



**SERVICE COMMITTEE MEETING**

**Thursday, November 14, 2024 at 6:30 PM**

Access meeting materials and information via the Northwood, Ohio Public Portal:  
<https://northwoodoh.portal.civicclerk.com/>

**Members of Service Committee**

Dean Edwards, Chair  
Jim Barton  
Randy Kozina  
Tom Huntermark, Public Service Director  
Kevin Laughlin, City Administrator

**CALL TO ORDER:**

**ROLL CALL:**

**APPROVAL OF MINUTES:**

- April 11, 2024 Service Committee Meeting Minutes

**TOPICS/ISSUES:**

**NEW BUSINESS:**

**OLD BUSINESS:**

**ADJOURNMENT:**

## City of Northwood Service Committee

6:15P.M.	Call to Order	The Service Committee Meeting was called to order by Chairman Dean Edwards in the Council Chambers and via Zoom.
	Roll Call	The roll was called by Dean Edwards, chair and those in attendance were as follows: Jim Barton, Randy Kozina, Director of Public Service, Tom Huntermark and City Administrator Kevin Laughlin.
	Approval of Minutes	Randy Kozina made a motion to approve the February 22, 2024 Meeting Minutes; seconded by Jim Barton. All Ayes.
<b>Topics/Issue</b>		
Quotes for Street Department F150		<p>Department of Public Service uses a 2007 Chevy Silverado which has become a maintenance burden to the city. Over the past two years alone, Northwood has spent \$10,000.00 for maintenance and upkeep.</p> <p>In its proposed 2024 Budget request, Service Department did include a replacement pickup estimated at \$41,125.00. Request was included in the approved 2024 Budget.</p> <p>Administrative Analysis</p> <p>Three quotes were solicited from Reineke Ford of Findlay, Ohio, Baumann Ford of Oregon, Ohio, and Brondes Ford of Toledo, Ohio. Quotes are as follows:</p> <ul style="list-style-type: none"> <li>•Reineke Ford: \$39,300.00</li> <li>•Baumann Ford: \$41,121.32</li> <li>•Brondes Ford: \$41,567.00</li> </ul> <p>All quotes for a Ford F-150 regular cab XL.</p> <p>Administration recommends purchase from Reineke Ford of Findlay, Ohio.</p> <p><b>Discussion:</b> Tom Huntermark presented the quotes for the new F150 Jim Baton made a motion to approve the purchase of the F150 from Reineke for \$39,300; seconded by Randy Kozina. All Ayes.</p>
Resurfacing of the Central Park Tennis Courts & resurfacing the walking path at Brentwood Park		<p>Parks and Recreation and Buildings and Grounds submitted budget requests for the resurfacing of the Central Park Tennis Courts and resurfacing the walking path at Brentwood Park in their proposed 2024 Budget requests. The requests were part of the approved 2024 Budget.</p> <p>Tennis court resurfacing was estimated to cost \$50,240.00 while the trail resurfacing was estimated to cost \$26,000.00.</p> <p>Administrative Analysis City solicited quotes from three contractors: Henry W. Bergman of Genoa, Ohio, Bryer Asphalt Paving of Millbury, Ohio, and D &amp; D Excavating and Paving of Northwood, Ohio. Quotes are as follows:</p> <p>Henry W. Bergman Tennis Court Resurfacing: \$40,110.00 Brentwood Park Trail Resurfacing: \$18,812.00</p> <p>Bryer Asphalt Paving Tennis Court Resurfacing: \$54,150.00 Brentwood Park Trail Resurfacing: \$11,450.00</p> <p>D &amp; D Excavating and Paving Tennis Court Resurfacing: \$50,240.00 Brentwood Park Trail Resurfacing: \$26,080.00</p> <p>Bergman was the clear lowest quote for tennis court resurfacing. For the trail resurfacing, Bergman recommended a 2-inch gravel depth applied to the entire length of the trail. Byer recommended grading the existing trail and applying fresh gravel to low areas and washouts. Upon consultation of the City Engineer, Bergman's recommendation was best to ensure continued operation of the trail. Both quotes from Bergman are significantly lower than estimated in the 2024 budget.</p> <p>Administrative Recommendation</p>

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	<p>Administration recommends approving Henry W. Bergman of Genoa, Ohio for both projects. While Bryer is the lower quote for the trail resurfacing, Bergman's approach is considered best by the City Engineer and Administration.</p> <p><b>Discussion:</b> Tom Huntermark presented the quotes for the projects. Issues with Bergman in the past hesitant to move forward with them just because they are the cheapest. Will not subcontract this project. Jim Barton made the motion to move forward with the project; seconded by Randy Kozina. All Ayes.</p>
New Business	None
Old Business	None.
Attest:	
	Dean Edwards, Chair
Adjourned	6:20P.M.

# Project History

- 2019: HSIP awarded \$74,625.30 to conduct a feasibility study
- 2019 – 2021: Stakeholder meetings conducted
- 2021: Feasibility study completed – Roundabout recommended based on study findings
- 2021 – 2022: Various funding sources were pursued unsuccessfully by Northwood
- 2023: CMAQ awarded \$576,800 for construction
- 2024 (July): CMAQ awarded an additional \$2,990,000 for construction
- 2024 (October): Formal Safety (ODOT) awarded \$500,000 for any phase of construction
- Total awarded to date (November 2024): \$4,066,800

# Feasibility Study Findings (2021)

- Current signalization experiences traffic queueing which stacks into the I-280 & NB ramps intersection
- Roundabout reduces queue lengths that do not impact I-280 NB ramps intersection
- Roundabout provides improved line of sight and reduced delays vs. existing traffic signal
- Roundabout allows for traffic calming in vicinity of the Northwood Schools Complex.

<b>Project Funding</b>					
<b>Project Phase</b>	<b>PE - Environmental</b>	<b>PE - Detailed Design</b>	<b>Right of Way/Utilities</b>	<b>Construction</b>	<b>Total</b>
<b>Fiscal Year</b>	2025	2026	2027	2028	
<b>Safety</b>	\$ 500,000.00				\$ 500,000.00
<b>Northwood</b>	\$ 274,000.00	\$ 465,000.00	\$ 75,000.00	\$ 614,200.00	\$ 1,428,200.00
<b>Carbon Reduction Program</b>				\$ 576,800.00	\$ 576,800.00
<b>CMAQ Program</b>				\$ 2,990,000.00	\$ 2,990,000.00
<b>Total</b>	\$ 774,000.00	\$ 465,000.00	\$ 75,000.00	\$ 4,181,000.00	\$ 5,495,000.00
<b>Northwood Contribution (11/14/24)</b>	\$ 1,428,200.00				
<b>Outside Contributions</b>	\$ 4,066,800.00				

# Proposed Roundabout Funding