



PARKS, REC & NCC MEETING

Tuesday, August 27, 2024 at 3:00 PM

Access meeting materials and information via the Northwood, Ohio Public Portal:
<https://northwoodoh.portal.civicclerk.com/>

Members of Parks, Rec & NCC

Pat Huntermark, Chair
Michael Melnyk
Jim Barton
Pat McGaharan
Kevin Laughlin, City Administrator

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES:

- March 11, 2024 Parks, Rec & NCC Committee Meeting Minutes

TOPICS/ISSUES:

- 1) Budget
- 2) Brentwood Basketball Court

NEW BUSINESS:

OLD BUSINESS:

March 21,

24

City of Northwood Parks, Recreation and NCC Committee Meeting

3:00 P.M.	Call to Order	The Parks, Recreation and NCC Committee Meeting was called to order by Pat Huntermark in the Conference Room.
	Roll Call	Those in attendance were as follows: Pat Huntermark, Mike Melnyk, Jim Barton, Pat McGaharan, City Administrator Kevin Laughlin and City Clerk Popovitch.
	Approval of Minutes	March 14, 2024 meeting minutes were presented. Jim Barton made a motion to approve the meeting minutes; seconded by Mike Melnyk All Ayes.
Topics/Issue		
	Hours of Operation	<p>M-Thurs 6am – 9pm F 6am-7pm Sat 8-3pm Sunday closed</p> <p>Jim Barton asked if facility hours can be adjusted as needed ; Pat McGaharan and City Admin stated yes; hours can be adjusted if we determine there is a need.</p> <p>Splash pad could be closed during special events due to parking during large events. Signage for possible early closures to notify people; Splash pad is on timer and will operate during facility hours as well as during the weekend with automatic push button.</p> <p>Discussed hours of operation on holidays. Attach Pat’s note Auto lock splash pad restroom doors? Looking into it. Sign on door stating these doors will automatically lock at 9pm.</p>
	Part Time Employees	Pat McGaharan requested hiring more part time employees as it ill be no extra cost to the City. Same number of staffed hours with same number of hours allowed per employee not to exceed 25 hours.
	NCC Rules	<p>Facility rules and different area rules; presented to committee to review and make suggestions. PH suggested checklist in kitchen for rentals. Committee agreed on rules for each area within the facility.</p> <p>Minimum age limit to be at facility without an adult – 14 ages of 14-18 – 1 orientation for fitness equipment waiver signed by parent</p>
	New Business	<p>Annual memberships can be signed up for online. Monthly and quarterly at facility.</p> <p>Allow registrations during open house. Offer a form.</p> <p>Open HOuse and ribbon cutting will be for businesses and residents to attend. 4 dates during the week of May 20th.</p>

March 21,

24

Old Business	Discussed YOUTH definition YOUTH. Any child/teen ages 0-17 and up to and including 18 year olds still attending high school.
Next Meeting	NA
Attest:	
Adjourned	3:50P.M.