

March 12, 2026

City of Northwood
Community Improvement Corporation Meeting Minutes

CALL TO ORDER

Pursuant to Article III, Section 10 of the CIC Code of Regulations, the Board may act without a meeting provided that at least 75% of Trustees submit written approval. Responses submitted by email or text message qualify as written approval. President Dave Gallaher requesting participation in an electronic vote via email regarding the development of a Revolving Loan Fund (RLF) for the Northwood Community Improvement Corporation for the purpose of providing flexible, low-interest gap financing to support eligible business expansion and economic development projects within the City of Northwood.

As part of this action, he further requested to move to establish a Revolving Loan Fund Committee consisting of the following members:

- Dave Gallaher
- Kevin Laughlin
- Glenn Grisdale

The committee shall be responsible for developing the RLF application, underwriting, and review process, and for making recommendations to the Board of Trustees for final approval of all loan decisions.

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

TOPICS/ISSUES

Development of Revolving Loan Fund (RFL) for the CIC and establishing an RFL Committee

Votes were submitted via email to the recording secretary, Emily Popovitch. The results are as follows:

- Dave Gallaher – Yes
- Ross Owens – Yes
- Virgil Bryan – Yes
- Amy Stribrny - Yes

Motion Passed.

NEW BUSINESS

OLD BUSINESS

ADJOURNMENT

ATTEST: Emily Popovitch
 Clerk

APPROVED: Chair



astribrny@aol.com

To: Executive Admin Assistant Emily Popovitch



Reply



Reply all



Forward



Fri 3/13/2026 6:41 AM

Yes

[Sent from the all new AOL app for iOS](#)



DG

Dave Gallaher <davegal4105@gmail.com>

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To: Executive Admin Assistant Emily Popovitch

Thu 3/12/2026 10:54 AM

Yes

Florida is waiting for you.



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E

Executive Admin Assistant Emily Popovitch



To: Dave Gallaher <davegal4105@gmail.com>; Virgil Bryan <vbryan56@yahoo.com>; +2 others

Thu 3/12/2026 10:45 AM

Cc: Kevin Laughlin; brianballenger1040@gmail.com <brianballenger1040@gmail.com>

Good morning,

On behalf of CIC President Dave Gallaher, please review the motion below and submit your vote (Yes or No) by replying to this email. Votes will be recorded and retained for the CIC meeting minutes.

Proposed Motion

I move to approve the development of a Revolving Loan Fund (RLF) for the Northwood Community Improvement Corporation for the purpose of providing flexible, low-interest gap financing to support eligible business expansion and economic development projects within the City of Northwood.

As part of this action, I further move to establish a Revolving Loan Fund Committee consisting of the following members:

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- Kevin Laughlin
- Glenn Grisdale

The committee shall be responsible for developing the RLF application, underwriting, and review process, and for making recommendations to the Board of Trustees for final approval of all loan decisions.

Please reply to this email with your vote of Yes or No.

Thank you,

EMILY POPOVITCH

Executive Administrative Assistant/Council Clerk

6000 Wales Rd. Northwood, OH 43619

(419) 690-1621



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RO

Ross Owens <Ross.Owens@tazmanian.com>



To: Executive Admin Assistant Emily Popovitch

Fri 3/13/2026 11:27 AM

Yes!

Thanks Emily!

Ross

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To: Executive Admin Assistant Emily Popovitch

Thu 3/12/2026 11:10 AM

Yes

Sent from my iPhone

On Mar 12, 2026, at 10:45 AM, Executive Admin Assistant Emily Popovitch <EPopovitch@northwoodoh.gov> wrote:

Good morning,

On behalf of CIC President Dave Gallaher, please review the motion below and submit your vote (Yes or No) by replying to this email. Votes will be recorded and retained for the CIC meeting minutes.

Proposed Motion

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Thank you,

EMILY POPOVITCH

Executive Administrative Assistant/Council Clerk
6000 Wales Rd. Northwood, OH 43619
(419) 690-1621

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