

October 10, 2024

City of Northwood
City Council Meeting Minutes

CALL TO ORDER

The Regular meeting of the Northwood City Council was called to order by Mayor Schimmel at 07:00 PM on October 10, 2024 in the Council Chambers and via Live Stream.

PLEDGE OF ALLEGIANCE Mayor Schimmel

Pledge of Allegiance was given.

ROLL CALL

The roll was called by Clerk of Council Popovitch and those in attendance were as follows: Mayor Schimmel, Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Kozina, Councilor Stoner City Administrator Kevin Laughlin, City Attorney Brian Ballenger and City Engineer Dave Kuhn.

APPROVAL OF MINUTES

September 26, 2024 Public Hearing Meeting Minutes

MOTION: Councilor Kozina made a motion to **Approve**; seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Kozina; **No:** None; **Abstain:** Councilor Mark Stoner
Result: Passed

September 26, 2024 Council Meeting Minutes

MOTION: Councilor Melnyk made a motion to **Approve**; seconded by Councilor Kozina. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Kozina; **No:** None; **Abstain:** Councilor Mark Stoner
Result: Passed

PRESENTATION

Proclamation - Fire Prevention Week

PUBLIC COMMENT

COMMUNICATIONS

COUNCIL COMMITTEE REPORTS

Economic Development Councilor Jim Barton

No Report.

Finance Council President Louis Fahrbach

No Report. Next meeting scheduled for November 7th at 6PM for budget review.

Recreation Board Councilor Jim Barton

No Report.

Safety Councilor Mark Stoner

No Report.

Tree Commission Councilor Michael Melnyk

Tree planting scheudled for October 23rd at Brentwood Park from 9am - 1pm. Volunteers needed.

Service Councilor Dean Edwards

No Report.

Parks, Rec & NCC Councilor Pat Huntermark

No Report.

Committee of the Whole Council President Louis Fahrbach ~ Meeting on 10/10 @ 6:30PM

Meeting held on October 10 at 6:30pm
Discussed the preliminary budget for 2025 and the 2024 revenue shortfalls and potential solutions for that. Follow up in response to that will be a finance committee meeting, November 7th.

CEREMONIAL ITEMS

NEW RESOLUTION

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RESOLUTION 2024-10 A RESOLUTION TO APPROVE THE WOOD COUNTY FINAL PLAN FOR IMPLEMENTING AND OPERATING COUNTYWIDE 9-1-1 SYSTEM; AND DECLARING AN EMERGENCY.

MOTION: Councilor Stoner made a motion to **Suspend the rules**; seconded by Councilor Barton. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Kozina, Councilor Stoner; **No:** None; **Abstain:** None

MOTION: Councilor Stoner made a motion to **Move on Emergency Clause**; seconded by Councilor Barton.**ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Kozina, Councilor Stoner; **No:** None; **Abstain:** None

MOTION: Councilor Stoner made a motion to **Move on Final Adoption**; seconded by Councilor Barton. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Stoner; **No:** None; **Abstain:** Randy Kozina
Result: Passed

PENDING RESOLUTION

RESOLUTION 2024-09 A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A RENEWAL CONTRACT FOR WOOD COUNTY PUBLIC DEFENDER SERVICES FOR THE YEAR 2025.

2nd Reading - Edwards

NEW LEGISLATION

ORDINANCE 2024-41 AN ORDINANCE AMENDING ORDINANCE 2024-18 PROVIDING FOR THE COMPENSATION OF NON-UNION PERSONNEL OF THE CITY OF NORTHWOOD; AND DECLARING AN EMERGENCY.

1st Reading - Kozina

PENDING LEGISLATON

ORDINANCE 2024-34 AN ORDINANCE ADOPTING THE NORTHWOOD PLANNING COMMISSION'S RECOMMENDATION TO AMEND CHAPTER 1240 OF THE NORTHWOOD CODIFIED ORDINANCES; AND DECLARING AN EMERGENCY.

2nd Reading - Kozina

ORDINANCE 2024-35 AN ORDINANCE ADOPTING THE NORTHWOOD PLANNING COMMISSION'S RECOMMENDATION TO AMEND CHAPTER 1250 OF THE NORTHWOOD CODIFIED ORDINANCES; AND DECLARING AN EMERGENCY.

2nd Reading - Kozina

ORDINANCE 2024-36 AN ORDINANCE ADOPTING THE NORTHWOOD PLANNING COMMISSION'S RECOMMENDATION TO AMEND CHAPTER 1274 OF THE NORTHWOOD CODIFIED ORDINANCES; AND DECLARING AN EMERGENCY.

2nd Reading - Kozina

ORDINANCE 2024-37 AN ORDINANCE ADOPTING THE NORTHWOOD PLANNING COMMISSION'S RECOMMENDATION TO AMEND CHAPTER 1276 OF THE NORTHWOOD CODIFIED ORDINANCES; AND DECLARING AN EMERGENCY.

2nd Reading - Kozina

ORDINANCE 2024-38 AN ORDINANCE ADOPTING THE NORTHWOOD PLANNING COMMISSION'S RECOMMENDATION TO AMEND CHAPTER 1282 OF THE NORTHWOOD CODIFIED ORDINANCES; AND DECLARING AN EMERGENCY.

2nd Reading - Kozina

ORDINANCE 2024-40 AN ORDINANCE REPEALING NORTHWOOD ORDINANCE 2023-39; AND DECLARING AN EMERGENCY.

2nd Reading - Kozina

MAYOR Mayor Schimmel

Mayor's Report

FIRE:
Chief Whitmore presented the recommendation to hire Carson Gutekunst as a recruit firefighter pending completion of medical physical and physical ability assessment.

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MOTION: Councilor Stoner made a motion to **appoint Carson Gutekunst as a recruit firefighter pending completion of medical physical and physical ability assessment**; seconded by Councilor Kozina. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Kozina, Councilor Stoner; **No:** None; **Abstain:** None
Result: Passed

CITY ADMINISTRATOR Kevin Laughlin

City Administrator’s Report

Intersection of Bradner Road at SR 579 - Council Safety Concerns	As of October 2, 2024 there have been 3 accidents in the past five years. 2 non-injury, 1 injury - All were stop sign violations
	Administration recommendations: - Place flashing and more reflective signs at the north side of intersection (City side) - Begin conversation with Lake Township to do the same on the south side of intersection (Township side) - Approach ODOT about reducing speed limit on SR 579/Williston Road to 45 MPH from Fostoria Road to SR 51/Woodville Road (Recommendation of Police Chief Zahradnik
Reminders	Fall Festival this Saturday, October 12 from 11:00 AM to 10:00 PM
Discussion	Administraion and Recreation Department have met with iHeart media regarding marketing and promotion at the NCC. Ads coming to the radio soon.

CITY FINANCIAL REPORT(S)

MOTION: Councilor Barton made a motion to **acknowledge receipt of** ; seconded by Councilor Huntermark. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Kozina, Councilor Stoner; **No:** None; **Abstain:** None
Result: Passed

SEPTEMBER FINANCIAL EXPEDITURES REPORT

September bank reconciliation

September month end financials

LIST OF EXPENDITURES OVER \$10,000

MOTION: Councilor Stoner made a motion to **Approve**; seconded by Councilor Melnyk. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Kozina, Councilor Stoner; **No:** None; **Abstain:** None
Result: Passed

Invoice	Description	Amount
FET CONSTRUCTION SERVICES	WOODVILLE & LEMOYNE INTERSECTION	\$12,804.48
GRIFFIN PAVEMENT STRIPING	CITY WIDE ROAD STRIPING	\$29,263.52
DAVEY RESOURCE GROUP	WM DRY CREEK RESTORATION	\$14,830.80

CITY ATTORNEY’S REPORT/DISCUSSION Brian Ballenger

No Report. Need for executive session to discuss personnel and potential wages.

CITY ENGINEER’S REPORT/DISCUSSION Dave Kuhn

Engineer’s Report

ENGINEER’S REPORT

- 1) The Enclave – Contract A: Contractor is working on finishing the remaining punch list items. The final few trees that have been marked will be planted in the next couple of weeks. They are presently working on getting the pond pump started.
- 2) The Enclave-Lighting: This is complete.
- 3) Wheeling & Curtice Intersection: This is complete.

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- 4) Farnstead Dr.: NWWSD will be installing meters in the next couple of weeks and fixing the remaining sidewalks.
 - 5) Curtice Rd. over I-280 new curb installation and resurfacing: We are finishing plans and will submit to ODOT for approval. Once we receive ODOT approval we will bid the project.
 - 6) Arbor Dr.: The Shelly Company has started work and will be milling and paving in the next couple of weeks.
 - 7) Dry Creek Aquatic and Riparian Restoration project: This project is located on Waste Management property and being 100% funded by a US EPA grant. The design-built team has started the design of the improvements.
 - 8) Nature Trails Aquatic and Wetland Restoration project. The design-built team is presently working on the design of the improvements. They are working on the 100% plans. The contractor has begun working on this project. Should be substantially complete within 4 to 5 weeks. During this time there will be periodic closures at the park & trail. Councilor Melnyk asked for the closures to be share on social media if possible.
 - 9) We have had a meeting with Lathrop on the splash pad ponding issue. We are also getting estimates from the splash pad vendor on the water recycling system, and will be looking into well options.
 - 10) The Enclave Ditch Enclosure contracts are presently being signed. The contractor will begin work at the end of this month. The project should take about 4 weeks, weather depending.
 - 11) The Lemoyne-Woodville intersection traffic signal. Traffic signal should be working with the new controller. Contractor still has some cleanup on site.
- Questions for the Engineer:
Councilor Stoner asked when was the last time we have the lights timed down Woodville Road and requested the City Engineer get the process started.

NEW BUSINESS

Council President Fahrbach discussed concerns with Ordinance 2024-36 regarding conditional uses of marijuana facility dispensaries. He stated he has received a good amount of feedback, particularly from residents on the west side of Northwood, where it is pretty much exclusively zoned at. He stated that the Central Business District is completely written off of the ordinance and we wouldn't be putting a dispensary on Woodville Rd. anyway with the current zoning; Mr. Fahrbach additionally shared he has received many complaints that we are targeting one side of Northwood.

Councilor Stoner reminded Council of the Firefighters memorial on Sunday at noon and the Halloween parade is Saturday, October 26th.

Councilor Melnyk stated he was approached by people talking about the blue blocked crossing lights and asked if there were any intentions of putting one at the corner of Andrus and East Broadway? City Administrator stated that there has been discussion about having someone come out and look at the blue lights, and we have priced a whole new system for Wales Road, which was \$350,000+. He stated he would continue discussion and look into options.

OLD BUSINESS

PERSONS APPEARING BEFORE THE MAYOR AND COUNCIL

- 1. Dave Hardy, 3307 Curtice Road - Concerns with semis, dumptrucks, and box trucks running up and down Curtice Rd. He stated the trucks has caused damage to his yard, the road and it is a safety concern as well. Mr. Hardy stated he has been to the police station, left his contact info, and has tried calling but has not received a response. Mr. Hardy believes the issue is being ignored and wants it addressed. Additionally, he brought up concerns with the turn lanes at the Curtice & Lemoyne intersection and wondered if the light sequences are screwing up somehow in that area. Mayor Schimmel stated he will look into the issues. Additionally, he stated that officers have been sitting at the farm at the corner of Bradner and Curtice every day for the last week and they have issued several tickets to dump trucks.
- 2. Finance Director Ken Yant reminded council to keep on the budget schedule, they should schedule a Service Committee and Parks & Rec Committee Meeting before the Finance Committee meeting on November 7th.
- 3. Audrey Caligiuri, 423 Ravenwood - Received questions regarding where the public notice was posted for the Public Hearing regarding the Zoning amendments for marijuana dispensaries in the city because she was not aware of the hearing and didn't see anything in the Press or Police Newsletter. She stated the city needs to inform the citizens of what is going on and make more of an effort to share the information when there are issues of this magnitude.
- 4. James Lewinsky, 1979 S. Coy Rd - Concerned with the safety at the corner of S. Coy and Bradner Rd. He stated he has been witness to several accidents and sees people run the stop sign frequently. City Administrator Laughlin stated we just received the light up stop signsfor that intersection this week and they will be installed soon.

EXECUTIVE SESSION

MOTION: Councilor Kozina made a motion to **enter into executive session with Mayor, Council, City Administrator, City Attorney & Fire Chief to discuss appointment and compensation of a public employee;** seconded by Council President Fahrbach. **ROLL CALL:** **Yes:** Council President Fahrbach, Councilor Edwards, Councilor Melnyk, Councilor Huntermark, Councilor Barton, Councilor Kozina, Councilor Stoner; **No:** None; **Abstain:** None
So Moved at 7:37pm

The meeting was called back to order at 7:55pm and the roll was called by Council Clerk Popovitch. Those in attendance were as follows: Mayor Schimmel, Council President Fahrbach, Councilor Edwards, Councilor Melnyk,

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Councilor Huntermark, Councilor Barton, Councilor Kozina, Councilor Stoner City Administrator Kevin Laughlin, City Attorney Brian Ballenger and City Attorney Dave Kuhn.

No action taken.

ADJOURNMENT

07:56 PM

ATTEST: _____
Council Clerk

APPROVED: _____
Mayor