

December 12, 2024

City of Northwood
City Council Meeting Minutes

CALL TO ORDER

The Regular meeting of the Northwood City Council was called to order by Mayor Schimmel at 07:00 PM on December 12, 2024 in the Council Chambers and via Live Stream.

PLEDGE OF ALLEGIANCE Mayor Schimmel

Pledge of Allegiance was given.

ROLL CALL

The roll was called by Clerk of Council Popovitch and those in attendance were as follows: Mayor Schimmel, Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner City Administrator Kevin Laughlin, City Attorney Brian Ballenger and City Engineer Dave Kuhn.

Councilor Edwards made a motion to excuse Councilor Kozina; seconded by Councilor Melnyk.

ROLL CALL:

Yes: Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner

No: None

Abstain: None

MOTION: Passed

APPROVAL OF MINUTES

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MOTION: Councilor Stoner made a motion to Approve; seconded by Councilor Huntermark. ROLL CALL: Yes: Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner; No: None; Abstain: None

Result: Passed

PRESENTATION

PUBLIC COMMENT

None.

COMMUNICATIONS

None.

COUNCIL COMMITTEE REPORTS

Economic Development Councilor Jim Barton

No Report.

Finance Council President Louis Fahrbach

No Report.

Recreation Board Councilor Jim Barton

No Report.

Safety Councilor Mark Stoner

No Report.

Tree Commission Councilor Michael Melnyk

No Report.

Service Councilor Dean Edwards

No Report.

Parks, Rec & NCC Councilor Pat Huntermark

No Report.

Committee of the Whole Council President Louis Fahrbach

No Report.

CEREMONIAL ITEMS

None.

NEW RESOLUTION

PENDING RESOLUTION

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RESOLUTION 2024-13 A RESOLUTION TO DISAPPROVE THE WOOD COUNTY BUDGET COMMISSION'S LOCAL GOVERNMENT FUND DISTRIBUTION PLAN.

2nd Reading - Edwards

NEW LEGISLATION

ORDINANCE 2024-48 AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS OF THE CITY OF NORTHWOOD; AND DECLARING AN EMERGENCY.

MOTION: Councilor Edwards made a motion to **Suspend the rules**; seconded by Councilor Stoner. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner; **No:** None; **Abstain:** None
MOTION: Councilor Edwards made a motion to **Move on Emergency Clause**; seconded by Councilor Stoner.**ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner; **No:** None; **Abstain:** None
MOTION: Councilor Edwards made a motion to **Move on Final Adoption**; seconded by Councilor Stoner. **ROLL CALL:** **Yes:** None; **No:** None; **Abstain:** None
Result: Passed Effective Immediately*

PENDING LEGISLATON

ORDINANCE 2024-47 AN ORDINANCE AMENDING CHAPTER 881.013 OF THE CODIFIED ORDINANCES OF THE CITY OF NORTHWOOD REGARDING THE ALLOCATION OF INCOME TAX FUNDS.

MOTION: Councilor Edwards made a motion to **Suspend the rules**; seconded by Councilor Melnyk. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner; **No:** None; **Abstain:** None
MOTION: Councilor Edwards made a motion to **Move on Emergency Clause**; seconded by Councilor Melnyk.**ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner; **No:** None; **Abstain:** None.
MOTION: Councilor Edwards made a motion to **Move on Final Adoption**; seconded by Councilor Melnyk. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner; **No:** None; **Abstain:** None
Result: Passed Effective Immediately*

ORDINANCE 2024-45 AN ORDINANCE AUTHORIZING INCREASING ESTIMATED RESOURCES OF THE CITY OF NORTHWOOD; AND DECLARING AN EMERGENCY.

MOTION: Councilor Stoner made a motion to **Move on Emergency Clause**; seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner; **No:** None; **Abstain:** None
MOTION: Councilor Stoner made a motion to **Move on Final Adoption**; seconded by Councilor Huntermark.**ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner; **No:** None; **Abstain:** None
*Result: Passed *Effective Immediately*

ORDINANCE 2024-46 AN ORDINANCE AUTHORIZING SUPPLEMENTAL APPROPRIATIONS OF THE CITY OF NORTHWOOD; AND DECLARING AN EMERGENCY.

MOTION: Councilor Edwards made a motion to **Move on Emergency Clause**; seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner; **No:** None; **Abstain:** None
MOTION: Councilor Edwards made a motion to **Move on Final Adoption**; seconded by Councilor Huntermark.**ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner; **No:** None; **Abstain:** None
*Result: Passed * Effective Immediately*

MAYOR Mayor Schimmel

CITY ADMINISTRATOR Kevin Laughlin

City Administrator's Report

TOPIC/ ITEM	DISCUSSION
Wallick PSA Timeline Extension	Wallick requests an addendum to extend the Purchase Sale Agreement (PSA) until December 31, 2025. - Per existing PSA, they must purchase the property no later than June 25, 2025. - Their goal is to submit their application March 12, 2025, they expect their award in July 2025, and to close 60-90 days later.

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- Wallick needs the PSA to align with the Ohio Housing Finance Agency (OHFA) application timeline above.
- Wallick already has a buyer for their tax credits, but OHFA will probably not approve the application until summer 2025.
- Still confident of construction beginning September 2025.

Request a motion to authorize the City Administrator to sign an addendum to the Wallick PSA extending the agreement to December 31, 2025.

MOTION: Councilor Melnyk made a motion to **to authorize the City Administrator to sign an addendum to the Wallick PSA extending the agreement until December 31, 2025** ; seconded by Councilor Barton. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner; **No:** None; **Abstain:** None
Result: Passed

CITY FINANCIAL REPORT(S)

November bank reconciliation

November month end report

MOTION: Councilor Huntermark made a motion to **acknowledge receipt of November Financial Reports** ; seconded by Councilor Melnyk. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner; **No:** None; **Abstain:** None
Result: Passed

LIST OF EXPENDITURES OVER \$10,000

INVOICE	DESCRIPTION	AMOUNT
DAVEY RESOURCE GROUP	NATURE TRAILS STREAM RESTORATION	\$118,259.25
DAVEY RESOURCE GROUP	WASTE MANAGEMENT DRY CREEK RESTORATION	\$13,645.00
THE MANNIK & SMITH GROUP INC.	WOODVILLE RD PROJECT	\$31,174.78

MOTION: Councilor Stoner made a motion to **Approve**; seconded by Councilor Barton. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner; **No:** None; **Abstain:** None
Result: Passed

CITY ATTORNEY’S REPORT/DISCUSSION Brian Ballenger

No Report.

CITY ENGINEER’S REPORT/DISCUSSION Dave Kuhn

City Engineer's Report

- 1) The Enclave – Contract A: Contractor is working on finishing the remaining punch list items. The final few trees that have been marked will be planted soon. They are also working on minor cleanup and landscaping items.
- 2) Curtice Rd. over I-280 new curb installation and resurfacing: We are finishing plans and will submit to ODOT for approval. Once we receive ODOT approval we will bid the project.
- 3) Dry Creek Aquatic and Riparian Restoration project: This project is located on Waste Management property and being 100% funded by a US EPA grant. The design-built team has started the design of the improvements. We have reviewed the 30%. The design-built team is now working on the 60% design plans.
- 4) We are also getting estimates from the splash pad vender on in the water recycling system and possible well pump system.
- 5) The Enclave Ditch Enclosure contractor has begun working and weather permitting should be completed by Friday December 20th.
- 6) The Lemoyne-Woodville intersection traffic signal. This project is completed. However, there have been some gremlins with the detection of the vehicles that the contractor is working on. We have inquired with ODOT to get the traffic signals sequenced along Woodville Road and Curtice Road to prevent all the stop and go along these sections of road.
- 7) We have discussed with ODOT the Williston Rd. (SR 579) and Fostoria Rd. intersection. They are planning to perform a safety study of the intersection which will be completed in the first quarter of next year. The safety study will look at the feasibility of installing a roundabout at the intersection to slow down the traffic going through the intersection.

NEW BUSINESS

None.

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OLD BUSINESS

None.

PERSONS APPEARING BEFORE THE MAYOR AND COUNCIL

None.

EXECUTIVE SESSION

NA

ADJOURNMENT

07:11 PM

ATTEST: _____
Council Clerk

APPROVED: _____
Mayor