



REGULAR CITY COUNCIL MEETING

Thursday, August 29, 2024 at 7:00 PM

Access meeting materials and information via the Northwood, Ohio Public Portal:
<https://northwoodoh.portal.civicclerk.com/>

Members of City Council

Louis Fahrbach, Council President
Dean Edwards
Jim Barton
Randy Kozina
Pat Huntermark
Mark Stoner
Michael Melnyk

CALL TO ORDER:

PLEDGE OF ALLEGIANCE: *Mayor Schimmel*

ROLL CALL:

APPROVAL OF MINUTES:

- July 11, 2024 Council Meeting Minutes

PRESENTATION:

PUBLIC COMMENT:

COMMUNICATIONS:

COUNCIL COMMITTEE REPORTS:

Economic Development ~ *Councilor Jim Barton*

Finance ~ *Council President Louis Fahrbach*

Recreation Board ~ *Councilor Jim Barton*

Safety ~ *Councilor Mark Stoner - Meeting On 8/29/24 @6:45PM*

Tree Commission ~ *Councilor Michael Melnyk*

Service ~ *Councilor Dean Edwards*

Parks, Rec & NCC ~ *Councilor Pat Huntermark- Meeting On 8/27/24 @3PM*

Committee Of The Whole ~ *Council President Louis Fahrbach*

CEREMONIAL ITEMS:

NEW RESOLUTION:

RESOLUTION 2024-05 A RESOLUTION OF THE COUNCIL OF NORTHWOOD TO ESTABLISH A NEW PICK-UP PLAN FOR CONTRIBUTIONS TO THE POLICE & FIRE PENSION FUND; AND DECLARING AN EMERGENCY. *1st Reading.*

RESOLUTION 2024-06 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. *1st Reading.*

RESOLUTION 2024-07 A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION FOR THE LOCAL PARKS GRANT PROGRAM THROUGH THE WOOD COUNTY PARK DISTRICT AND ACCEPT THE GRANT PROCEEDS IF AWARDED; AND DECLARING AN EMERGENCY. *1st Reading.*

RESOLUTION 2024-08 A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED; AND DECLARING AN EMERGENCY. *1st Reading.*

PENDING RESOLUTION:

NEW LEGISLATION:

ORDINANCE 2024-29 AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO TRANSFER 0.232 ACRES OF CITY OWNED PROPERTY KNOWN AS LOT B IN THE ENCLAVE SUBDIVISION TO THE NORTHWOOD COMMUNITY IMPROVEMENT CORPORATION(CIC); AND DECLARING AN EMERGENCY *1st Reading.*

ORDINANCE 2024-30 AN ORDINANCE ACCEPTING THE FEMA SAFER (STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE) GRANT AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE RELATED DOCUMENTS; AND DECLARING AN EMERGENCY. *1st Reading.*

ORDINANCE 2024-31 AN ORDINANCE AMENDING ORDINANCE 2024-17 AMENDING CHAPTER 278 OF THE NCO, TITLED CIVIL SERVICE COMMISSION, SPECIFICALLY CHAPTERS 4,5,6 AND 8; AND DECLARING AN EMERGENCY. *1st Reading.*

ORDINANCE 2024-32 AN ORDINANCE APPROVING THE JOB DESCRIPTION FOR A FIREFIGHTER/ADVANCED EMT; AND DECLARING AN EMERGENCY. *1st Reading.*

PENDING LEGISLATION:

ORDINANCE 2024-25 AN ORDINANCE CERTIFYING COLLECTION OF ASSESSMENTS TO THE WOOD COUNTY AUDITOR FOR THE CUTTING OF WEEDS AND PLACING THOSE ON THE TAX DUPLICATE UNDER PROVISIONS IN OHIO REVISED CODE 731.54; AND DECLARING AN EMERGENCY. *3rd Reading.*

ORDINANCE 2024-26 AN ORDINANCE PROVIDING FOR ASSESSMENTS FOR STREET LIGHTING PURPOSES UPON LOTS AND LANDS IN THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO, FOR THE 2024 TAX YEAR, AND DECLARING AN EMERGENCY. *3rd Reading.*

MAYOR: *Mayor Schimmel*

- Mayor's Report 8/29/24

CITY ADMINISTRATOR: *Kevin Laughlin*

- City Administrator's Report 8/29/24

CITY FINANCIAL REPORT(S)

- JULY FINANCIAL REPORTS
- JULY BANK RECONCILIATION

- JULY FUND REPORTS

LIST OF EXPENDITURES OVER \$10,000

<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
DAVEY RESOURCE GROUP	NATURE TRAILS STREAM RESTORATION SERVICES RENDERED THROUGH 7/27/24	\$18,530.00
SKRIBBLES	STONER POND DOCK INSTALLATION- FINAL PAYMENT	\$23,000.00
REINEKE FORD LINCOLN	(3) 2025 FORD PI SUV PATROL VEHICLES	\$137,013.00
BOWERS ASPHALT AND PAVING INC	POLICE DEPT SHOOTING RANGE- ASPHALT & DRAINAGE	\$10,000.00
REINEKE FAMILY DEALERSHIPS	STREET DEPT. 2024 FORD F 150 PICKUP	\$39,3000.00
MEDICAL MUTUAL	EMPLOYEE HEALTH & LIFE INSURANCE 9/1/24-10/1/24	\$66,605.86
D & D PAVING INC	SEAL MUNICIPAL CAMPUS PARKING LOTS (3), CENTRAL PARK BASKETBALL COURT & PATH	\$19,825.00

CITY ATTORNEY’S REPORT/DISCUSSION: *Brian Ballenger*

CITY ENGINEER’S REPORT/DISCUSSION: *Dave Kuhn*

NEW BUSINESS:

OLD BUSINESS:

PERSONS APPEARING BEFORE THE MAYOR AND COUNCIL:

EXECUTIVE SESSION:

ADJOURNMENT:

2024-05

RESOLUTION 2024-05 A RESOLUTION OF THE COUNCIL OF NORTHWOOD TO ESTABLISH A NEW PICK-UP PLAN FOR CONTRIBUTIONS TO THE POLICE & FIRE PENSION FUND; AND DECLARING AN EMERGENCY.

WHEREAS, The Council of the City of Northwood of Wood County, Ohio, met at a duly called and authorized meeting of the Council on the date set forth below, such meeting being duly called pursuant to a notice stating the time, place and purpose of the meeting received by all Council members, and the following resolutions were made, seconded, and adopted by those present at the meeting; and

WHEREAS, the eligible employees of the Northwood Fire Department will participate in the Ohio Police & Fire Pension Fund; and

WHEREAS, employers may pay all or a part of the mandatory employee contributions for employees participating in the Ohio Police & Fire Pension Fund;

WHEREAS, the Council of the City of Northwood desires to pick-up all of the mandatory contributions required to be paid under Section 742.31 of the Ohio Revised Code for participating employees of the Northwood Fire Department who are members of the Ohio Police & Fire Pension Fund;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

- SECTION 1** That effective as of September 23, 2024, the Council of the City of Northwood desires to pick-up all of the mandatory contributions by the employees who are members of the Ohio Police & Fire Pension Fund through a payroll reduction. No contributions prior to the Council's action shall be picked-up.
- SECTION 2** That said picked up contributions paid through payroll reduction, even though designated as employee contributions for state law purposes, are being paid by the Council of the City of Northwood in lieu of said contributions by the employee.
- SECTION 3** That said picked up contributions will not be included in the gross income of the employees for tax reporting purposes, that is, for federal or state income tax withholding taxes, until distributed from the Ohio Police & Fire Pension Fund.
- SECTION 4** That the said picked up contributions will be included in the gross income of the employees for employment tax purposes, as the contributions are made to the Ohio Police & Fire Pension Fund.
- SECTION 5** That said employees shall not be entitled to any option of choosing to receive the contributed amount directly instead of having them paid by the Council of the City of Northwood to the Ohio Police & Fire Pension Fund.
- SECTION 6** It is hereby found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings

2024-05

open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 7 This Resolution is hereby declared to be an emergency measure because the updating of employee pension contribution requirements is necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of the City of Northwood, Wood County, Ohio and shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules: For: ____ Against: ____ Abstain: ____
Vote on emergency clause: For: ____ Against: ____ Abstain: ____
Vote on final adoption: For: ____ Against: ____ Abstain: ____

Adopted this ____ day of _____, 2024 as an emergency measure.

Effective: _____, 2024

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor

RESOLUTION 2024-06 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

WHEREAS, This Council in accordance with the provisions of law has previously adopted a Revenue Estimate for the next succeeding fiscal year commencing **January 1st, 2025** and

WHEREAS, The Budget Commission of Wood County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within, the ten mill tax limitation;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

- SECTION 1 By the Council of the City of Northwood, Wood County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.
- SECTION 2 That there be and is hereby levied on the tax duplicate of said Village/City the rate of each tax necessary to be levied within and without the ten mill limitation as attached hereto as Exhibit A,
- SECTION 3 It is found and determined that all formal actions of council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.
- SECTION 4 This Resolution is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Resolution shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules: For: ____ Against: ____ Abstain: ____

Vote on emergency clause: For: ____ Against: ____ Abstain: ____

Vote on final adoption: For: ____ Against: ____ Abstain: ____

Adopted this ____ day of _____, 2024 as an emergency measure.

Effective: _____, 2024

ATTEST:

Clerk of Council

President of Council

2024-06

APPROVED AS TO FORM:

City Attorney

APPROVED:

Mayor



ITEM REPORT/DISCUSSION

REGULAR CITY COUNCIL MEETING ON: AUGUST 29, 2024

RESOLUTION 2024-07 A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION FOR THE LOCAL PARKS GRANT PROGRAM THROUGH THE WOOD COUNTY PARK DISTRICT AND ACCEPT THE GRANT PROCEEDS IF AWARDED; AND DECLARING AN EMERGENCY.

City will submit for two separate projects: T-Ball Diamond at Brentwood Park and Benches for the newly remodeled Pickleball courts at Central Park.

RESOLUTION 2024-07 A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION FOR THE LOCAL PARKS GRANT PROGRAM THROUGH THE WOOD COUNTY PARK DISTRICT AND ACCEPT THE GRANT PROCEEDS IF AWARDED; AND DECLARING AN EMERGENCY.

WHEREAS, The Wood County Park District has certain grant funds which may be available to the City of Northwood, Ohio, pursuant to an application process; and,

WHEREAS, The City of Northwood believes that the application for the grants would assist the City to improve and expand recreational offerings by defraying the cost to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1 That the City Administrator is hereby authorized and directed to execute and file an application for the Local Parks Grant Program through the Wood County Park District and to provide all information and documentation required for the application.

SECTION 2 That the City authorizes the acceptance of the grant funds if awarded.

SECTION 2 It is found and determined that all formal actions of council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 3 This Resolution is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Resolution shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules:	For: _____	Against: _____	Abstain: _____
Vote on emergency clause:	For: _____	Against: _____	Abstain: _____
Vote on final adoption:	For: _____	Against: _____	Abstain: _____

Adopted this _____ day of _____, 2024 as an emergency measure.

Effective: _____, 2024

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

2024-07

City Attorney

Mayor



ITEM REPORT/DISCUSSION

REGULAR CITY COUNCIL MEETING ON: AUGUST 29, 2024

RESOLUTION 2024-08 A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED; AND DECLARING AN EMERGENCY.

Submitting to repave Wales Road from east of the CSX Railroad tracks and East Broadway. Funding application is due September 13, 2024.

RESOLUTION 2024-08 A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED; AND DECLARING AN EMERGENCY.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, The City of Northwood is planning to make capital improvements to Wales Road between 460 feet east of the CSX west railroad tracks and East Broadway, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

- SECTION 1

The City Administrator is hereby authorized to apply to the OPWC for funds as described above.
- SECTION 2

The City Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.
- SECTION 3

It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.
- SECTION 2

It is found and determined that all formal actions of council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.
- SECTION 4

This Resolution is hereby declared to be an emergency measure because the deadline to submit the application is September 13th and is therefore necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Northwood, Wood County, Ohio and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

Vote to suspend rules:

For: _____

Against: _____

Abstain: _____

Vote on emergency clause:

For: _____

Against: _____

Abstain: _____

2024-08

Vote on final adoption: For: _____ Against: _____ Abstain: _____

Adopted this ____ day of _____, 2024 as an emergency measure.

Effective: _____, 2024

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor



ITEM REPORT/DISCUSSION

REGULAR CITY COUNCIL MEETING ON: AUGUST 29, 2024

ORDINANCE 2024-29 AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO TRANSFER 0.232 ACRES OF CITY OWNED PROPERTY KNOWN AS LOT B IN THE ENCLAVE SUBDIVISION TO THE NORTHWOOD COMMUNITY IMPROVEMENT CORPORATION(CIC); AND DECLARING AN EMERGENCY

Transferring acreage at the Enclave to the Northwood CIC for a potential land sale.

ORDINANCE 2024-29 AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO TRANSFER 0.232 ACRES OF CITY OWNED PROPERTY KNOWN AS LOT B IN THE ENCLAVE SUBDIVISION TO THE NORTHWOOD COMMUNITY IMPROVEMENT CORPORATION(CIC); AND DECLARING AN EMERGENCY

WHEREAS, The City of Northwood owns 0.232 acres of land known as Lot B in the Enclave Subdivision in the City of Northwood, Ohio; and

WHEREAS, The real property is not needed for municipal purposes; and

WHEREAS, Pursuant to Chapter 1724 of the Ohio Revised Code, and as authorized by Ordinance 2024-23, the Northwood Community Improvement Corporation (CIC) was designated by the City of Northwood as the City's agency for industrial, commercial, residential development and other charitable purposes.

WHEREAS, The City of Northwood wishes to convey the vacant lot to the Northwood CIC for purposes of allowing the CIC to pursue redevelopment of the parcel;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

- SECTION 1

That the 0.232 acres of city owned property known as Lot B in the Enclave Subdivision, in Northwood, Ohio is hereby determined as no longer needed for municipal purposes by the City of Northwood.
- SECTION 2

The Northwood City Council authorizes the City Administrator to execute all necessary documents in order to transfer 0.232 acres of city-owned property known as Lot B in the Enclave Subdivision to the Northwood Community Improvement Corporation (CIC).
- SECTION 3

It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.
- SECTION 4

That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens, and further necessary for the timely transfer of the above described and currently vacant real property. This ordinance shall be in full force and effect immediately upon its adoption by Council and approval by the Mayor.

Vote to suspend rules:

For:____ Against:____ Abstain:____

Vote on emergency clause:

For:____ Against:____ Abstain:____

Vote on final adoption:

For:____ Against:____ Abstain:____

Adopted this ____ day of _____, 2024 as an emergency measure.

2024-29

Effective: _____, **2024**

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor



MEMO

TO: City Council

FROM: Kevin Laughlin

RE: Administrative Memo

Background

Authorization to apply for the Staffing for Adequate Fire and Emergency Response (SAFER) Grant was given at Council's March 14, 2024, meeting. SAFER had been previously discussed during a November 16, 2023, Finance Committee meeting discussing potential grants and projects proposed by the Fire Department in the 2024 Budget. Applications were due April 11, 2024.

SAFER will provide the Northwood Fire Department with three additional full-time fire staff for three years, covering the cost of salaries and benefits. The total awarded to the City of Northwood is \$939,819.72. Northwood was one of only five departments awarded in the first round of funding, nationally, and was the largest award.

Administrative Analysis

The question before Council is whether to accept the award. This is an unprecedented opportunity for the city and will bring Northwood closer to meeting the requirements as outlined in the NFPA 1710 standard.

However, the award does not come without major downstream implications. Grant funding for these positions is only for three years, which begs the question: how will we fund these positions after the term of the grant has lapsed? At this point in time, we would be required to fund them, as we fund all our safety services, through General Fund allocations. However, this brings to light future considerations into regarding revenue streams which affect every department, not just safety services.

Administrative Recommendation

Administration recommends accepting the SAFER award. The benefits provided far outweigh future concerns and allows Council and city leadership ample time to address them.

ORDINANCE 2024-30 AN ORDINANCE ACCEPTING THE FEMA SAFER (STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE) GRANT AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE RELATED DOCUMENTS; AND DECLARING AN EMERGENCY.

WHEREAS, the city sought funding through FEMA's SAFER (Staffing For Adequate Fire and Emergency Response) grant to hire additional staff for the Northwood fire department; and

WHEREAS, the city was selected as a recipient for the grant in the amount of \$939,819; and

WHEREAS, it is the desire of the City Council to accept said grant funding.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1 That the City of Northwood hereby accepts the Staffing For Adequate Fire and Emergency Response (SAFER) grant through Federal Emergency Management Agency (FEMA) in the amount of \$939,819 related to hiring fire department personnel.

SECTION 2 That the City Administrator is hereby authorized to execute any necessary documents in order to complete the acceptance of the grant funds.

SECTION 3 This Ordinance constitutes as emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. The reason for said declaration of emergency is the need to accept the grant funds by September 1, 2024, in order to utilize the grant funds for their intended purposes. This ordinance shall be in full force and effect immediately upon its adoption by Council and approval by the Mayor.

Vote to suspend rules: For:____ Against:____ Abstain:____
Vote on emergency clause: For:____ Against:____ Abstain:____
Vote on final adoption: For:____ Against:____ Abstain:____

Adopted this ____ day of _____, 2024 as an emergency measure.

Effective: _____, 2024

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor



ITEM REPORT/DISCUSSION

REGULAR CITY COUNCIL MEETING ON: AUGUST 29, 2024

ORDINANCE 2024-31 AN ORDINANCE AMENDING ORDINANCE 2024-17 AMENDING CHAPTER 278 OF THE NCO, TITLED CIVIL SERVICE COMMISSION, SPECIFICALLY CHAPTERS 4,5,6 AND 8; AND DECLARING AN EMERGENCY.

Proposed amendment allows for more open consideration of potential talent for the fire department and will expand the pool of viable candidates for the three forthcoming grant-funded positions.

ORDINANCE 2024-31 AN ORDINANCE AMENDING ORDINANCE 2024-17 AMENDING CHAPTER 278 OF THE NCO, TITLED CIVIL SERVICE COMMISSION, SPECIFICALLY CHAPTERS 4,5,6 AND 8; AND DECLARING AN EMERGENCY.

WHEREAS, On April 11, 2024, this Council passed Ordinance 2024-17, amending Chapter 278 of the NCO, Civil Service Commission, as it pertained to the requirements necessary for Fire Department applicants to apply; and

WHEREAS, following the passage of Ordinance 2024-17, the Civil Service Commission determined that it is desirable in connection with the ability for Fire Department applicants to apply, to amend certain requirements as previously adopted in the Ordinance; and

WHEREAS, Council desires to amend Ordinance 2024-17, Section 1. Exhibit A, since the provisions will be superseded by the proposed amendments set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

SECTION 1 Ordinance 2024-17 Section 1. Exhibit A, is hereby amended as follows provided hereinafter in Exhibit A attached.

SECTION 2 That all other provisions of Chapter 278 of the Northwood Codified Ordinance not hereinbefore amended or modified shall remain in full force and effect.

SECTION 3 It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.

SECTION 4 This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules:	For:_____ Against:_____ Abstain:_____
Vote on emergency clause:	For:_____ Against:_____ Abstain:_____
Vote on final adoption:	For:_____ Against:_____ Abstain:_____

Adopted this _____ day of _____, 2024 as an emergency measure.

Effective: _____, 2024

ATTEST:

Clerk of Council

President of Council

2024-31

APPROVED AS TO FORM:

City Attorney

APPROVED:

Mayor



ITEM REPORT/DISCUSSION

REGULAR CITY COUNCIL MEETING ON: AUGUST 29, 2024

ORDINANCE 2024-32 AN ORDINANCE APPROVING THE JOB DESCRIPTION FOR A FIREFIGHTER/ADVANCED EMT; AND DECLARING AN EMERGENCY.

Creates another fire department position which allows for greater flexibility in hiring and attracting talent.

ORDINANCE 2024-32 AN ORDINANCE APPROVING THE JOB DESCRIPTION FOR A FIREFIGHTER/ADVANCED EMT; AND DECLARING AN EMERGENCY.

WHEREAS, the City Administrator proposes to create the position of Full-time Firefighter/Advanced EMT for the Northwood Fire Department.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHWOOD, WOOD COUNTY, OHIO THAT:

- SECTION 1** That the job description for a Full-time Firefighter/Advance EMT is approved as outlined in Exhibit A.
- SECTION 2** It is found and determined that all formal actions of council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Northwood and the State of Ohio.
- SECTION 3** This Ordinance is hereby declared an emergency measure because the creation of job descriptions is necessary for the immediate preservation of the public peace, safety, and welfare of our citizens. This Ordinance shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

Vote to suspend rules:	For:_____ Against:_____ Abstain:_____
Vote on emergency clause:	For:_____ Against:_____ Abstain:_____
Vote on final adoption:	For:_____ Against:_____ Abstain:_____

Adopted this _____ day of _____, 2024 as an emergency measure.

Effective: _____, 2024

ATTEST:

Clerk of Council

President of Council

APPROVED AS TO FORM:

APPROVED:

City Attorney

Mayor



MAYOR'S REPORT

REGULAR CITY COUNCIL MEETING ON: AUGUST 29, 2024

Administration:

Police:

Fire:

Chief Whitmore presented the resignation of Milmar Joven from the Northwood Fire Department.

Chief Whitmore presented the recommendation to hire the following personnel as full-time firefighters pending the successful completion of their medical physical.

- William Hadder
- Amanda Hughes
- Noal Cornelison

Chief Whitmore presented the recommendation to hire Andrew White as a probationary part-time firefighter-EMT. Andrew already has all of his training and should be an immediate asset to the fire department.

Chief Whitmore presented the recommendation to hire the following personnel as recruit firefighters pending background and medical physical requirements.

- Cody Price
- Adam Schroeder

Recreation:

Pat McGaharan, Recreation Director, presented the recommendation to hire Anthony Cruz and a Recreation worker for the NCC.

Streets/Buildings & Grounds:



CITY ADMINISTRATOR'S REPORT

REGULAR CITY COUNCIL MEETING ON: AUGUST 29, 2024

TOPIC/ ITEM	DISCUSSION
Proposed 2025 Budget Timetable	Proposed changes: 1. Inclusion of committee hearings to review draft budgets with Department Heads 2. Formally requesting explanations for line items 3. Proposed final Finance Committee review October 24, 2024 prior to the first reading We feel these changes will create a more inclusive process for Council and provide more detailed explanations for specific requests.
Setting November/December Meeting Schedule	Current meeting dates are as follows: November 14th November 28th (Thanksgiving) December 12th December 26th <i>Recommmend Council to consider rescheduling the November 28th meeting to November 7th and the December 26th meeting to December 5th.</i>
Woodville Road Pedestrian Improvement Project (LPA)	Completed Phase 1 for submittal to ODOT (Survey and R/W) - we do not anticipate any need for additional right of way purchase for the project Work on Phase 2 has started Proposed Construction Start is Spring 2026 Project scope includes: sidewalk improvements, street and curb approach improvements, and installing a pedestrian crossing

Lemoyne Road at Woodville Road Roundabout - Proposed (LPA)	Estimated cost of the project: \$5,595,000 Total grant money awarded for the project so far: • Carbon Reduction Program Award - \$576,800 • CMAQ - \$2,990,000 Pending grant awards: • Safety Funding (ODOT) - \$1,182,600 Total outside funding sources: \$4,749,400—86.4% of project cost will be managed by outside funding sources tied to air quality, congestion, and safety dollars \$746,500 is the proposed contribution from Northwood Administration recommends moving forward with the project. Improvements at the intersection are needed, and we will not receive 80+% grant funding sources for alternative improvements. Moreover, given the myriad funding sources and outside institutional support for the project, potentially returning grant funding at this point would have profound ramifications for grant funding for future projects.
Third Grade Separation on Wales Road	Working with Mannik & Smith to prepare the grant application for a feasibility study for the third overpass on Wales Road. Once the feasibility study is complete, Northwood will pursue federal rail crossing elimination dollars.
Planning Commission Recommendations for Marijuana Dispensaries	Please see the attached recommendations. Requires a motion from Council to begin drafting ordinances and scheduling a public hearing in order to implement Planning Commission's recommendations.