO DECLARE AN EMERGENCY. *2nd Reading*

ADMINISTRATIVE SUMMARY

The TAP and CRP programs provide funding for projects such as shared use paths, on-street bike lanes, sidewalks, etc. The application deadline is August 1st; therefore, the legislation must be adopted as an emergency either at this meeting in order to meet the submission timeline.

ADMINISTRATORS RECOMMENDATION: *Suspend Rules & Adopt as Emergency*
Adopt as Emergency



ITEM REPORT/DISCUSSION

REGULAR CITY COUNCIL MEETING ON: JULY 2, 2025

RESOLUTION 2025-05 A RESOLUTION DIRECTING THE NORTHWOOD PLANNING COMMISSION TO REVIEW AND MAKE A RECOMMENDATION TO AMEND PART TWELVE (12) OF THE PLANNING AND ZONING CODE, OF THE NORTHWOOD CODIFIED ORDINANCES (NCO), AND DECLARING AN EMERGENCY. *3rd Reading*

ADMINISTRATIVE SUMMARY

The Northwood Planning Commission is requesting city council refer the proposed Zoning Text Amendment back to the Planning Commission for review and recommendation. The resolution will require adoption via emergency, so the Planning Commission can review and discuss the amendments at their July 14th meeting and make a referral back to council.

ADMINISTRATORS RECOMMENDATION: *Adopt as Emergency*

2025-5

RESOLUTION 2025-05 A RESOLUTION DIRECTING THE NORTHWOOD PLANNING COMMISSION TO REVIEW AND MAKE A RECOMMENDATION TO AMEND PART TWELVE (12) OF THE PLANNING AND ZONING CODE, OF THE NORTHWOOD CODIFIED ORDINANCES (NCO), AND DECLARING AN EMERGNECY.

WHEREAS, the City Council recognizes a need to for a Zoning text amendment in an effort to promote timely development, improve planning efficiency, and ensure that approved projects proceed in a predictable and consistent manner.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. That the Northwood Planning Commission shall review Section 1244.06(c) Conditional Uses, of the Northwood Codified Ordinances (NCO) and make recommendations to Northwood City Council.

SECTION 2. That the Northwood Planning Commission shall review Section 1250.12(e) Approval Void if Responsibilities Not Met, of the Northwood Codified Ordinances (NCO) and make recommendations to Northwood City Council.

SECTION 3. It is found and determined that all formal actions of council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 4. This Resolution is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Resolution shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules:	For:___ Against:___ Abstain:___
Vote on emergency clause:	For:___ Against:___ Abstain:___
Vote on final adoption:	For:___ Against:___ Abstain:___

Adopted this ____ **day of** _____, **2025.** **In Effect:** _____

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor



RECORD OF PLANNING COMMISSION ACTION

REGULAR MEETING OF: Monday, May 12, 2025

MOTION: The Northwood Planning Commission refers a request for a Zoning Text Amendment to the Northwood Codified Ordinances, specifically Section 1250.12(e) – *Approval Void if Responsibilities Not Met* and Section 1244.06(c) – *Conditional Uses* to Northwood City Council for consideration and to make a referral back to Planning Commission to approve, modify, or deny the following:

The changes proposed are as follows:

1. **Permit Application Deadline:** A requirement that all necessary permits must be applied for and received within one (1) year of the approval of the Final Site Plan.
2. **Project Completion Deadline:** A requirement that project construction must be completed within two (2) years of Final Site Plan approval.
3. **Extension Provision:** The applicant may apply for an extension prior to expiration of the one (1) year permit period or two (2) year construction period. The extension process and criteria for approval would be determined by the City.

The purpose of the proposed amendments is to promote timely development, improve planning efficiency, and ensure that approved projects proceed in a predictable and consistent manner.

We respectfully request that this zoning text amendment be referred to the Planning Commission, reviewed by the appropriate committees and scheduled for public hearing in accordance with the City's zoning and legislative procedures.

Motion moved to vote by Mayor Schimmel, seconded by Terry Kretz.

Commission Votes:

1. Chairman Matt Tewers; yes
2. Mayor Ed Schimmel; yes
3. Brad Delventhal; yes
4. Steve Delventhal; *
5. John Donegan; yes
6. Terry Kretz; yes
7. Terry Hartman, *

*absent from the meeting.

STATUS: Motion Passed: X

Motion Failed:

Amy Stribrny

May 14, 2025



ITEM REPORT/DISCUSSION

REGULAR CITY COUNCIL MEETING ON: JULY 2, 2025

ORDINANCE 2025-18 AN ORDINANCE AMENDING SECTION 618.16 OF THE NORTHWOOD CODIFIED ORDINANCES (NCO) TITLED PROXIMITY OF ANIMALS TO RESIDENCES. *Tabled*

ADMINISTRATIVE SUMMARY

Tabled on June 26, 2025 for 90 days for further review.

ADMINISTRATORS RECOMMENDATION:

2025-18

ORDINANCE 2025-18 AN ORDINANCE AMENDING SECTION 618.16 OF THE NORTHWOOD CODIFIED ORDINANCES (NCO) TITLED PROXIMITY OF ANIMALS TO RESIDENCES.

WHEREAS, The Northwood City Council desires to amend Section 618.16 of the Northwood Codified Ordinance (NCO) titled Proximity of Animals to Residences.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. That Northwood Codified Ordinance Section 618.16 shall be amended as follows provided hereinafter in Exhibit A attached.

SECTION 2. All other sections of Chapter 618 of the Northwood Codified Ordinances not thereinbefore amended or modified shall remain in full force and effect.

SECTION 3. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 4. This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules:	For:___ Against:___ Abstain:___
Vote on emergency clause:	For:___ Against:___ Abstain:___
Vote on final adoption:	For:___ Against:___ Abstain:___
Vote to amend:	For:___ Against:___ Abstain:___
Vote to adopt as amended:	For:___ Against:___ Abstain:___

Adopted this ____ day of _____, 2025. In Effect: _____
ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor

618.16 PROXIMITY OF ANIMALS TO RESIDENCES.

(a) No person shall raise, keep, or harbor any horse, cow, sheep, goats, swine, chickens, geese, ducks, or any other fowl or animal, or any number hereof, within 200 feet of a residence property line.

(1) Notwithstanding subsection (a), the keeping of chickens (hereinafter "hens") may be permitted within 200 feet of a residence property line only under the following conditions:

- A. No more than six (6) hens shall be kept on a residential property; roosters are prohibited.
- B. Hens must be confined in a secure, well-ventilated coop and fenced run at all times.
- C. Coops and runs must be located in the rear yard. Coops or cages shall be kept at least twenty-five (25) feet from the door or window of any dwelling or occupied structure other than the owner's dwelling. Coops and cages shall not be located within ~~five (5) feet~~ eight (8) feet of a side-yard lot line, ~~nor within eighteen (18) inches of a rear yard lot line~~. Coops and cages shall not be located in the front yard. Free-range hens shall not be permitted within the City of Northwood. Coops and runs must be entirely removed from the property within thirty (30) days of removal of hens.
- D. The coop and outdoor enclosure must be kept in a sanitary condition and free from offensive odors. The coop and outdoor enclosure must be cleaned on a regular basis to prevent accumulation of waste.
- E. All feed shall be stored in rodent-proof containers and animals must not be fed in a manner likely to attract rodents, such as dispersing the feed on the ground.
- F. No slaughtering of chickens shall occur in the line of vision of any neighboring properties.

~~G. Zoning permit requirements for accessory buildings and fences are applicable.~~

(b) As used in this section, the term "horse" includes pony, donkey, and all other equine animals as set forth in Ohio R.C. 959.16.

(c) The provisions of this section shall not apply to domesticated dogs and cats which are not permitted to run at large, nor shall such provisions be applicable to mercantile establishments engaged in the sale of fowl, cattle, sheep, or swine for human consumption.

(d) No person being the owner or having charge of any horse, while riding or leading such horse along the streets of the City shall allow the same to go upon any of the sidewalks or in any way to impede the free use of the sidewalks within the City.

(e) Whoever violates any of the provisions of this section is guilty of a minor misdemeanor and shall be subject to the penalty provided in Section 698.02.

ORDINANCE 2025-22 AN ORDINANCE AMENDING THE SPECIAL ASSESSMENT DISTRICT #31-967 FOR GREENWAY ESTATES; AND DECLARING AN EMERGENCY.

WHEREAS,it has been brought to the attention of this Council and Finance Director that property owners on the South side of Dalling Drive are not being assessed for the street lights on Dalling Drive in the Greenway Estates subdivision; and

WHEREAS, property owners on the South side of Dalling Drive are part of the Turnberry Estates subdivision and are not included in the Turnberry Estates lighting district either; and

WHEREAS, all property owners on Dalling Drive have the same benefits of having street lights in their neighborhood;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. Special Assessment Street Lighting District #31-967 with the Wood County Auditor’s office shall hereby be amended to include the following property owners as part of the lighting district:

Parcel No.	Address
M50-812-350301006000	3984 Dalling Dr.
M50-812-350301007000	3978 Dalling Dr.
M50-812-350301008000	3976 Dalling Dr.
M50-812-350301009000	3970 Dalling Dr.
M50-812-350301010000	3966 Dalling Dr.
M50-812-340404008000	3952 Dalling Dr.
M50-812-340404009000	3948 Dalling Dr.
M50-812-340404010000	3944 Dalling Dr.
M50-812-340404011000	3940 Dalling Dr.
M50-812-340404012000	3936 Dalling Dr.

SECTION 2. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 3. This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules:	For:___ Against:___ Abstain:___
Vote on emergency clause:	For:___ Against:___ Abstain:___
Vote on final adoption:	For:___ Against:___ Abstain:___

Adopted this ____ **day of** _____, **2025.** **In Effect:** _____

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor

ORDINANCE 2025-23 AN ORDINANCE ESTABLISHING THE SPECIAL ASSESSMENT STREET LIGHTING DISTRICT #31-___ FOR THE JOHN KURFESS ADDITION; AND DECLARING AN EMERGENCY.

WHEREAS, Subdivision regulations in the Northwood Codified Ordinances, section 1222.05 d (22) for plat approval requires street lighting; and

WHEREAS, three (3) 50W LED street lights were installed by Toledo Edison for the John Kurfess Addition; and

WHEREAS, three (3) 50W LED street lights were installed by Toledo Edison for the John Kurfess Addition; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. Special Assessment Street Lighting District #31-___ with the Wood County Auditor’s office shall hereby be established to include the following property owners as part of the lighting district:

Parcel No.	Address
M50-812-340402041000	3085 E. Plaza Dr.
M50-812-340402040000	3095 E. Plaza Dr.
M50-812-340402039000	4005 E. Plaza Dr.
M50-812-340402038000	4015 E. Plaza Dr.
M50-812-340402037000	4025 E. Plaza Dr.
M50-812-340402036000	4035 E. Plaza Dr.
M50-812-340402035000	4045 E. Plaza Dr.
M50-812-340402034000	4055 E. Plaza Dr.
M50-812-340402033000	4065 E. Plaza Dr.
M50-812-340402032000	4075 E. Plaza Dr.
M50-812-340402031000	4085 E. Plaza Dr.
M50-812-340402030000	4095 E. Plaza Dr.
M50-812-340402029000	5005 E. Plaza Dr.
M50-812-340402028000	5015 E. Plaza Dr.
M50-812-340402027000	5025 E. Plaza Dr.

SECTION 2. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 3. This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules:For:___ Against:___ Abstain:___

Vote on emergency clause:For:___ Against:___ Abstain:___

Vote on final adoption:For:___ Against:___ Abstain:___

Adopted this ___ **day of** _____, **2025.** **In Effect:** _____
ATTEST:

Clerk of Council

APPROVED AS TO FORM:

City Attorney

President of Council

APPROVED:

Mayor

ORDINANCE 2025-24 AN ORDINANCE ESTABLISHING THE SPECIAL ASSESSMENT STREET LIGHTING DISTRICT #31-___ FOR THE WOLF CREEK ADDITION; AND DECLARING AN EMERGENCY.

WHEREAS, Subdivision regulations in the Northwood Codified Ordinances, section 1222.05 d (22) for plat approval requires street lighting; and

WHEREAS, four (4) 175W Mercury street lights were installed by Toledo Edison for the Wolf Creek Addition; and

WHEREAS, the City is awaiting this lighting district to be added to it’s monthly billing;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. Special Assessment Street Lighting District #31-___ with the Wood County Auditor’s office shall hereby be established to include the following property owners as part of the Wolf Creek Addition lighting district:

Parcel No.	Address
M50-812-340001001000	325 Wolf Creek Ct..
M50-812-340001002000	335 Wolf Creek Ct..
M50-812-340001003000	345 Wolf Creek Ct..
M50-812-340001004000	355 Wolf Creek Ct..
M50-812-340001005000	363 Wolf Creek Ct..
M50-812-340001006000	369 Wolf Creek Ct..
M50-812-340001007000	375 Wolf Creek Ct..
M50-812-340001008000	383 Wolf Creek Ct..
M50-812-340001009000	391 Wolf Creek Ct..
M50-812-340001010000	382 Wolf Creek Ct..
M50-812-340001011000	370 Wolf Creek Ct..
M50-812-340001012000	370 Wolf Creek Ct..
M50-812-340001013000	362 Wolf Creek Ct..
M50-812-340001014000	354 Wolf Creek Ct..
M50-812-340001015000	344 Wolf Creek Ct..
M50-812-340001016000	334 Wolf Creek Ct..
M50-812-340001017000	324 Wolf Creek Ct..

SECTION 2. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 3. This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules: For:___ Against:___ Abstain:___

Vote on emergency clause: For:___ Against:___ Abstain:___

Vote on final adoption: For:___ Against:___ Abstain:___

Adopted this ___ **day of** _____, **2025.** **In Effect:** _____

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor

2025-25

ORDINANCE 2025-25 AN ORDINANCE PROVIDING FOR ASSESSMENTS FOR STREET LIGHTING PURPOSES UPON LOTS AND LANDS IN THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO, FOR THE 2025 TAX YEAR, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. That to pay for the costs and expenses of lighting streets, lanes and public ways in the City of Northwood, Wood County, Ohio, shall be assessed upon lots and lands bounding and abutting upon said streets, lands and public ways and being contained in the subdivisions as described herein, for the year 2025, an assessment according to the percentage of tax valuation of all said lots and lands as may be determined by the Auditor of Wood County, Ohio to produce the sums as indicated from the lands listed below:

<u>LANDS</u>	<u>SUMS TO BE PROVIDED</u>
1. All of the lots and lands contained within the Homecraft Lighting District No. 1 and No. 3 as described and presently on file with the Wood County Auditor, and in addition thereto, all of the lots and lands in the Homecraft Extension, an addition in the City of Northwood, Wood County, Ohio, commencing with Lot #217 through and including Lot #410.	\$16,600.00
2. All of the lots and lands contained within Rochester Place, as described presently on file with the Wood County Auditor’s office known as Lighting District No. 2.	\$ 725.00
3. All lots and lands contained within the Lemoyne Road Lighting District as described and presently on file with the Wood County Auditor’s office.	\$ 3,835.00
4. All parcel numbers contained within the Heritage Park Plat 1, 2, & 3 Road Lighting District as described and presently on file with the Wood County Auditor’s office, which parcel numbers are M50-300-130410033000 through and including M50-300-130423018000.	\$ 6,650.00
5. All lots and lands in Radnor Lighting District including parcel numbers M50-812-270302001000 through and including parcel M50-812-270305016000 and parcel numbers M50-812-340101004000 through and including parcel M50-812-340102024000, as described and presently on file with the Wood County Auditor’s office.	\$ 8,400.00
6. All lots and lands in the Aztec Subdivision Lighting District including parcel number M50-812-270301001000 through and including parcel number M50-812-270407010000, as described and presently on file with the Wood County Auditor’s office.	\$ 4,750.00
7. All lots and lands in the Eden East, a.k.a.	\$ 5,700.00

2025-25

Greenway Estates Subdivision, shall be assessed on all said lots and lands within parcel numbers M50-812-340401001000-M50-812-340403004000; M50-812-350302001000-M50-812-350305004000; M50-812-350301006000-M50-81235030101000; M50-812-340404008000-M50-812-340404012000 as described with the Wood County Auditor's office.

- | | |
|---|-------------|
| 8. All lots and lands contained within Drouillard Road Street Lighting District as described on file with the Wood County Auditor consisting of parcel numbers M50-812-280304010000 through and including M50-812-280304019000 and including parcel numbers M50-812-290000013000 through and including M50-812-290000015000. | \$ 740.00 |
| 9. All lots and lands contained with Cedar Creek Street Lighting District as described on file with the Wood County Auditor consisting of parcel numbers M50-812-360001001000 through and including M50-812-360001092001 | \$ 1,240.00 |
| 10. All lots and lands contained within Turnberry Estates Plat III Street Lighting District as described on file with the Wood County Auditor consisting of parcel numbers M50-812340404013000 through and including M50-812-340404021000, and also including parcel numbers M50-812350301011000 through and including M50-812350301033000. | \$ 515.00 |
| 11. All lots and lands contained within Woodville Road West Lighting District as described on file with the Wood County Auditor consisting of parcel numbers M50-812-330205049000 through and including M50-812-330214036000. | \$ 6,490.00 |
| 12. All lots and lands contained within Woodville Road East Lighting District as described on file with the Wood County Auditor consisting of parcel numbers M50-812-340303028000 through and including M50-812-340405007000. | \$ 8,500.00 |
| 13. All lots and lands contained within Arbor Drive Lighting District as described on file with the Wood County Auditor consisting of parcel numbers M50-300-240004001000 through and including M50-300-240004011000. | \$ 7,800.00 |
| 14. All lots and lands contained within the Birchwood Hollow Lighting District as described on file with the Wood County Auditor consisting of parcel numbers M51-300-820406001000 through and including M51-300-820406033000. | \$ 510.00 |
| 15. All lots and lands contained within the John Kurfess Addition Lighting District as described on file with new Wood County Auditor consisting of parcel numbers M50-812-340402027000 through and including M50-812-340402041000. | \$ 750.00 |

SECTION 2. That the Finance & Revenue Director be and hereby is authorized and directed to cause notice of passage of this ordinance to be published in the newspaper of general circulation in the City of Northwood, Ohio, as required by law, and to certify a copy of this ordinance to the Auditor’s office of Wood County, Ohio.

SECTION 3. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 4. This ordinance shall take effect as an emergency measure in order to meet the requirements of Ohio Revised Code, Section 727 requiring special assessments be certified to the County Auditor by the second Monday in September annually.

Vote to suspend rules:	For:___ Against:___ Abstain:___
Vote on emergency clause:	For:___ Against:___ Abstain:___
Vote on final adoption:	For:___ Against:___ Abstain:___

Adopted this ___ **day of** _____, **2025.** **In Effect:** _____
ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor

ORDINANCE 2025-26 AN ORDINANCE CERTIFYING COLLECTION OF ASSESSMENTS TO THE WOOD COUNTY AUDITOR FOR THE CUTTING OF WEEDS AND PLACING THOSE ON THE TAX DUPLICATE UNDER PROVISIONS IN OHIO REVISED CODE 731.54, AND DECLARING AN EMERGENCY.

WHEREAS, Northwood City Council passed Ordinance No. 1990-18 requiring the owners of real estate in Northwood, Ohio to cut noxious weeds; and,

WHEREAS, written notification was sent to certain property owners in Northwood, Ohio to cut said noxious weeds; and,

WHEREAS, various property owners failed to cut said weeds as required and have failed to pay invoices sent for the cost of said weed cutting, therefore this Council hereby determines that such amounts shall be placed upon the tax duplicate in accordance with the provisions in Ohio Revised Code 731.54;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. Council hereby directs the Finance Director to certify to the Wood County Auditor the parcel numbers and amounts as prepared by the Director of Public Service and Finance Director of the City of Northwood, Ohio.

SECTION 2. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 3. This Ordinance shall be effective immediately as an emergency measure in order that the proper recovery of funds advanced by the City of Northwood is necessary in order to properly protect the health, welfare and safety of its’ citizens.

Vote to suspend rules:	For:____ Against:____ Abstain:____
Vote on emergency clause:	For:____ Against:____ Abstain:____
Vote on final adoption:	For:____ Against:____ Abstain:____

Adopted this ____ day of _____, 2025. In Effect: _____
ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor

CERTIFICATION OF SPECIAL ASSESSMENTS
SHORT TERM
(BENEFIT BASIS)

TO: MATTHEW OESTERICH
WOOD COUNTY AUDITOR
ONE COURTHOUSE SQUARE BOX 368
BOWLING GREEN OH 43402-0368

THIS IS TO CERTIFY THAT THE FOLLOING PARCELS ARE TO BE PLACED ON THE UPCOMING 2025
TAX DUPLICATE FOR ONE YEAR OF COLLECTION, PAYABLE IN TWO EQUAL INSTALLMENTS, WITH
THE PROJECT KNOWN AS WEED CUTTING - NORTHWOOD

PARCEL NUMBER	OWNER'S NAME	AMOUNT TO ASSESS
1 M50-812-330210001000	Bergman Safety Spanner	1750.00
2 M50-812-270306003000	Gloria Kodger 1937 S. Coy	125.00
3 M50-300-860405002000	Rose Everhardt deceased 305 W Florence	1375.00
4 M50-812-330216008000	Emma Wise 3524 Goodrich	500.00
5 M50-812-310000071000	McNerney Development	125.00
6 M50-300-240000012000	EMRO Marketing	125.00
7 M50-812-340314022000	Raymond Robarge 200 Rood St.	250.00
8		
9		
10		
11		
12		
13		
14		
15		
	TOTAL	4250.00

ATTACHED HERETO IS A CERTIFIED COPY OF THE ORDINANCE AS PASSED BY THE
Northwood CITY COUNCIL ON 8/21/2025

<u>Kenneth A. Yant</u>	FISCAL OFFICER
<u>6000 Wales Rd</u>	ADDRESS
<u>Northwood, OH 43619</u>	
<u>419-693-9328</u>	PHONE
<u>8/21/2025</u>	DATE



ITEM REPORT/DISCUSSION

REGULAR CITY COUNCIL MEETING ON: JULY 2, 2025

ORDINANCE 2025-20 AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO TRANSFER CITY OWNED PROPERTY IN THE BILTMORE GARDEN SUBDIVISION KNOWN AS LOTS 374, 375, 376 AND 377, TO THE NORTHWOOD COMMUNITY IMPROVEMENT CORPORATION(CIC); AND DECLARING AN EMERGENCY. *3rd Reading*

ADMINISTRATIVE SUMMARY

Transferring city-owned property to the Northwood CIC for a potential development.

ADMINISTRATORS RECOMMENDATION: *3rd Reading*

ORDINANCE 2025-20 AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO TRANSFER CITY OWNED PROPERTY IN THE BILTMORE GARDEN SUBDIVISION KNOWN AS LOTS 374, 375, 376 AND 377,TO THE NORTHWOOD COMMUNITY IMPROVEMENT CORPORATION(CIC); AND DECLARING AN EMERGENCY.

WHEREAS, The City of Northwood is the owner of certain real property, specifically Lots 374, 375, 376 and 377 in the Biltmore Gardens Subdivision in the City of Northwood, Ohio; and

WHEREAS, The real property is not needed for municipal purposes; and

WHEREAS, Pursuant to Chapter 1724 of the Ohio Revised Code, and as authorized by Ordinance 2024-23, the Northwood Community Improvement Corporation (CIC) was designated by the City of Northwood as the City's agency for industrial, commercial, residential development and other charitable purposes.

WHEREAS, The City of Northwood wishes to convey the vacant lots to the Northwood CIC for purposes of allowing the CIC to pursue redevelopment of the parcels;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. That the city owned property known as Lots 374(M50-812-340310014000), 375(M50-812-340310014000), 376(M50-812-340310014000) and 377(M50-812-340310014000) in the Biltmore Gardens Subdivision, in Northwood, Ohio is hereby determined as no longer needed for municipal purposes by the City of Northwood.

SECTION 2. The Northwood City Council authorizes the City Administrator to execute all necessary documents in order to transfer city-owned property known as Lots 374(M50-812-340310014000), 375(M50-812-340310014000), 376(M50-812-340310014000) and 377(M50-812-340310014000) in the Biltmore Gardens Subdivision to the Northwood Community Improvement Corporation (CIC).

SECTION 3. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens, and further necessary for the timely transfer of the above described and currently vacant real property. This ordinance shall be in full force and effect immediately upon its adoption by Council and approval by the Mayor.

Vote to suspend rules:	For:_____ Against:_____ Abstain:_____
Vote on emergency clause:	For:_____ Against:_____ Abstain:_____
Vote on final adoption:	For:_____ Against:_____ Abstain:_____

2025-20

25

Adopted this ____ day of _____, 2025 as an emergency measure. Effective:
_____, 2025

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor



M50-812-340310010000

M50-812-340310011000

M50-812-340310012000

M50-812-340310013000

M50-812-340310014000

4433

4430

2025-21

ORDINANCE 2025-21 AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH THE WOOD COUNTY SHERIFF'S OFFICE TO PROVIDE POLICE, FIRE AND EMERGENCY DISPATCHING SERVICES FOR THE CITY OF NORTHWOOD; AND DECLARING AN EMERGENCY.

WHEREAS, The Wood County Sheriff's Office has offered to provide police, fire, and emergency dispatch services for the City of Northwood.

WHEREAS, The Wood County Sheriff's Office is equipped and qualified to provide such services as outlined in the agreement attached hereto.

WEHREAS, The City of Northwood and Council finds it necessary and in the best interest of the City to authorize and direct the City Administrator to execute and administer such agreement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1. The City Administrator is hereby authorized and directed to enter into a contract with the Wood County Sheriff's Office for the purpose of providing police, fire, and emergency dispatching services to the City of Northwood as attached hereto as Exhibit A.

SECTION 2. It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 3. This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules: For:___ Against:___ Abstain:___
Vote on emergency clause: For:___ Against:___ Abstain:___
Vote on final adoption: For:___ Against:___ Abstain:___

Adopted this ___ day of _____, 2025. In Effect: _____
ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor

CITY OF NORTHWOOD DISPATCH AGREEMENT

This Agreement entered into this day of _____, 2025, by and between the Office of Sheriff of Wood County, Ohio hereinafter called the "Sheriff," and the City of Northwood, Wood County, Ohio, hereinafter called the "City."

I. PURPOSE

WHEREAS, R.C. 311.29 permits a Sheriff to enter contracts with any City to perform police functions, exercise any police power, or render any police service on behalf of the City that it may perform, exercise, or render;

WHEREAS, the City currently utilizes and will continue to utilize the dispatch services of the Sheriff for fire and EMS calls free of charge;

WHEREAS, the City now desires to utilize the services of the Sheriff to dispatch police services of said City; and

WHEREAS, the Sheriff has agreed to provide dispatch services for police, fire, and emergency services of said City and acknowledges that the 9-1-1 and other dispatch and communications services performed for City pursuant to this Agreement replaces all such services now or previously performed by or on behalf of City.

NOW, THEREFORE, the parties, each in consideration of the promises made herein by the other, agree as follows:

II. SHERIFF'S RESPONSIBILITIES

The Sheriff agrees to provide police, fire, and emergency medical services (hereinafter referred to as "EMS") dispatch for the City and in connection therewith to perform all usual and necessary functions incident thereto as set forth below:

A. Dispatch Services.

1. Route dispatch communication services to the City through the Lucas County Emergency Services 9-1-1 radio system broadcasting on the 800-mhz system;
2. Receive, process and promptly transmit the appropriate City personnel all emergency calls for police, fire, and EMS services without preference on priority to other jurisdictions which receive dispatch services from the Sheriff;
3. Maintain and operate throughout the term of this Agreement a primary Public Safety Answering Point (PSAP) providing enhanced 9-1-1 services capable of providing enhanced wireline 9-1-1 in compliance with the guidelines established under Ohio Revised Code 128.021;
4. Receive, process and promptly transmit to the appropriate City personnel all roll-over and after-hour non-emergency calls to the published City non-emergency police telephone;
5. Monitor radio traffic and receive and transmit, as appropriate, radio calls from police;

6. Monitor the 3 fire and EMS talk groups in accordance with established protocols used by Rossford, Lake Township, and Northwood fire and EMS services when on active runs: 15-2, 15-3 and 15-4;
7. Obtain and provide all database information from LEADS and NCIC to City police;
8. Maintain all generated or created by the Sheriff's computer-aided dispatch or records management system, create and maintain all necessary records and logs related to call activity, dispatch services and response, and permit the City at all times to access and use such information.

B. Equipment

1. Provide, operate and maintain all hardware, software, phone and other transmission systems, radio and other equipment required to provide dispatch and communications services for City's police, fire, and EMS services;
2. Update Communications equipment, computer and software systems, dispatch procedures and capabilities as required by law and as otherwise reasonably required to perform the dispatch services in a prompt, efficient and professional manner.

C. Personnel

Hire, supervise, establish standards of performance, train, discipline, and perform all other duties relating to dispatch personnel and their delivery of services under this Agreement.

III. CITY'S RESPONSIBILITIES

The City agrees to:

- A. Use Sheriff's established police, fire and EMS protocols related to dispatching and use Buckeye State Sheriff's Association Radio codes and signals.
- B. Pay the actual costs and user fees to acquire, install, operate, and maintain all hardware, software, phone and other transmission systems, radio, computers, MDT's and other equipment, telephone line charges and radio user fees that are required specifically for City to receive police, fire and EMS dispatch and communications services from the Sheriff.
- C. Retain ownership of all equipment provided by the City during and after the term of this Agreement.
- D. Provide comments to the Sheriff concerning the performance of dispatch and communications personnel performing services under the terms of this Agreement.

IV. TERM OF THE CONTRACT

The Sheriff agrees to provide dispatch services on a twenty-four (24) hour per day, seven (7) days per week basis for an initial term of four (4) years, commencing at 12:01AM on _____ and terminating at 12:59PM on _____ unless earlier terminated in accordance with Section VIII. Following the initial term, this Agreement shall continue thereafter until terminated in accordance with Section VIII.

V. COMPENSATION FOR SERVICES

Gru

In consideration for the police dispatch and communication services provided to the City, the City agrees to pay Wood County in an amount estimated not to exceed \$154,199.04 in calendar year 2025 which includes the costs as listed below and as also set forth in Exhibit A, attached and incorporated as if fully rewritten herein:

- A. One-time start up fees and expenses of \$24,737.89 charged at actual costs based upon CentralSquare Enterprise and other vendor software applications and design features selected by City within 30 days of receipt of an itemized invoice from the Sheriff.
- B. Annual CentralSquare Enterprise and other vendor software maintenance fees and expenses charged at actual costs based upon CentralSquare and other vendor software applications and communications design features selected by City within 30 days of receipt of itemized invoice from the Sheriff, estimated not to exceed \$4004.00.
- C. Request the bill for and pay the actual costs, if any, of operating on and routing through the Lucas County Emergency Services 9-1-1 800mhz.radio system. If Lucas County bills such costs to the Sheriff, the City shall pay such costs, estimated not to exceed \$0.00 for calendar year 2025, within 30 days of receipt of an itemized invoice.
- D. Personnel costs for (2) Sheriff's Dispatcher II as set forth in Addendum A, attached hereto and incorporated as if fully rewritten herein. Addendum A may be revised to increase or decrease compensation due based on actual increases or decreases in personnel costs per union contract, which shall be effective as of the effective date of the increase or decrease. The Sheriff shall transmit a Revised Addendum A to the City within 14 days after notice of the increase or decrease. The Sheriff will invoice the City monthly for such personnel costs and payment is due on the first day of the following month, estimated at \$125,457.15 (\$16,727.62/month x 7.5 months) for the remainder of calendar year 2025.

VI. MODIFICATION

No change, modification or amendment of or waiver of any obligation under this Agreement will be enforceable unless set forth in writing and signed by each party.

VII. ASSIGNMENT

No party may assign any of its rights, interests, or obligations under this Agreement without obtaining the prior written consent of the other party.

VIII. TERMINATION

- A. During the initial term of this Agreement either party may terminate this Agreement in the event that the other party shall default in the performance of its material obligations under this Agreement, and the act of default is not cured within thirty (30) days after the defaulting party receives written notice from the non-defaulting party, which notice shall specify with particularity the claimed act(s) of default and actions reasonably required to cure the claimed default.
- B. Following the initial term of this Agreement, either party may terminate this Agreement by providing written notice to the other party at least six (6) months prior to the effective date of termination.

- C. In the event of termination, the compensation payable pursuant to Section V shall be prorated through the effective date of termination.
- D. Notwithstanding expiration or termination of this Agreement for any reason, this Agreement shall survive for the purpose of enforcing the duties and obligations of the respective parties subsequent to such expiration or termination.

IX. CONFLICT RESOLUTION

- A. During regular business hours the City shall attempt to resolve any problems involving dispatch or communications services by contacting the Sheriff's Communications Lieutenant as soon as possible.
- B. Unresolved or repetitive problems should be referred to the Sheriff's Operations Captain.
- C. Serious problems occurring after-hours that require immediate attention should be referred to the Sheriff's Communications Lieutenant or Communications Director.

X. CONTRACT PERFORMANCE REVIEW

- A. The parties shall meet upon the request of either party to discuss the parties' performance under this Agreement and any other matters relating to the provision of dispatch and communications services.
- B. In addition, the Sheriff agrees to meet in advance with the City to obtain its input on any future decisions regarding the provision of dispatch and communication services that may affect the delivery of such services to the City.

XI. RESPONSIBILITY

Each party agrees to be responsible for its own acts or omissions by and through itself or its agents, employees and contracted servants and each party further agrees to defend itself and themselves and pay any judgments and costs growing out of such acts or omissions, and nothing in this Agreement shall impute or transfer any such responsibility from one to the other.

XII. INDEPENDENT CONTRACTOR

The relationship of the parties to this Agreement shall be that of independent contractors. Nothing contained in this Agreement shall constitute or be construed to be or to create a partnership, joint venture, lease or other such relationship between the parties hereto.

XIII. MUTUAL AGREEMENTS

This Agreement shall be construed according to its fair meaning and as if prepared by all the parties.

This Agreement shall be binding upon, and the benefits inure to, the parties and their respective successors and permitted assigns.

Except as specifically set forth in this Agreement, none of its provisions are intended by the parties, nor shall they be deemed, to confer any benefit on any person not a party to this Agreement.

This Agreement may be executed in one or more original, facsimile or electronic counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

XIV. GOVERNING LAW

This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Ohio and shall be deemed to have been entered in the State of Ohio.

XV. SEVERABILITY

If any provision of this Agreement or the application of any provision to any party of circumstance shall be held invalid, illegal or unenforceable, the validity, legality or enforceability of the other provisions hereof shall not be affected thereby, and there shall be deemed substituted for the provision at issue a valid, legal and enforceable provision as similar as possible to the provision at issue.

XVI. ENTIRE AGREEMENT

This Agreement sets forth the entire agreement and understanding of the parties with respect to the matters set forth herein and supersedes any and all prior agreements, arrangements and understandings among the parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be

CITY OF NORTHWOOD, OHIO

WOOD COUNTY SHERIFF

Sheriff Mark Wasylyshyn
WOOD COUNTY BOARD OF COMMISSIONERS

Craig L Hote

Dr. Theodore H. Bowlus

Doris I. Herringshaw, Ed.D.

Date

Date

Approved as to Form:

Approved as to Form:

Brian Ballenger
Solicitor

Paul A. Dobson
Wood County Prosecuting Attorney

Date

Date.

CERTIFICATION REGARDING THE AVAILABILITY OF FUNDS

I, _____, Fiscal Officer for the City of Northwood, Ohio, hereby certify that the money to meet this Agreement has been lawfully appropriated for the purpose of this Agreement and is in the treasury of _____ or is in the process of collection to the credit of the appropriate fund, free from prior encumbrance.

Total amount shall not exceed _____

Fiscal Officer

- | | | | |
|---|---|-------------|---|
| 1 | AVTEC Radio license and outpost fees (1 port) | \$ 2,732.52 | - |
|---|---|-------------|---|
- Assuming NW Fire utilizes talkgroup already in service by Rossford & Lake, only 1 radio need to be purchased. Kenwood Radios utilized so ANI and emergency data can be transmitted into the dispatch console. ***Billed at actual invoice.*

BACKUP SIMPLEX CHANNEL AT NORTHWOOD

ONE TIME FEE

- | | | | |
|---|------------------------------------|-------------|---|
| 1 | Amplex link to Offenhour | \$ 3,000.00 | - |
| 1 | AVTEC Radio license fees | \$ 594.52 | - |
| 1 | Outpost Radio Controller (2 ports) | \$ 2,275.00 | |

Assuming NW Fire utilizes talkgroup already in service by Rossford & Lake, only 2 (two) radios need to be purchased.

WILLMAN TECHNOLOGIES

ONE TIME FEE

- | | | | |
|---|----------------------------|------------------|-------------|
| 1 | Installation and Equipment | <i>Estimated</i> | \$ 3,000.00 |
|---|----------------------------|------------------|-------------|

*Agency to use WCSO Radio vendor for installation and miscellaneous equipment in order to communicate with the Lucas County System. ***Billed at actual invoice.*

\$ 18,477.89 \$ 2,108.00

updated 3/14/2019

Wood County Sheriff's Office

Northwood

Valid through 12/31/2020

Appendix C: Phone Radio Misc.

CAROUSEL Connection & Provisioning of three additional administration lines on the County's 911/Administrative Phone System

ONE TIME FEE

- 10 Labor unit hours at \$120.00 *Estimated* \$ 1,200.00
*Carousel will deliver to Wood County Sheriff's Office all software, hardware, installation and integration services, training required for the service project. *The three administration lines must be fully installed and tested by telephone provider. **Billed at actual invoice.*

ONE TIME FEE

- 3 Labor unit hours at \$120.00 *Estimated* \$ 360.00
Carousel will decommission remote location of VESTA and return equipment to Wood County.

WOOD COUNTY IT / NETMOTION MOBILES

ONE TIME FEE YEARLY MNT.

- 8 VPN Access (NetMotion / Server) *Estimated* \$ 600.00 \$ 600.00

*Agency key will be added to County Server. ***Billed at actual invoice.*

WOOD COUNTY IT / NETMOTION DESKTOP

ONE TIME FEE YEARLY MNT.

- 16 VPN Access (NetMotion / Server) *Estimated* \$ 1,200.00 \$ 1,200.00

*Agency key will be added to County Server. ***Billed at actual invoice. Agency may choose Point to Point Connection at their expense.*

HORIZAN DESKTOP RDP SERVICE

ONE TIME FEE YEARLY MNT.

- 1 Remote Acces to Wood Co. Desktop: 10 pack *Estimated* \$ 1,233.75 \$ 308.00

*VMWare Horizon 7 Standard. License added to County Server. ***Billed at actual invoice.*

KENWOOD CONTROL STATIONS

ONE TIME FEE

- 1 5000 Series Rf Deck 700-800mhz *VASU Estimate* \$ 2,282.10 -

providing all training, implementation, and other services needed for the Add-on agency implementation. Additional services are available from CentralSquare upon request and will be billed at the then-prevailing Professional Services rates

1		RMS PROJ MGT PROJECT MGNT FOR RMS	\$ 640.00	\$ 2,560.00
<i>Includes professional services from CentralSquare for management oversight and coordination with the Customer's PM, CS internal resources and any third party vendors. Includes coordinating with the customer's PM all CS related deliveries such as application software, implementation services, and scheduling of CS's resources with the customer.</i>				

1		MCT-PROF-ADD TECHNICAL SERVICES	\$ 1,600.00	\$ 1,600.00
---	--	---	-----------------------	-----------------------

	Sub Total	\$ 6,260.00	\$ -
		\$ 6,260.00	\$ 1,896.00

***Any additional hardware must be purchased separately.

reviewed 04/11/2025

Wood County Sheriff's Office

Northwood Estimate

Valid through 06/01/2019

CentralSquare Technologies

priced at 8 Mobiles and 16 work stations

QTY	Initial	PART NUMBER	PRODUCT DESCRIPTION	UNIT PRICE	ESTIMATED EXTENDED PRICE	ANNUAL MAINT.
MOBILES						
8		MCT CLIENT - T1	MCT CLIENT - DIGITAL DISPATCH	\$ 800.00	\$ 6,400.00	\$ 224.00
<i>Workstation license for the application software for the mobile unit allows the unit to receive and transmit digital (silent) dispatching, car-to-car and car-to-console messaging, premises and call information, magstripe reading (where available). It also performs local, State and NCIC queries, and receives search information and mugshots from RMS.*** Any additional hardware must be purchased separately.</i>						
		MCT-MFR-OFF-T1	MFR CLIENT BASE INCIDENT/OFFENSE	\$ 400.00	\$ -	
<i>The Incident/Offense Module provides the ability for officers to enter Incident Reports, Supplement Reports and Field Contacts on the mobile unit. Officers can also perform basic IBR or UCR edits on Incident Reports.</i>						
		MCT-MFR-MBLN-CLIENT-T1	MFR CLIENT MOBLAN VERSION	\$ 400.00	\$ -	
<i>Provides the ability for the officer to enter Incident Reports, Supplement Reports, Field Contacts and Supervisory Review on the agency's RMS LAN. Officers can also perform basic IBR or UCR edits on Incident Reports.</i>						
Sub Total					\$ 6,400.00	\$ 224.00
WORK STATION RECORDS						
		RMS AW T1	ADD'L RMS WORKSTATION LICENSE - EACH	\$ 1,500.00	\$ -	
<i>This is for an additional RMS workstation license.</i>						
		RMS MAP AW T1	ADD'T'L RMS MAP DISPLAY AND PIN MAPPING LICENSE EACH	\$ 200.00	\$ -	
<i>Provides the ability to pin map locations from SunGard's Records Management System searches and view multiple layers. Requires Mapping Geo-file generation and a license of the first map view. This requirement may be filled by mapping from CAD.</i>						
Sub Total					\$ -	\$ -
SERVER & INSTALLATION SERVICES						
		RMS INST	RMS / MFR INSTALLATION SERVICES FOR ADD ON	\$ 1,400.00	\$ 2,100.00	-
<i>One and a half days of remote services for initial installation and set up of a new agency in the existing Wood County RMS and MFR system. Wood County has assumed responsibility for</i>						

Wood County Sheriff's Office

Northwood

Appendix A: Salary & Benefits

Salary and Benefits for Dispatcher II with 5 years /Family Coverage for 2025

Classification	Dispatcher II with 5 years	ANNUAL AMOUNT
Hourly Rate (2025)	\$29.35 (based on 40 hours per week)	\$ 61,048.00
Medicare**	.0145 x gross salary	\$ 885.20
O.P.E.R.S.	.14 x gross salary	\$ 8,546.72
Workers' Compensation	.01151 x gross salary	\$ 702.66
Health andRx Insurance	\$1838.44 per month (90% of Premium)	\$ 22,061.28
Vision Insurance	\$20.64 per month (90% of Premium)	\$ 247.68
Dental Insurance	\$74.86 per month (90% of Premium)	\$ 898.32
Life Insurance	\$8.76 per month (100% of Premium)	\$ 105.84
Sick Leave Earned	120.00 Hours	\$ 3,522.00
Vacation Earned	80.00 Hours	\$ 2,348.00
		\$ 100,365.70

**Medicare rate applies to employees hired after March 31, 1986

***Based on a completed year of service and following Wood County's Policy and Procedures.

**** Insurance as single, not family

updated 01/02/2020

Wood County Sheriff's Office

Northwood Estimate

Valid through 12/31/2020

Appendix D: Breakdown

DESCRIPTION	Initial Cost	Annual Maintenance / Cost
2 Dispatcher plus benefits and any negotiated contract raise		\$ 200,731.40 <i>Billed Monthly @ \$13,160.57</i>
3 Forward phone lines from Northwood Telco provider to WCSO per year <i>If Buckeye, this is an easy process to port numbers to County DID.</i>	TBD	TBD
3 Possible Cancel of the telco lines above. Savings TBD	Savings TBD	Savings TBD
CentralSquare Purchase & Maintenance <i>Estimated</i>	\$ 6,260.00	\$ 1,896.00
From Appendix B <i>Estimated</i>	\$ 18,477.89	\$ 2,108.00
Training for Northwood employees on RMS/MDT/MFR Classes conducted at Wood County SO <i>No Charge</i>	\$ -	\$ -
ESTIMATED TOTALS	\$ 24,737.89	\$ 204,735.40

***Wood County Sheriff's Office requests 4-6 months from Agreement Date to Implement services.**

*Northwood shall pay the actual costs and user fees to acquire, install, operate and maintain all hardware, software, phone and other transmission systems, radio and other equipment, telephone line charges and radio user fees that are specifically required in order for the Sheriff to provide police, fire and emergency medical service dispatch and communications services for Municipal police, fire, and emergency medical services. Northwood shall also pay for the cost of all telephone line charges and radio usage fees that are specifically required to dispatch for Northwood.

***Radio Language will be BSSA codes.**

*To prevent confusion and concerns of safety, the Communications Center will be referred to as "Wood County " on all radio transmissions. Channels and will wait to be acknowledged before traffic is transmitted.

***Wood County Sheriff's Office uses LEADS for Ohio and National CJIS databases.**

*Rossford Contract attached will be essentially the same for Northwood, except for estimated figures.

4/11/2025



CITY ENGINEER'S REPORT

REGULAR CITY COUNCIL MEETING ON: JULY 2, 2025

Project Name	Project Budget	Current Status	Key Changes Since Last Meeting
The Enclave	N/A	Construction	Waiting for sensor to be installed on irrigation system
Curtice Rd. Resurfacing & Curbs over I-280	\$195,600.00	Design	Finish plans by July 15 & submit to ODOT for approval. Bid after approval.
Dry Creek Aquatic and Riparian Restoration Project	\$500,000.00	In Design	Waiting for 100% design plans from DRG to review. Construction to be later in fall of 2025.
NNC	N/A	Warranty Work	We contacted contractor about replacing the bad sidewalk sections and waiting for the date when the sidewalk will be fixed.
ODOT	N/A	Misc. Item	ODOT is working on traffic sequencing traffic signals on Woodville Rd. and Curtice Rd.
ODOT	N/A	Misc. Item	ODOT performed a traffic safety study at Fostoria Rd. and Williston Rd. (SR 579) and recommended a roundabout to be 100% funded by ODOT and grants. ODOT later this year will perform a traffic safety study at Bradner Rd. and Williston Rd. (SR 579)
Wolf Creek Court Drainage Improvements	\$261,775.00	Construction	Contractor indicated that work will begin no later than Sept. 1, 2025. Letters have been sent out for sidewalk assessments.
West Andrus Road Pavement Improvements	\$405,060.12	Construction	Contractor indicated that work will begin no later than Sept. 1, 2025. Letters have been sent out for sidewalk assessments.
Northwood 2025 Pavement Resurfacing Improvements	\$513,745.00 Base Bid	In design	Start to advertise on July 2 and open bids on July 16. Added sidewalk alternates along Oregon Rd. as part of bid. Letters will be sent out for sidewalk assessments in the next few days. A sidewalk meeting for the residences will be held on July 22.

ISSUES REQUIRING COUNCIL ATTENTION

Motion to advertise for Bids

Project Name	Bid Opening Date
--------------	------------------

Motion to Award Contract

Project Name	Contractor	Bid Amount
--------------	------------	------------