



**PARKS, REC & NCC MEETING**

**Tuesday, April 15, 2025 at 4:30 PM**

Access meeting materials and information via the Northwood, Ohio Public Portal:  
<https://northwoodoh.portal.civicclerk.com/>

**Members of Parks, Rec & NCC**

Pat Huntermark, Chair  
Michael Melnyk  
Jim Barton  
Pat McGaharan  
Kevin Laughlin, City Administrator

**CALL TO ORDER:**

**ROLL CALL:**

**APPROVAL OF MINUTES:**

- February 13, 2025 meeting minutes

**TOPICS/ISSUES:**

- 1) EXTENDING NCC SUNDAY HOURS THROUGH THE REMAINDER OF 2025

**NEW BUSINESS:**

**OLD BUSINESS:**

**ADJOURNMENT:**

February 13, 2025

**City of Northwood  
Parks, Rec & NCC Meeting Minutes**

**CALL TO ORDER**

The meeting of the Northwood Parks, Rec & NCC was called to order by Pat Huntermark at 06:46 PM on February 13, 2025 in the Council Chambers and via Live Stream.

**ROLL CALL**

The roll was called by and those in attendance were as follows: Pat Huntermark, Pat McGaharan, Michael Melnyk, Jim Barton, Recreation Director Pat McGaharan, and Kevin Laughlin.

**APPROVAL OF MINUTES**

**November 11, 2024 Meeting Minutes**

**MOTION:** Councilor Melnyk made a motion to **Approve**; seconded by Councilor Barton. **ROLL CALL:** **Yes:** Councilor Huntermark, Recreation Director McGaharan, Councilor Melnyk, Councilor Barton; **No:** None; **Abstain:** None  
**Result: Passed**

**TOPICS/ISSUES**

**Rule change - Allowing strollers on the walking track with guidelines**

Recreation Director stated per the floor manufacturer, the floor is rated up to 200lbs with rubber wheels. Wet wheels won't hurt the floor, puncture damage is the main concern. Proposed guidelines would state all stroller wheels must be checked to make sure they're in good condition. Children must remain in the stroller at all times while using the track, and no strollers allowed during the following hours: Monday and Wednesday, 6:15P to 7:45P. Saturday 8:45A - 10:15A

**MOTION:** Councilor Barton made a motion to **approve the rule change with guidelines** ; seconded by Councilor Melnyk. **ROLL CALL:** **Yes:** Councilor Huntermark, Recreation Director McGaharan, Councilor Melnyk, Councilor Barton; **No:** None; **Abstain:** None  
**Result: Passed**

**Hours of operation discuss the possibility of being open for 5 hours on Sunday**

Discussed survey results. 145 responses with a lot of requests for Sunday hours at the NCC. Recreation Director McGaharan suggested a 2 month trial period of Sunday hours to see if memberships increase. If not, the hours could be reduced. Mike Melnyk suggested getting input from the finance committee. The Finance Committee chair recommended sending this to the Committee of the Whole. 2 month trial estimated at \$1600. Pat Huntermark stated the topic would be moved to Committee of the Whole.

Pat Huntermark shared a progress report for the NCC stating the NCC opened on June 20, 2024, with little marketing and limited public awareness about the new development on the former mall property. Despite this, it has successfully gained 511 primary members and 913 total members in just 8.5 months. The center has become a key part of Northwood, with high potential for growth, especially as the senior-assisted living apartments and the rest of the Enclave are developed. The staff has created a safe, clean space, and feedback from the community has led to new additions, like a rock climbing wall. Since the grand opening, the NCC has experienced consistent and positive growth each month. It has made a significant impact on the city of Northwood and is expected to continue doing so in the future.

**NEW BUSINESS**

**OLD BUSINESS**

**ADJOURNMENT**

06:57 PM

**ATTEST:**

\_\_\_\_\_  
Council Clerk

**APPROVED:**

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Mayor