



SAFETY COMMITTEE MEETING

Thursday, March 13, 2025 at 6:15 PM

Access meeting materials and information via the Northwood, Ohio Public Portal:
<https://northwoodoh.portal.civicclerk.com/>

Members of Safety Committee

Mark Stoner, Chair
Dean Edwards
Michael Melnyk
Chief Whitmore, Fire Chief
Chief Zahradnik, Police Chief
Kevin Laughlin, City Administrator

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES:

- August 29, 2024 meeting minutes
- September 26, 2024 meeting minutes

TOPICS/ISSUES:

1) POLICE DEPARTMENT CRUISER QUOTES

NEW BUSINESS:

OLD BUSINESS:

ADJOURNMENT:

August 29, 2024

City of Northwood Safety Committee Meeting Minutes

CALL TO ORDER

The meeting of the Northwood Safety Committee was called to order by Chairman Mark Stonerl at 6:45 PM on August 29, 2024 in the Council Chambers and via Zoom.

ROLL CALL

The roll was called by Clerk Popovitch and those in attendance were as follows: Mark Stoner, Dean Edwards, Michael Melnyk, Fire Chief Whitmore, Police Chief Zahradnik and City Administratr Laughlin.

APPROVAL OF MINUTES

July 11, 2024 Safety Committee Meeting Minutes

MOTION: Michael Melnyk made a motion to **approve**; seconded by Dean Edwards. **ROLL CALL:** **Yes:** Mark Stoner, Dean Edwards, Michael Melnyk; **No:** None; **Abstain:** None
Result: Passed

TOPICS/ISSUES

Review of SAFER Grant Award & Ordinance Accepting Funds

Administration recommended authorization to accept the SAFER grant funds. The committee discussed concerns with funding for the position after the 3 years. Fire Chief Whitmore stated we would look into other funding options and start budgeting for when the grant funds run out.

MOTION: Dean Edwards made a motion to **recommend to council** ; seconded by Mark Stoner. **ROLL CALL:** **Yes:** Mark Stoner, Dean Edwards, Michael Melnyk; **No:** None; **Abstain:** None
Result: Passed

Fire Department Purchase of AutoPulse NXT Starter Kit

Chief Whitmore presented the request to purchase an AutoPulse NXT for the Fire Department for \$22,507.88. The AutoPulse NXT is an automated CPR device and would be used on the department's 3rd medical unit. This was a budgeted item and an EMS grant for \$3,700 would be put towards this purchase.

MOTION: Dean Edwards made a motion to **authorize the purchase**; seconded by Mark Stoner. **ROLL CALL:** **Yes:** Mark Stoner, Dean Edwards, Michael Melnyk; **No:** None; **Abstain:** None
Result: Passed

NEW BUSINESS

Chief Whitmore discussed proposed changes to the Civil Service Chapter in the NCO that is on the Council agenda along with an ordinance approving the job description for a firefighter/advanced EMT position.

Chief Whitmore requested authorization to apply for the next round of fire grants that will open on October 14th. Grant funds would be used for equipment.

MOTION: Michael Melnyk made a motion to **authorize the Fire Chief to apply for the next round of fire grants** ; seconded by Dean Edwards. **ROLL CALL:** **Yes:** Mark Stoner, Dean Edwards, Michael Melnyk; **No:** None; **Abstain:** None
Result: Passed

OLD BUSINESS

ADJOURNMENT

06:55 PM

ATTEST:

Council Clerk

APPROVED:

Mayor

September 26, 2024

City of Northwood Safety Committee Meeting Minutes

CALL TO ORDER

The meeting of the Northwood Safety Committee was called to order by Councilor Dean Edwards at 06:30 PM on September 26, 2024 in the Council Chambers and via Live Stream.

ROLL CALL

The roll was called by and those in attendance were as follows: Dean Edwards, Michael Melnyk, City Administrator Kevin Laughlin, Fire Chief Whitmore, Police Chief Zahradnik, Finance Director Ken Yant and Clerk Popovitch.

APPROVAL OF MINUTES

None.

TOPICS/ISSUES

Finance Director Yant stated this year the budget process has been slightly changed. That being said, when looking at all the budget requests and revenue for the general fund, we are looking at a negative figure. He felt it was important for the Committee and Council to be aware of the situation before going into budget discussions with each department head. Finance Director Yant suggested two options for Council to consider; 1. Move forward with the budget and take it out of the fund balance 2. Change income tax allocations. City Administrator Laughlin stated the purpose of these committee meetings with the department heads to discuss their respective budgets were really just to get committee input on particular items that are contained therein.

2025 Police Dept. Budget

Chief Zahradnik presented his 2025 budget requests and discussed specific line items.

2025 Fire Dept. Budget

2025 Police & Fire Capital Budget Items

NEW BUSINESS

OLD BUSINESS

ADJOURNMENT

ATTEST:

Council Clerk

APPROVED:

Mayor




Northwood PD Vehicle Purchase Recommendation 2025

On February 3, 2025, I started the process of receiving bids for (2) 2025 Ford Police Interceptor SUVs (Explorers) with certain specifications. In addition to advertising bid notices in The Metro Press and Sentinel Tribune once a week for two consecutive weeks, four dealerships, both local and other Ohio locations, were sent personal emails regarding the notice to bid. At the close of the bidding process, March 3, 2025, the three bids that were returned to the city were reviewed. All bids were compared to one another and appeared to be identical in terms of the specs being provided by the dealerships. The details of the three bids are as follows:

1. **Baumann Ford- Oregon**, 2811 Navarre Ave., Oregon, OH 43616, sales representative Rion Myers
Final price for (2) 2025 Ford Police Interceptor SUVs was recorded as **\$83,718.80** (\$41,859.40/ each)
- (2) trade-in vehicles were valued at \$12,200.00
2. **Montrose Ford**, 3960 Medina Rd., Akron, OH 44333, sales representative Derek Powers- State Contract Winner
Final price for (2) 2025 Ford Police Interceptor SUVs was recorded as **\$90,080.00** (\$45,040.00/ each)
- (2) trade-in vehicles were valued at \$6,500.00
3. **Reineke Ford**, 12000 Co. Rd. 99, Findlay, OH 45840, sales representative Ryan Weaver
Final price for (2) 2025 Ford Police Interceptor SUVs was recorded as **\$80,058.00** (\$40,029.00/ each)
- (2) trade-in vehicles were valued at \$14,000.00

The approved 2025 Police Budget has \$102,000.00 designated in it to purchase two new police vehicles. This PD has bought vehicles from Reineke Ford in the past and we have enjoyed outstanding customer service and satisfaction with them. Since Reineke provided the lowest bid and has excellent standing with the City of Northwood, **I would recommend that we purchase (2) 2025 Ford PI SUVs from Reineke Ford for the price of \$80,058.00.**

Sincerely,


Jeff Zahradnik
Chief of Police